



Library System Report

EASTERN SHORE OF VIRGINIA • PUBLIC LIBRARY SYSTEM

Regional Library and Heritage Center • Cape Charles Memorial Library • Chincoteague Island Library • Northampton Free Library

June 2026

Director's Update



Christopher Pote,
System Director

SummerFest, ESPL's Summer Reading kick-off event, was a tremendous success. Held at the Regional Library & Heritage Center in Parksley for the first time, we were able to provide more fun and games for the kiddos, while also providing air conditioning for the community partners, parents, and staff. Being able to get out of the heat allowed families to stay longer and enjoy all we had to offer. Making reading fun and enjoyable opens up kids imaginations and gives them a tool for lifelong discovery. We look forward to hosting an even bigger and better event next year! Thank you to all ESPL staff and volunteers that helped make it so successful!!



Upcoming July Highlights Eastern Shore Public Library System

- **8th: Creature Feature, Waldo the Crested Gecko 12pm - ESRL**
- **9th: ESCADV Lecture, Practical Tools for Supporting Survivors of Sexual and Domestic Violence 6PM - ESRL**
- **11th: Speed Puzzling Workshop and Puzzle Social 9am-12pm - ESRL**
- **21st: Heritage Center Lecture, Eastern Shore Maritime Influences 5:30pm - ESRL**
- **23rd: Kids' Dinosaur Dance Party 5pm - ESRL**
- **29th: 3rd Annual Kids' Super Smash Bros Tournament 4pm-6pm - ESRL**
- **30th: Family Movie Night, *The Good Dinosaur* 6pm - ESRL**
- **Tech Help: Every Wednesday - NFL**
- **Ancestry Help: Every Wednesday - ESRL**
- **Heritage Center Reference Assistance: Every Thursday - NFL**
- **Storytime Anytime: Every Monday & Wednesday - NFL**

For times & more information: espl.org; (757) 787-3400

CIL = Chincoteague Island Library

CCML = Cape Charles Memorial Library

ESRL = ESVA Regional Library & Heritage Center

NFL = Northampton Free Library



EASTERN SHORE OF VIRGINIA

Heritage Center

esplheritage.org

Jazmine Collins, Reference Manager & Local History

The Heritage Center's newest exhibit, "The Eastern Shore's Religious Freedom," is now on display. The exhibit explores the history of religion on the Shore beginning with the Anglican church in the 1600s to the founding of independent Black Baptist and African Methodist Episcopal churches after the Civil War. In between those dates it shows how groups like the Quakers and Presbyterians operated under the watch of the Anglican church and how Baptist and Methodist congregations popped up because of the Revolutionary War. Photographs of historic figures and churches are featured in the exhibit ranging from Lower Northampton Baptist near Cape Charles to Downing's United Methodist Church in Oak Hall. A timeline of major local, state, and national political and religious events rounds out the exhibit.

In June the Heritage Center received a donation from Dr. Brooks Miles Barnes, former librarian at ESPL and the namesake of the Heritage Center's Archives Room. Much of our collection was acquired by Dr. Barnes over his forty-plus year career, but this is the first donation of his personal research material. This material includes research from Dr. Barnes' dissertation on Southern politics in the late 19th century. The Eastern Shore of Virginia material covers politics from that time period as well as topics like Life-Saving Service, the barrier islands, Peter Jacob Carter, the Onancock Race Riot, local court orders, and more.

The Heritage Center hosted a talk called Patriots of Color from the Eastern Shore of Virginia, presented by Tyrone Goodwyn, Luke Alexander, and Kevin Graham on Saturday, June 20th. Starting with families in North Carolina that left the Eastern Shore, the 3 were able to locate at least 29 patriots of color either living on the Eastern Shore or from Eastern Shore families. During the presentation, Goodwyn shared a likeness of Arlington Jacobs, an ancestor enslaved by the Custis family that documents show lived at Arlington in Northampton, in Williamsburg, and at Mount Vernon. The image was generated by AI software using 12 different photographs of living descendants.

For Civic Season and the country's 250th Anniversary, the Heritage Center is encouraging library patrons to share their wishes for our country's future on our wish wall. The Heritage Center is also participating in the Virginia250's share your story audio submission using the library's talkbox. Patrons can enter the booth and record a short audio to share a story, memory, or reflection about history, freedom, community, and what independence means to them. Prompts are provided and audio submissions are recorded directly in the web-based software.



Next month, on July 21st at 5:30, the Heritage Center will host Laura Smith, who will lecture on Eastern Shore (MD) Maritime History, focusing on Oxford, MD, Robert Morris, Jr., a founding father, and Oxford's connection to the Eastern Shore of Virginia.



