



Library System Report

EASTERN SHORE OF VIRGINIA • PUBLIC LIBRARY SYSTEM

Regional Library and Heritage Center • Cape Charles Memorial Library • Chincoteague Island Library • Northampton Free Library

July 2026

Director's Update



Christopher Pote,
System Director

This month ESPL was super excited to take possession of our new outreach van! After years of faithful service, it was time to retire our old van as maintenance and safety became concerns. Thanks to the support of state funding through the Library of Virginia and the tremendous fundraising by the ESPL Foundation, we can now safely do more outreach and bring more services to our communities. And thank you to the 131 individual donors that supported the Foundation's 2025 Annual Appeal for this initiative. We hope everyone enjoys our new Shore-inspired vehicle. Drive safe!



Upcoming August Highlights Eastern Shore Public Library System

- **6th: Interactive Dinosaur Mystery Party - 5:30PM ESRL**
- **6th: End of Summer Reading Party - 4:30PM NFL**
- **11th: "Treasures of the Eastern Shore" by Andy Nunez, Heritage Center Lecture - 5PM ESRL**
- **12th: Kids' Craft - 12 PM ESRL**
- **13th: Teen Creative Writing - 5:30PM ESRL**
- **14th: Adult Crafternoon - 12PM ESRL**
- **20th: Romance Book Club - 5:30PM ESRL**
- **27th: Family Movie Night: *Dinosaur* - 5:30PM ESRL**
- **Tech Help: Every Wednesday - NFL**
- **Ancestry Help: Every Wednesday - ESRL**
- **Heritage Center Reference Assistance @NFL: Every Thursday - NFL**
- **Storytime Anytime: Every Monday & Wednesday - NFL**

For times & more information: espl.org; (757) 787-3400

CIL = Chincoteague Island Library

CCML = Cape Charles Memorial Library

ESRL = ESVA Regional Library & Heritage Center

NFL = Northampton Free Library



EASTERN SHORE OF VIRGINIA

Heritage Center

esplheritage.org

Jazmine Collins, Reference Manager & Local History

In 1964 Eastern Shore historian James E. Mears wrote in his weekly column for the *Eastern Shore News*, "The Shoreline," about his local history scrapbooks. The Mears Scrapbooks have around 3,800 indexed items about people, places, events, and Eastern Shore customs. Mears announced that his scrapbooks were preserved on microfilm at the Library of Virginia. He concluded, "It is hoped that the...Eastern Shore Public Library will have a 'reader' so that the information on this microfilm will be available on The Shore." Mears's wish came true long ago as both the microfilm and a reader are in the Heritage Center's Memory Lab, and physical versions of the scrapbooks are in the archives. Providing access to historical information on various media is the core principle behind the Memory Lab. Along with the microfilm reader is a book scanner, CD/DVD reader, and VHS converter. Equipment for digitizing photographic slides and negatives, compact cassette tapes, and film reels was recently ordered for the room. These tools allow staff and patrons to preserve historical information on aging media for future access.

Mears's article was found while cataloging the Kirk Mariner Collection. Mariner collected editions of "The Shoreline," which ran from 1928 to 1972. The result was fourteen binders rich in tales of Shore history from the Colonial Era to the mid-20th century. Copies of several "Shoreline" articles were already in the archives, but having every issue in one collection is an exciting discovery.

Laura Smith gave a lecture on July 21st, sharing her research on Robert Morris, Sr. and the maritime trade networks that built up the town of Oxford, Maryland. His son, Robert Morris, Jr. was instrumental in financing the Revolutionary War. She ended by sharing a special connection between ESVA and Oxford, in that the Cherrystone Bar lighthouse that was decommissioned and stored in Cape Charles was eventually moved to Oxford, Maryland.

The Eastern Shore Revolutionaries website was updated with all existing links to known patriots in MilesFiles in time for the nation's semi-quincentennial July 4th celebration. Posters have been made with a QR code to the page and will be featured at locations such as the Welcome Center at the Bridge Tunnell. The Eastern Shore Post featured a front page article on the project and the significance of the MilesFiles. The Heritage Center also created a Wish Wall, encouraging patrons to post cards about their wishes for our country, state, and communities' future.



On August 11, the Heritage Center will host Andy Nunez, author of *Treasures of the Eastern Shore* and *Treasures of the Eastern Shore II*. Andy will share some of the details of metal detecting and his finds specifically in Tasley. Some of his finds are on display in the Heritage Center.



Technical Services

Charle Ricci, Collection Management and Acquisitions Librarian



Wrapping up Projects with the Assistance of Summer Interns

Thanks to the support of the Eastern Shore of Virginia Public Library Foundation, the Regional Library & Heritage Center has benefited from the assistance of two interns this summer. Kaitlyn Phillips and Ava Carlton have been tremendously helpful with various circulation and programming projects. From reshelving returned materials to assembling children's take-and-make craft kits, Kait and Ava have cheerfully assisted library staff in every department, but here in Technical Services, their positive impact has been particularly noticeable.

Over the past year, whenever staff members have had available time, they have been chipping away at a major inventory project. By systematically working through the materials collections at the Main library and scanning each item present on the shelves, a updated data set has been built. As you may imagine, with over 75,000 items in the collection, this process has taken some time.

Fast forward to this summer when, with the help of the library interns, the inventory project has gotten a second wind. The final portions of the collection that had not yet been scanned are steadily being completed and the final data set is nearly ready for uploading to the library's circulation software.

When the inventory project is complete, the library catalog will accurately mirror the physical collection on the shelves. Furthermore, the Collection Management Librarian can then review the inventory results and, where needed, select new items to replace those that have gone missing.

In addition to their valuable contributions to the inventory project, Ava and Kait have also tackled a much-needed shelf reconfiguration project in the very popular mystery section.

Mysteries are one of the heaviest circulating portions of the library collection, and because they are frequently written as series whose readers enjoy reading the entire set, the mystery section is constantly growing, but shelf space is finite. With the addition of an angled acrylic insert placed on the bottom shelf, and by shifting all other shelves upwards, we have gained one shelf in each shelving bay while still prioritizing visibility and accessibility.

Our interns are making great progress in the mystery collection, and are carrying out the heavy work of removing the books from each shelf, disconnecting the shelf from the frame, re-connecting it in the slightly higher location, and placing the books back on the shelf, all the while retaining correct alphabetical order. The mysteries will be easier to browse, select, and reshelv once the project is complete.

Thank you, Kait and Ava, for your conscientious dedication to helping library staff and patrons, and thank you to the Foundation for providing the library with such hardworking and supportive interns!





Programs & Outreach Report

Tiffany Flores, Programs and Outreach Librarian



With summer in full swing, the library has been buzzing with activity! Due to the larger number of people entering the building, programming has reflected higher participation. Teen nights are full with anywhere from 13-20 teenagers a night. This has led to very busy Tuesday nights with many patrons participating in activities and utilizing the library space. In addition, the Hive Story Time has seen equal success with about 13 participants each session. This story time is brought to the library through our collaboration with the Community Service Board. After three years of collaborating, this program has grown to be quite well attended. Additionally, Saturday story times are seeing consistent participation from attendees each session. Now that there are more volunteers in the volunteer pool, it has become a lot easier to manage and support the program. On July 29th, the library hosted their 3rd Annual

Super Smash Brother's Tournament. This year the kids participated in a chance of winning Amazon gift cards. The kids had a blast competing for prizes. After the event, parents suggested that Mario Kart Tournaments would be just as popular.

On July 11th, The Virginia Jigsaw Puzzle Alliance, a new non-profit in Virginia, visited the library and provided an educational workshop on speed puzzling and led a social hour. This was well attended, and the participants were interested in many more puzzle events. The Eastern Shore of Virginia has a wide range of patrons who have shown interest in puzzles no matter if it's a program, a puzzle library, or working on a puzzle in the library. This event showed people will turn up and are very interested in speed puzzling events. Many of them were already familiar with the concept due to a popular youtuber.



A couple months ago, Tiffany was approached about starting a small free puzzle library where patrons could take and leave puzzles. Now that it has been installed in the foyer of the library, it has been hugely successful. Within 2 weeks, the bookshelf had been emptied twice. Now that it has been up for a couple weeks, patrons have begun to return the puzzles they complete in order to share them with the community. In addition to puzzles, sometimes Tiffany receives yarn donations in quantities more than the library needs. To give back to the community, Tiffany puts out a free yarn bin out at yarn club. This also keeps yarn supplies to a manageable level. Additionally, Waldo had a vet checkup this month He is a healthy boy who has "grown tremendously" since his last checkup! He now weighs a healthy 15 grams vs. the 3 grams he weighed when the library first received him.



Northampton Free Library

Connor Buyn, Branch Manager



Northampton Free Library kicked off July with our most popular program of the month, a paper dinosaur hat craft for kids on July 9th. Our grown up patrons were invited to join us for a summer hat decorating activity on the evening of July 16th. The following week on July 23rd we hosted another dinosaur themed children's craft—attendees used colored sand to fill up dinosaur-shaped necklaces with all kinds of kooky patterns and designs. Staff at Northampton Free Library also continued to offer tech help on demand on every Wednesday throughout the month, and this was very popular in July.

Northampton Free Library's younger patrons have been knocking our summer reading challenges out of the park, and we will be celebrating all of your hard reading with a pizza party and raffle drawing on Thursday, August 6th starting at 4:30 PM. This program is open to anyone who participated in our summer reading program. The following week, the library will host an adult craft night starting at 6:00 PM on August 13th. This time we'll be learning how to make yarn art. This program is free, but signup will be required. Please watch our Facebook page or ask at the front desk for more information. Our final scheduled program of the month will be our Kids' Art night on Thursday, August 20th starting at 6:00 PM. To celebrate the end of our dinosaur-themed summer reading season, we'll be making paper tube brontosaurus. This program is free and a snack will be provided. No sign-up is required. Patrons who have technology-related questions are encouraged to keep visiting us for our Tech Help Wednesdays, offered on demand all day long on Wednesdays during the month of August.