Technical Services

Charle Ricci, Collection Management and Acquisitions Librarian



Behind the Scenes with the Technical Services Department

New books and audiobooks arrive each week at the library and are processed, cataloged, and placed on shelves at all four ESPL locations. It may seem somewhat magical when carts of brand new items are rolled out from the workroom at the Regional Library, or delivered via the library courier to the branch and affiliate locations, but the new items are a result of a dedicated team of staff working behind the scenes to ensure that ESPL patrons have access to newly released and requested materials.

The staff members who select, order, process, and catalog all of the new (or new to ESPL) materials make up the Technical Services department. While the name of the department may sound as though the focus would be on computers and technology support, instead, the department's core work centers on library materials at every stage - from beginning, with acquisitions, to the end, at deselection.



The Technical Services workflow begins with the acquisitions librarian who evaluates professional journals and reviews of items that will be released in the near future. Utilizing knowledge of ESPL circulation patterns, as well as the local popularity of particular authors and subjects, the librarian selects and orders materials that will supplement the existing collection and best meet the interests and informational needs of Shore readers.

Once the orders arrive, the boxes are unpacked and call numbers are assigned to each item. These call numbers provide direction as to which subcollection and library the item will belong to, as well as the exact place on the shelf where the item will be placed. The items then travel to the processing desk where a staff member or volunteer adds a protective book jacket cover, a barcode, and library ownership stamps.

Next, the processed items are ready for cataloging, where, for each item, a bibliographic record is downloaded from a worldwide database, edited for clarity and accuracy, and uploaded to the ESPL's catalog software, ShoreCat. At that point, the new materials become visible in the catalog, and can be reserved or checked out by library patrons. This is also the time when the new items are distributed to each Shore library and placed on the shelves.

While all booklovers wish for shelves with unlimited space, continually adding new items to the library results in the need to remove outdated, irrelevant, and damaged materials from the collection. This process is carefully carried out with local circulation data, as well as guidance from well-regarded reference volumes. Deselected items are withdrawn from the catalog and then passed along to the Friends of the ESPL for sale, or given to local nonprofit organizations.

From start to finish, the library's collections are carefully curated by Technical Services staff, with the objective of making materials available and accessible to readers across the Eastern Shore.



Programs & Outreach Report

Tiffany Flores, Programs and Outreach Librarian



On June 13th, The Regional Library hosted their annual Summer-Fest event. From 10AM to 2PM, patrons visited the library to sign up for the Summer Reading Program, play games, participate in activities, and eat food. This was astoundingly successful with well over the roughly 300 person average of previous events. Because of the location, many families stayed for the entire day and participated in both indoor and outdoor activities. They also utilized the li-

brary, checked out books, read, and signed up for library cards. The most popular activities included: the bounce house, face painting, Mike Klee's magic show, and the bracelet making station. In addition to patron success, vendors were pleased with their participation and location. By having it at the Regional Library, people were able to be inside in the AC on a hot summer day. This meant people were more comfortable and able to access building amenities such as restrooms. Overall, it was a huge success and will continue to be hosted in the library.



In addition to Summerfest, Summer Programming has ramped up. The Community Service Board is back with the Hive! This has been immediately well attended. The first session was well attended, and by week 2 attendance almost doubled. Each kid has enjoyed a story and an activity. Makerspace classes have been well attended, and many patrons are interested in additional

courses and demonstrations. Because orientation classes focus on machine safety, there is a lack of education on project completion. To resolve this, Tiffany is hoping to start live demos in the Fall. For example, the



sewing students would like to know how to mend clothes, hem pants, and make simple projects.

Another project that has been going on in the background is recruiting volunteers for Story Time. Since 2024, Story Time has been led by a small and mighty group of volunteers. Over the past few months, there has been a need to recruit more volunteers. Fortunately, The Accomack



County Women's Club and the Literacy Council were able to help! The Literacy Council will be doing Story Time every second Saturday and utilize their Dolly Parton Imagination Library books to advertise their program. The Women's Club has been able to recruit enough readers to double the current reading pool. Due to both of these organizations, readers will be easier to find and the workload on each volunteer will be lighter. Thank you so much to both orgs!