Cape Charles Memorial Library

Sharon Silvey, Library Manager



JULY 2026

- CCML hosted 24 programs with 823 attendees
- 115 registrants for Summer Reading Challenge aged 0 to 15 have read 18,200 minutes
- 83 registrants aged 16+ have read more than 108 books





Chincoteague Island Library

Jodi Novak, Chincoteague Island Library



In the month of July we had a lot going on. It is one of our busiest months here at Chincoteague. Pony Penning week at the end of July means that the island is full of people!

Saturday July 4th, we had a 4th of July parade with lots of smiles, giggles, and memories as we celebrated the 250th!



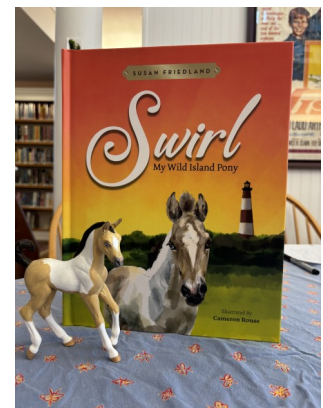
Monday July 6th, we had a 4H Representative come out to the Library to help us Start a Garden Beautification Project!



On July 27th, we welcomed Local authors Linda Insley & Amanda Geci to speak about their books: *The Chincoteague Ponies of Assateague Stallions Volume I & Mares Volume II*. We had a great time with lots of insightful knowledge.



On July 30th, we had a Chincoteague pony at the library for anyone child or adult alike to come and visit. As well as Author Susan Friedland coming in to discuss her new book!



EASTERN SHORE PUBLIC LIBRARY

BOARD OF TRUSTEES

Tuesday, August 11, 2026 @ 1:00PM

Meeting Location: Eastern Shore Regional Library & Heritage Center
24313 Bennett Street, Parksley, VA 23412

Agenda

1. Call to Order
2. Approval of Consent Agenda
3. Public Comments
4. Approval of Minutes of July 14, 2026
5. Old Business
 - a. Committee Appointments
6. Financial Report (Pote)
7. Director's Report (Pote)
8. Committee Reports
 - a. Finance Committee (Chesser)
 - b. Personnel Committee (Miles)
 - c. Trustee Training Committee (Holland)
 - d. Facilities Committee (Poyer)
9. Branch and Friends' Reports
 - a. Cape Charles Memorial Library (included in System Report)
 - b. Chincoteague Island Library (included in System Report)
 - c. Northampton Free Library (included in System Report)
 - d. ESPL Friends' Report (Baird)
10. ESPL Foundation (Poyer)
11. New Business
 - a. Holiday Closures
 - b. CLOSED SESSION pursuant to VA Code § 2.2-3711.1 – Personnel
12. Additional Comments
13. Next Meeting: Tuesday, September 08, 2026, at 1:00PM at the Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412
14. Adjournment



MINUTES

BOARD OF TRUSTEES: Eastern Shore of Virginia Public Library System

July 14, 2026 | 1 PM | Eastern Shore Regional Library & Heritage Center
Parksley, VA

Meeting called to order by Janet Justis

ATTENDANCE

Present:

Grayson Chesser, Dennis Custis, Joyce Holland, Janet Justis (*Chair*), M.K. Miles, Christopher Pote (*non-voting*), David Poyer, Carl Rose-Jensen, Maureen Teague

Absent:

James Lilliston (*non-voting*), Frank Russell

In Attendance:

Kate Baird, Tiffany Flores, Jamie Johnson, Charle Ricci

CALL TO ORDER

The meeting was called to order by Janet Justis at 1PM. A quorum was present.

APPROVAL OF CONSENT AGENDA

Joyce Holland moved to accept the consent agenda, Maureen Teague seconded. Motion carried unanimously.

PUBLIC COMMENTS

No public comments.

APPROVAL OF MINUTES [6.9.26]

Carl Rose-Jensen moved that the June 9, 2026, meeting minutes be approved. Joyce Holland seconded. Motion carried unanimously.

OLD BUSINESS

No Topics

No Report.

FINANCIAL REPORT [C. Pote]

Christopher Pote provided a snapshot of the System's finances:

- FY26 has ended. There are still some lingering invoices and reimbursements. Financially ESPL ended the year where it needed to be.
- The FY27 budget is in your packet and will be discussed under new business

LIBRARY DIRECTOR'S SYSTEM REPORT [C. Pote]

Parksley

- Summer Fest was a great success
 - The door count was about 900 people, but some of that is accounted for by staff coming and going, but exceeded the 200-300 participants in years past
 - The success of the event has given staff confidence in holding it at the Regional Library in Parksley, and can make it bigger and better next year
- The Miles Files and the Heritage Center were featured in the Eastern Shore Post
- The new outreach van is being prepared, and hopefully it will arrive by the Be Well Block Party taking place in the town of Parksley on Aug 1st
- Access Control
 - Preliminary work has been completed
 - No timeline at this point for the installation

Northampton Free Library

- Renovation
 - The civil and mechanical reports are in; there were no surprises
 - HVAC should be fully replaced for the renovation
 - Sewage system will need to be augmented
 - Takeaway: everything seems to currently be in good working order, but is 20 years old
 - A few typos and clarifications were identified in the preliminary reports that need to be addressed
 - Otherwise, the architect has completed the floor plan, one exterior rendering, and is now focusing on the two interior renderings, and then sending off to the cost estimator; a final packet should be received in about a month.

COMMITTEE REPORTS

Finance Committee (G. Chesser)

No report.

Christopher Pote and Grayson Chesser will be in contact with County Administrators to reconvene the Finance Committee.

Personnel Committee (Miles)

No report.

Trustee Training Committee Report (Holland)

Joyce Holland shared that the committee will plan training to cover the Trustees role in the upcoming strategic planning process to cover the Trustees role and to go over how the process should work.

Facilities Committee Report (Poyer)

David Poyer sought clarification about the status of Cape Charles Memorial Library's lease with the Town of Cape Charles; C. Pote was unable to answer as it's not his purview.

BRANCH AND FRIENDS REPORTS

Cape Charles Memorial Library

Included in the written Library Director's System Report.

Chincoteague Island Library

Included in the written Library Director's System Report.

Northampton Free Library

Included in the written Library Director's System Report.

ESPL Friends of the Eastern Shore Public Library (Baird)

Friends President, Kate Baird shared the update from the Friends. (Report attached).

ESPL FOUNDATION [Poyer]

No Report- David Poyer was out of town and missed the last meeting.

NEW BUSINESS

FY27 Operating Budget

The proposed FY27 budget was submitted to Northampton and Accomack Counties which included 2% COLA for all staff as well as an increase to cover increases in operating expenses. Accomack approved the 2% and nothing else. Northampton was informed of Accomack's approval and ESPL provided a modified budget reflecting the 25/75 partnership. Subsequent to Accomack's budget approval and on the same day as Northampton's, Commonwealth Legislature approved a 3.5% COLA, when a 2% was anticipated. There will also be another 3.5% COLA next year that will need to be covered.

In order to stay in line with state requirements, all current staff received the full 3.5% COLA for FY27, and that is reflected in the draft budget.

This unanticipated mandated increase has greatly affected the budgets for Accomack, Northampton, and ESPL.

There is a possibility that Northampton County could reduce our allotment for FY27; they are meeting tonight to work on the budget.

The health insurance went up 20% this year and those costs were absorbed by the FY27 budget.

In light of all this, a balanced budget is before the Board.

Joyce Holland moved to approve the draft FY27 budget. Dennis Custis seconded. Motion carried unanimously.

Trustees Roster

Updated roster was presented to the Board for review.

2028-2033 Strategic Plan ad hoc Committee

Janet Justis shared that Maureen Teague was interested in serving on the committee. All Board members will be participating in the strategic planning process in various ways. The training that the Trustee Training Committee is working on will help address the Trustees' roles in the strategic planning process.

Janet Justis and Maureen Teague agreed to serve on the Strategic Plan ad hoc Committee.

ADDITIONAL COMMENTS

Parking Concerns at ESRL & HC:

Joyce Holland inquired about the status of the parking lot. Discussion ensued.

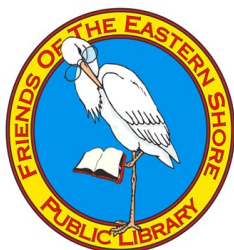
NEXT MEETING

Tuesday, August 11, 2026 at 1PM | Facility: Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412

ADJOURNMENT

Dennis moved to adjourn the meeting. Joyce Holland seconded. The motion passed unanimously.

The meeting adjourned at 1:53pm by Janet Justis.



FRIENDS OF THE EASTERN SHORE PUBLIC LIBRARY

PRESIDENT

Kate Baird

VICE PRESIDENT

Sharyn McQuaid

SECRETARY

Maureen Teague

TREASURER

Carol Callander

BOARD MEMBERS

Pat Bloxom

Liz Bochicchio

Sharyn McQuaid

Judy Malarkey

Betsy Reich

Janet Rochester,

President Emeritus

July 2026

To: Board of Trustees

Submitted by: Kate Baird –President - *Friends of the Eastern Shore Public Library*

Greetings from The Friends.

The *Friends* will be holding their Annual Meeting on Wednesday, 22 July 2026 at 10:15am in the Lecture Hall at the Eastern Shore of Virginia Regional Library and Heritage Center. It is an open meeting and all are welcome!

Our agenda will include elections for the offices of Secretary (Sharyn McQuaid) and Treasurer (Dan Sossaman). Kate Baird will remain as President, entering her final year in office and Maureen Teague was appointed to fill the vacant Vice President position for one year.

We will also be voting on our 2026-2027 budget. Our budget contains continued support for library programming and the purchase of a wide variety of materials for the library including but not limited to books, manipulatives and online resources such as Kanopy and Shelf. We are also proud to continue support of the Healing Reads collection which has proven to be a valuable resource to the community. Throughout the year we will remain in conversation with Director Christopher Pote and Collections Management and Acquisitions Librarian Charle Ricci and Programs and Outreach Librarian Tiffany Flores for additional ways we can be of assistance to the library. In addition, we have allocated monies for administrative use such as our newsletter, mailings, supplies for Better World Book processing, the Bookshop, advertisements and a Post Office Box.