Northampton Free Library

Connor Buyn, Branch Manager



Northampton Free Library had a busy first month of summer this June, with staff helping with the Summerfest celebrations up in Parksley and a calendar full of programs. The library kicked off the month with a paper plate dinosaur craft for kids on June 4th. Our most popular program in June was the geode cracking STEM activity on June 18th. Kids were able to smash open real geodes to find the crystals hidden inside. Northampton Free Library was also able to offer two adult craft nights in June—one on June 11th and another on June 25th. Attendees painted their own tote bag for the first activity, and learned how to

make festive paper bead earrings for the second. Tech help also continued to be offered on demand throughout the month of June.

Northampton Free Library will be closed on Friday, July 3rd and Saturday, July 4th in observance of the Independence Day. After that, we will host several programs over the remainder of the month. Our first program will be a kids' art night on Thursday, July 9th starting at 4:30 PM. This time, we'll be continuing the summer reading theme by making paper dinosaur hats. Our second kids program will be held two weeks later on Thursday, July 23rd and will start at 6:00 PM. For this second activity, we'll be making sand art dinosaur necklaces. Both kids' programs are free and sign up is not required. There will be snacks! Our adult craft night for June will take place on Thursday, July 16th starting at 6:00 PM and will feature make-your-own beach hats for summertime relaxation. This program is free, but signup will be required. Please watch our Facebook page or ask at the front desk for more information.



Patrons who have technology-related questions are encouraged to keep visiting us for our Tech Help Wednesdays, offered on demand all day long on Wednesdays during the month of July.



Cape Charles Memorial Library

Sharon Silvey, Library Manager



June was full of Library Joy at Cape Charles Memorial Library!



We celebrated Pride Month and Juneteenth with book displays and educational posters. Keith Haring coloring sheets and rainbow pencils as well as Juneteenth flags



Big Sprouts measured the size of dinosaurs using Legos

Eastern Shore Literacy Council visit CCML the 3rd Tuesday of each month as special guest readers at our Little Sprouts storytime. Come by for stories and crafts and information on Dolly Parton's Imagination Library.



Ryan the Balloon Guy— RAWHR!



Summer 2026 Reading Program kicked off on June 18th. Thank you to ES Literacy Council and Baycreek Nature Education for participating!



Virginia Living Museum presented Hungry Critters program with Bean the Turtle and Chomper the Sala-





Chincoteague Island Library

Jodi Novak, Chincoteague Island Library



In the month of June we had a lot going on! From a Elementary School Outreach, to Needle Crafting clubs, to music in the park, and much more.

Friday June 5th, Jodi Novak and Board Member Diane Fisher went to the elementary school to tell the students about our wonderful summer reading program, and shared the information as well as sent home flyers to over 300 students. We already have a number of students moving their pieces and collecting their Prizes!



Thursday June 11th at 10 AM Chincoteague Combined School Band Came out to play music to the kids at Robert Reed Park. It was a wonderful Afternoon filled with great music, and better company. With lots of smiles and laughs.



June 13th in Robert Reed Park we had a Kick off to Summer Reading Party. We had about 50 Members of our community come out to join the fun and at the end of the day we have had 38 kids sign up to participate.



On June 25th, we welcomed a local author who recently published a children's book. The kids loved listening to the story during a special Storytime and had a blast making a themed craft afterward.



EASTERN SHORE PUBLIC LIBRARY

BOARD OF TRUSTEES

Tuesday, July 14, 2026 @ 1:00PM

Meeting Location: Eastern Shore Regional Library & Heritage Center
24313 Bennett Street, Parksley, VA 23412

Agenda

1. Call to Order
2. Approval of Consent Agenda
3. Public Comments
4. Approval of Minutes of June 09, 2026
5. Old Business
6. Financial Report (Pote)
7. Director's Report (Pote)
8. Committee Reports
 - a. Finance Committee (Chesser)
 - b. Personnel Committee (Miles)
 - c. Trustee Training Committee (Holland)
 - d. Facilities Committee (Poyer)
9. Branch and Friends' Reports
 - a. Cape Charles Memorial Library (included in System Report)
 - b. Chincoteague Island Library (included in System Report)
 - c. Northampton Free Library (included in System Report)
 - d. ESPL Friends' Report (Baird)
10. ESPL Foundation (Poyer)
11. New Business
 - a. FY27 Operating Budget
 - b. Trustees Roster
 - c. 2028 – 2033 Strategic Plan ad hoc committee
12. Additional Comments
13. Next Meeting: Tuesday, August 11, 2026, at 1:00PM at the Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412
14. Adjournment



MINUTES

BOARD OF TRUSTEES: Eastern Shore of Virginia Public Library System

June 9, 2026 | 1 PM | Eastern Shore Regional Library & Heritage Center
Parksley, VA

Meeting called to order by Janet Justis

ATTENDANCE

Present:

Joyce Holland, Janet Justis (*Chair*), M.K. Miles, Christopher Pote (*non-voting*), Carl Rose-Jensen, Frank Russell, Maureen Teague (*Zoom*)

Absent:

Grayson Chesser, Dennis Custis, James Lilliston, David Poyer

In Attendance:

Kate Baird, Tiffany Flores, Jamie Johnson, Colette Nelson

CALL TO ORDER

The meeting was called to order by Janet Justis at 1:02pm. A quorum was present.