Several members of the Friends shared their time and energy at Summer Fest on June 13th. Whether supervising the bouncy house, manning the Bookshop, helping in the games area or in the arts and crafts room, everyone had a good time and enjoyed interacting with the many families in attendance. Many thanks to Tiffany, the entire staff and Director Pote for a great community day. (And for lunch!)

For June we had 5 membership renewals for a total of \$350 and Book Shop sales of \$200. Our YTD sales at the shop total \$3882. Our work for Better World Books for the month of June saw 7 boxes of books shipped, 112 books processed for gross sales of \$185.86 with a commission of \$18.77 with a YTD of \$749.23.

As always we are honored to work on behalf of the programs and staff of library and hope to continue our efforts in the coming year.

Eastern Shore Public Library
Profit & Loss
July 2026

	Jul 26
Ordinary Income/Expense	
Income	
40000 · INCOME	
41000 · Government Income	
41010 · Accomack County	212,108.75
41030 · State Aid	118,025.25
Total 41000 · Government Income	330,134.00
42000 · Contributions	
42020 · NFL Friends	6,090.00
42030 · Contributions Unrestricted	210.86
42040 · Contributions Restricted	175.22
42060 · Adopt-A-Book	100.00
Total 42000 · Contributions	6,576.08
43000 · Reimbursements	
43020 · Island	3,549.29
43030 · Cape Charles	697.57
43040 · Book Replacement	47.96
43000 · Reimbursements - Other	309.47
Total 43000 · Reimbursements	4,604.29
44000 · Fines & Fees	
44010 · Fines	110.23
44020 · Photocopying	1,921.11
44030 · Fax	3.20
44040 · Inter Library Loan	22.00
44000 · Fines & Fees - Other	85.97
Total 44000 · Fines & Fees	2,142.51
49000 · Miscellaneous Income	130.24
Total 40000 · INCOME	343,587.12
Total Income	343,587.12
Gross Profit	343,587.12
Expense	
60000 · EXPENSES	
61000 · Operations	
61100 · Building	
61102 · Building Maintenance, NFL	67.93
61104 · Building Maintenance - Parksley	8,122.12
Total 61100 · Building	8,190.05
61200 · Utilities	
61203 · Telephone	2,047.72
61204 · Water/Sewer - Parksley	358.44
Total 61200 · Utilities	2,406.16

Eastern Shore Public Library
Profit & Loss
July 2026

	Jul 26
61300 · Vehicle Operation	257.15
61500 · Computer	
61511 · Computer Hardware, State	594.60
61513 · Online Services	600.00
61514 · Internet Services, State	792.30
61515 · Computer Software	1,880.00
61517 · Computer Maintenance	1,126.19
Total 61500 · Computer	4,993.09
Total 61000 · Operations	15,846.45
62000 · Equipment	
62310 · Contractual Services	95.34
Total 62000 · Equipment	95.34
63000 · Programs	
63100 · Adult	230.90
63200 · Youth	509.41
Total 63000 · Programs	740.31
64000 · Personnel	
64010 · Salaries - Director	9,252.76
64020 · Salaries - Other	43,792.60
64030 · Hourly Employees	17,557.66
64050 · Payroll Expenses	6,265.99
64070 · Retirement (VRS)	2,631.48
64080 · Insurance	
64084 · Insurance, Gen, Liability (VRS)	0.03
64085 · Insurance, Medical (Anthem)	10,942.42
64086 · Insurance, Dental (Anthem)	172.56
Total 64080 · Insurance	11,115.01
Total 64000 · Personnel	90,615.50
65000 · Supplies	
65100 · Custodial	236.55
65200 · Office	2,617.00
65300 · Library	6,682.22
65500 · Archival Supplies	1,135.77
65000 · Supplies - Other	14.22
Total 65000 · Supplies	10,685.76
66000 · Materials	
66310 · System Materials	
66311 · Books, State Aid	2,038.20
66315 · Electronic Resources, State Aid	1,158.73
66320 · Cape Charles Contract #15	104.25
Total 66310 · System Materials	3,301.18
66350 · Affiliates	

Eastern Shore Public Library
Profit & Loss
July 2026

	Jul 26
66351 · Books, Affiliates	444.71
Total 66350 · Affiliates	444.71
66900 · Restricted	65.05
Total 66000 · Materials	3,810.94
67000 · Other	
67100 · Postage	42.08
67200 · Travel & Meals	197.93
67300 · Dues	175.00
67400 · Director's Discretionary	500.00
Total 67000 · Other	915.01
68000 · Miscellaneous	
68100 · Bank Fees	143.32
68500 · Marketing	315.00
68000 · Miscellaneous - Other	594.54
Total 68000 · Miscellaneous	1,052.86
69000 · Professional Services	
69001 · Professional Services, Financial	1,600.00
69000 · Professional Services - Other	116.60
Total 69000 · Professional Services	1,716.60
Total 60000 · EXPENSES	125,478.77
Total Expense	125,478.77
Net Ordinary Income	218,108.35
Net Income	218,108.35

9:35 AM

08/06/26

Eastern Shore Public Library Profit & Loss Budget vs. Actual

Accrual Basis

July 2026 through June 2027

	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · INCOME				
41000 · Government Income				
41010 · Accomack County	212,108.75	848,435.00	-636,326.25	25.0%
41020 · Northampton County	0.00	282,812.00	-282,812.00	0.0%
41030 · State Aid	118,025.25	472,101.00	-354,075.75	25.0%
Total 41000 · Government Income	330,134.00	1,603,348.00	-1,273,214.00	20.6%
42000 · Contributions				
42010 · ESPL Friends	0.00	7,500.00	-7,500.00	0.0%
42020 · NFL Friends	6,090.00	2,000.00	4,090.00	304.5%
42030 · Contributions Unrestricted	210.86	7,500.00	-7,289.14	2.8%
42040 · Contributions Restricted	175.22	5,500.00	-5,324.78	3.2%
42050 · Legacies & Bequests	0.00	100.00	-100.00	0.0%
42060 · Adopt-A-Book	100.00	500.00	-400.00	20.0%
42070 · ESPL Foundation	0.00	30,000.00	-30,000.00	0.0%
Total 42000 · Contributions	6,576.08	53,100.00	-46,523.92	12.4%
43000 · Reimbursements				
43010 · NFL Book Endowment	0.00	6,160.00	-6,160.00	0.0%
43020 · Island	3,549.29	2,000.00	1,549.29	177.5%
43030 · Cape Charles	697.57	14,000.00	-13,302.43	5.0%
43040 · Book Replacement	47.96			
43000 · Reimbursements - Other	309.47	0.00	309.47	100.0%
Total 43000 · Reimbursements	4,604.29	22,160.00	-17,555.71	20.8%
44000 · Fines & Fees				
44010 · Fines	110.23	750.00	-639.77	14.7%
44020 · Photocopying	1,921.11	10,000.00	-8,078.89	19.2%
44030 · Fax	3.20	10.00	-6.80	32.0%
44040 · Inter Library Loan	22.00	100.00	-78.00	22.0%
44000 · Fines & Fees - Other	85.97	400.00	-314.03	21.5%
Total 44000 · Fines & Fees	2,142.51	11,260.00	-9,117.49	19.0%
49000 · Miscellaneous Income	130.24	0.00	130.24	100.0%
40000 · INCOME - Other	0.00	0.00	0.00	0.0%
Total 40000 · INCOME	343,587.12	1,689,868.00	-1,346,280.88	20.3%
4250 · Grants, Other	0.00	0.00	0.00	0.0%
47000 · NFL Reno	0.00	0.00	0.00	0.0%
Total Income	343,587.12	1,689,868.00	-1,346,280.88	20.3%
Gross Profit	343,587.12	1,689,868.00	-1,346,280.88	20.3%
Expense				
60000 · EXPENSES				
61000 · Operations				
61100 · Building				
61101 · Building Maintenance	0.00	0.00	0.00	0.0%
61102 · Building Maintenance, NFL	67.93	6,000.00	-5,932.07	1.1%
61104 · Building Maintenance - Parksley	8,122.12	67,626.00	-59,503.88	12.0%
61105 · Rent	0.00	0.00	0.00	0.0%
61106 · NFL Reno	0.00	0.00	0.00	0.0%
Total 61100 · Building	8,190.05	73,626.00	-65,435.95	11.1%
61200 · Utilities				
61202 · Electricity	0.00	0.00	0.00	0.0%
61202.1 · Electricity - NFL	0.00	6,000.00	-6,000.00	0.0%
61202.2 · Electricity - Parksley	0.00	18,000.00	-18,000.00	0.0%
61203 · Telephone	2,047.72	4,700.00	-2,652.28	43.6%
61204 · Water/Sewer - Parksley	358.44	2,000.00	-1,641.56	17.9%
Total 61200 · Utilities	2,406.16	30,700.00	-28,293.84	7.8%
61300 · Vehicle Operation	257.15	1,500.00	-1,242.85	17.1%
61400 · Insurance (VRSA)				
61404 · Insurance - Liability	0.00	19,000.00	-19,000.00	0.0%
61400 · Insurance (VRSA) - Other	0.00	0.00	0.00	0.0%
Total 61400 · Insurance (VRSA)	0.00	19,000.00	-19,000.00	0.0%
61500 · Computer				
61511 · Computer Hardware, State	594.60	20,000.00	-19,405.40	3.0%