APPROVAL OF CONSENT AGENDA

Joyce Holland moved to accept the consent agenda, Carl Rose-Jensen seconded. Motion carried unanimously.

PUBLIC COMMENTS

No public comments.

APPROVAL OF MINUTES [May 20, 2026]

Joyce Holland moved that the 5/20/26, meeting minutes be approved. Frank Russell seconded. Motion carried unanimously.

OLD BUSINESS

ESRL & HC Parking Enforcement (C. Pote)

Christopher Pote, Chairwoman Janet Justis, and Vice-Chair Maureen Teague met with representatives from Accomack County and those reps are going to talk to reps from the Town of Parksley and come back to the library with next steps.

The County officials indicated that an MOU needed to be created between the Library Board of Trustees, the County, the Town and the businesses to address parking concerns.

Discussion ensued.

FINANCIAL REPORT [C. Pote]

Christopher Pote provided a snapshot of the System's finances:

- All income has been received from Accomack and Northampton Counties and the State of Virginia
- The System still has some reimbursements coming from the ESPL Foundation
- There are still accessible operating funds in FY26 from the Hancock bequest if needed
- The FY27 budget will be presented at the July BOT meeting. The final budget numbers for FY27 haven't yet arrived from Northampton County or the Library of Virginia.

LIBRARY DIRECTOR'S SYSTEM REPORT [C. Pote]

Parksley

- No additional facility updates at this time.

Northampton Free Library

- No additional facility updates at this time.

FY27

- The System is on strong ground heading into FY27

Summer Fest

- This Saturday, 6.13.26 at the ESRL & HC from 10am-2pm
 - Free and open to the public, it's the kick-off to the Summer Reading Program

COMMITTEE REPORTS

Finance Committee (G. Chesser)

No report.

Personnel Committee (Miles)

This will be covered during the Closed Session portion of the meeting.

Trustee Training Committee Report (Holland)

No report.

Facilities Committee Report (Poyer)

No report.

BRANCH AND FRIENDS REPORTS

Cape Charles Memorial Library

Included in the written Library Director's System Report.

Chincoteague Island Library

Included in the written Library Director's System Report.

Northampton Free Library

Included in the written Library Director's System Report.

ESPL Friends of the Eastern Shore Public Library (Baird)

Friends President, Kate Baird shared the update from the Friends. (Report attached).

ESPL FOUNDATION

No report from the Foundation.

NEW BUSINESS

Officer Elections [M.K. Miles]

Joyce Holland moved that we accept the recommendation of the Personnel Committee to keep the officer and committee assignments as they currently stand for another year. Frank Russell seconded. Motion carried unanimously.

FY27 Trustees' Meeting Schedule

Frank Russell moved. To accept the meeting schedule for the Board of Trustees for the 2026-2027 year. Joyce Holland seconded. Motion carried unanimously.

CLOSED SESSION pursuant to VA § 2.2-3711.1 Personnel

Janet Justis, Chair: "I entertain a motion for a closed session".

Joyce Holland moved that the Board enter closed session to discuss personnel matters involving the Library System Director's annual review, as permitted by Virginia Code Section 2.2-3711(A)(1): "Public bodies may hold closed sessions only for the following purposes: 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals."

Frank Russell seconded. The motion carried unanimously.

Janet Justis, Chair: "We are now in a closed session. The discussion in the session is confidential".

Closed session ended.

Certification of Closed Session:

Janet Justis, Chair: "Do you certify that the matters discussed in the closed session just held were covered in the motion by which the Library Board entered closed session, and were excluded from the open meeting requirements of the Freedom of Information Act?"

Roll call vote:

Janet Justis, Chair: Upon being polled individually by a roll call vote in open meeting, each Board member confirmed that these were the only matters discussed during closed session.

ADDITIONAL COMMENTS

Frank Russell shared:

- that there was a nice function last weekend at the American Legion

- the Town of Parksley is currently getting its sewage plant replaced

NEXT MEETING

Tuesday, July 14, 2026 at 1PM | Facility: Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412

ADJOURNMENT

Joyce Holland moved to adjourn the meeting. Frank Russell seconded. The motion carried unanimously.