Eastern Shore Public Library Profit & Loss Budget vs. Actual

July 2026 through June 2027

	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
61513 · Online Services	600.00	50,000.00	-49,400.00	1.2%
61514 · Internet Services, State	792.30	3,200.00	-2,407.70	24.8%
61515 · Computer Software	1,880.00	0.00	1,880.00	100.0%
61516 · Computer Software, State	0.00	6,500.00	-6,500.00	0.0%
61517 · Computer Maintenance	1,126.19	20,000.00	-18,873.81	5.6%
Total 61500 · Computer	4,993.09	99,700.00	-94,706.91	5.0%
Total 61000 · Operations	15,846.45	224,526.00	-208,679.55	7.1%
62000 · Equipment				
62100 · Equipment, General	0.00	0.00	0.00	0.0%
62200 · Equipment, State	5,724.27	47,500.00	-41,775.73	12.1%
62310 · Contractual Services	512.01	10,000.00	-9,487.99	5.1%
Total 62000 · Equipment	6,236.28	57,500.00	-51,263.72	10.8%
63000 · Programs				
63100 · Adult	230.90	3,800.00	-3,569.10	6.1%
63200 · Youth	2,509.41	6,500.00	-3,990.59	38.6%
63300 · Outreach	0.00	4,000.00	-4,000.00	0.0%
63400 · Foundation Restricted Funds	0.00	5,000.00	-5,000.00	0.0%
63500 · Restricted Programs - Other	0.00	0.00	0.00	0.0%
63600 · Program Supplies	0.00	0.00	0.00	0.0%
63000 · Programs - Other	0.00	0.00	0.00	0.0%
Total 63000 · Programs	2,740.31	19,300.00	-16,559.69	14.2%
64000 · Personnel				
64010 · Salaries - Director	9,252.76	111,935.00	-102,682.24	8.3%
64020 · Salaries - Other	43,792.60	526,031.00	-482,238.40	8.3%
64030 · Hourly Employees	17,557.66	212,000.00	-194,442.34	8.3%
64050 · Payroll Expenses	6,265.99	76,500.00	-70,234.01	8.2%
64070 · Retirement (VRS)	2,631.50	40,000.00	-37,368.50	6.6%
64080 · Insurance				
64083 · Insurance, Life (VRS)	0.00	0.00	0.00	0.0%
64084 · Insurance, Gen, Liability (VRS)	0.03	0.00	0.03	100.0%
64085 · Insurance, Medical (Anthem)	10,942.42	132,000.00	-121,057.58	8.3%
64086 · Insurance, Dental (Anthem)	172.56	2,100.00	-1,927.44	8.2%
Total 64080 · Insurance	11,115.01	134,100.00	-122,984.99	8.3%
64090 · Liability Reserve	0.00	10,000.00	-10,000.00	0.0%
64100 · Staff & Volunteer Appreciation	0.00	7,000.00	-7,000.00	0.0%
Total 64000 · Personnel	90,615.52	1,117,566.00	-1,026,950.48	8.1%
65000 · Supplies				
65100 · Custodial	236.55	5,000.00	-4,763.45	4.7%
65200 · Office	2,648.92	15,000.00	-12,351.08	17.7%
65300 · Library	7,740.84	25,000.00	-17,259.16	31.0%
65400 · Youth Program Supplies	0.00	7,500.00	-7,500.00	0.0%
65500 · Archival Supplies	1,135.77	8,000.00	-6,864.23	14.2%
65000 · Supplies - Other	14.22			
Total 65000 · Supplies	11,776.30	60,500.00	-48,723.70	19.5%
66000 · Materials				
66310 · System Materials				
66311 · Books, State Aid	5,393.12	74,000.00	-68,606.88	7.3%
66312 · Periodicals, State Aid	0.00	3,500.00	-3,500.00	0.0%
66313 · Continuations, State Aid	0.00	500.00	-500.00	0.0%
66315 · Electronic Resources, State Aid	1,158.73	33,376.00	-32,217.27	3.5%
66317 · AV, State Aid	0.00	7,500.00	-7,500.00	0.0%
66320 · Cape Charles Contract #15	201.39	3,200.00	-2,998.61	6.3%
Total 66310 · System Materials	6,753.24	122,076.00	-115,322.76	5.5%
66350 · Affiliates				
66351 · Books, Affiliates	1,488.39	22,000.00	-20,511.61	6.8%
Total 66350 · Affiliates	1,488.39	22,000.00	-20,511.61	6.8%
66900 · Restricted	65.05	7,500.00	-7,434.95	0.9%
66000 · Materials - Other	0.00	5,000.00	-5,000.00	0.0%
Total 66000 · Materials	8,306.68	156,576.00	-148,269.32	5.3%
67000 · Other				
67100 · Postage	42.08	2,000.00	-1,957.92	2.1%
67200 · Travel & Meals	197.93	5,000.00	-4,802.07	4.0%
67210 · Travel - State Aid	0.00	0.00	0.00	0.0%

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08/06/26

Accrual Basis

Eastern Shore Public Library
Profit & Loss Budget vs. Actual

July 2026 through June 2027

	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
67300 · Dues	175.00	4,000.00	-3,825.00	4.4%
67400 · Director's Discretionary	500.00	0.00	500.00	100.0%
67000 · Other - Other	0.00	0.00	0.00	0.0%
Total 67000 · Other	915.01	11,000.00	-10,084.99	8.3%
68000 · Miscellaneous				
68100 · Bank Fees	143.32	3,500.00	-3,356.68	4.1%
68300 · Refunds	18.98	0.00	18.98	100.0%
68500 · Marketing	315.00	2,500.00	-2,185.00	12.6%
68600 · Continuing Education	0.00	2,500.00	-2,500.00	0.0%
68700 · Tangier	0.00	1,000.00	-1,000.00	0.0%
68000 · Miscellaneous - Other	594.54	0.00	594.54	100.0%
Total 68000 · Miscellaneous	1,071.84	9,500.00	-8,428.16	11.3%
69000 · Professional Services				
69001 · Professional Services, Financial	3,200.00	19,200.00	-16,000.00	16.7%
69003 · Erate Consultant	0.00	4,000.00	-4,000.00	0.0%
69004 · Auditor	0.00	7,200.00	-7,200.00	0.0%
69000 · Professional Services - Other	116.60	500.00	-383.40	23.3%
Total 69000 · Professional Services	3,316.60	30,900.00	-27,583.40	10.7%
Total 60000 · EXPENSES	140,824.99	1,687,368.00	-1,546,543.01	8.3%
Total Expense	140,824.99	1,687,368.00	-1,546,543.01	8.3%
Net Ordinary Income	202,762.13	2,500.00	200,262.13	8,110.5%
Other Income/Expense				
Other Income				
7010 · Interest Income	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Other Expense				
8020 · Miscellaneous	0.00	0.00	0.00	0.0%
8035 · Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	202,762.13	2,500.00	200,262.13	8,110.5%

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08/06/26
Accrual Basis

Eastern Shore Public Library
Balance Sheet
As of July 31, 2026

	<u>Jul 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
LGIP - Investment Account #1155	216,529.43
Petty Cash	
Main	197.33
NFL	<u>76.87</u>
Total Petty Cash	274.20
1035 · Truist - Operating #2396	
Liability Reserve	51,924.64
NFL Reno	16,705.00
1035 · Truist - Operating #2396 - Other	<u>389,378.52</u>
Total 1035 · Truist - Operating #2396	<u>458,008.16</u>
Total Checking/Savings	674,811.79
Other Current Assets	
1300 · Prepaid Expenses	<u>28,193.00</u>
Total Other Current Assets	<u>28,193.00</u>
Total Current Assets	703,004.79
Fixed Assets	
1500 · Land	5,000.00
1510 · Buildings	660,459.20
1515 · Equipment	876,160.32
1516 · Equipment Purchases	97,804.92
1520 · Vehicles	51,680.00
1550 · Accumulated Depreciation	<u>-719,987.32</u>
Total Fixed Assets	971,117.12
Other Assets	
1600 · Deferred Outflows	<u>62,735.00</u>
Total Other Assets	<u>62,735.00</u>

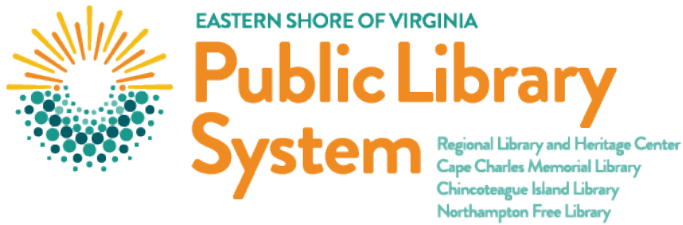
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08/06/26
Accrual Basis

Eastern Shore Public Library
Balance Sheet
As of July 31, 2026

	Jul 31, 26
TOTAL ASSETS	1,736,856.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	5,500.00
Total Accounts Payable	5,500.00
Credit Cards	
Atlantic Union Credit Card	-223.32
Total Credit Cards	-223.32
Other Current Liabilities	
2100 · Payroll Liabilities	5,727.51
2220 · State Withholding Taxes	2,489.00
2280 · State Unemployment Tax	-26.27
2290 · Anthem, Medical	81.31
2300 · Anthem, Dental	4.54
2320 · Flexible Spending Plan	-324.90
2360 · AFLAC	105.10
2380 · Compensated Absences	27,323.30
2400 · Net Pension Liability	101,260.00
2500 · Deferred Inflows	37,609.00
2600 · Uniform Deduction	168.00
Total Other Current Liabilities	174,416.59
Total Current Liabilities	179,693.27
Total Liabilities	179,693.27
Equity	
1110 · Retained Earnings	853,487.97
3000 · Opening Bal Equity	485,567.32
Net Income	218,108.35
Total Equity	1,557,163.64

Eastern Shore Public Library
Balance Sheet
As of July 31, 2026

	Jul 31, 26
TOTAL LIABILITIES & EQUITY	<u>1,736,856.91</u>



Report to the Accomack County Board of Supervisors – August 2026

Please enjoy some images of ESPL's new Eastern Shore-inspired outreach van which will allow us to do more outreach and bring more services to our communities.

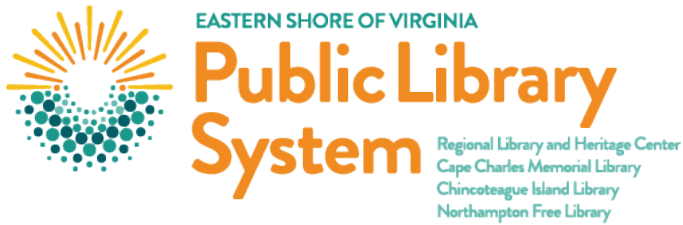


Fully funded by the Library of Virginia and the generous donors and hard work of the ESPL Foundation, we couldn't be happier or more grateful for their support.

And thank you for your continued support of the Eastern Shore Public Library System.

Respectfully submitted,

Christopher P. Pote
System Director



Report to the Northampton County Board of Supervisors – August 2026

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System Director