The meeting was adjourned at 2:12pm by Janet Justis.

DRAFT

ESPL Board of Trustees
2026-2027 Meeting Schedule

July 14, 2026

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

August 11, 2026

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

September 8, 2026

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

October 13, 2026

Cape Charles Memorial Library at 7:00 p.m.

November 10, 2026

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

December 8, 2026

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

January 12, 2027

Northampton Free Library at 6:00 p.m.

February 9, 2027

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

March 9, 2027

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

April 13, 2027

Chincoteague Island Library at 5:00 p.m.

May 11, 2027

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

June 8, 2027

Eastern Shore of Virginia Regional Library & Heritage Center at 1:00 p.m.

Highlight – indicates evening meetings not held at ESRL&HC, Parksley



EASTERN SHORE OF VIRGINIA

**Public Library
System**

Board of Trustees FY27 Officers & Committee Assignments

Officers:

Janet Justis (*Chair*)
Maureen Teague (*Vice Chair*)

Foundation Liaison:

David Poyer

Finance:

Grayson Chesser (*Chair*)
Charles Kolakowski
Michael Mason

Personnel:

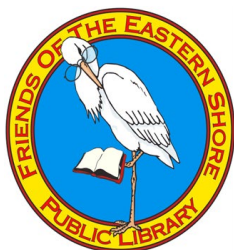
M.K. Miles (*Chair*)
Jazmine Collins

Facilities:

David Poyer (*Chair*)
Maureen Teague
Frank Russell

Trustee Training Committee:

Joyce Holland (*Chair*)
Janet Justis



FRIENDS OF THE EASTERN SHORE PUBLIC LIBRARY

PRESIDENT

Kate Baird

VICE PRESIDENT

Sharyn McQuaid

SECRETARY

Maureen Teague

TREASURER

Carol Callander

BOARD MEMBERS

Pat Bloxom

Liz Bochicchio

Sharyn McQuaid

Judy Malarkey

Betsy Reich

Janet Rochester,

President Emeritus

June 2026

To: Board of Trustees

Submitted by: Kate Baird – President - *Friends of the Eastern Shore Public Library*

Greetings from *The Friends*.

It has been just a few short weeks since our last report to the Board of Trustees and in the interim, all has been proceeding as normal.

The Bookshop continues to provide a steady source of income. For the month of May our total was \$516, giving us a weekly average of \$83 for the last 11 months.

We were pleased to have 10 membership renewals this month totaling \$750.

Thanks to the work of our scanning team, we sent 12 boxes of books to Better World Books (BWB) this month. In turn, BWB processed 348 books for gross sales of \$842.81 giving us a commission of \$83.41 and a YTD of \$710.66. We also received a check made out directly to the library for \$242.10.

The Friends took the opportunity at our May meeting to show our appreciation for the time and miles that our man about town, Dan Sossaman, covers to make the deliveries to our community outreach locations. Dan was presented with a gas card with thanks for his faithful efforts.

Along with our regular volunteer activities, the Friends are excited to have a small, but enthusiastic team helping with Summer Fest this Saturday. We are also busy preparing for our Annual Meeting which takes place in July. Using a recap of our 2025-2026 expenditures and additional information provided by various staff members we are working on the upcoming year's budget. Our hope is to continue to provide support to existing programs and be ready to assist with new initiatives as they arise.

Friends Board Members are also reviewing our membership roles looking to identify individuals to personally invite to supplement their generous donations with volunteer hours. The more friends actively involved the more we can accomplish in support of the library!

We offer our thanks for your work in supporting the mission and staff of the Eastern Shore Public Library System.

Respectfully,
Kate Baird

July 2026 - DRAFT

Column Reference Number	FY 2025-2026			
	Unrestricted	State Aid	Restricted	Subtotal
	1	2	3	6
Ordinary Income/Expense				
Income				
40000 · INCOME				
41000 · Government Income				
41010 · Accomack County	848,435			848,435
41020 · Northampton County	282,812			282,812
41030 · State Aid		472,101		472,101
41040 · Grants		0		0
Total 41000 · Government Income	1,131,247	472,101	0	1,603,348
42000 · Contributions				
42010 · ESPL Friends			7,500	7,500
42020 · NFL Friends			2,000	2,000
42030 · Contributions Unrestricted	7,500			7,500
42040 · Contributions Restricted			5,500	5,500
42050 · Legacies & Bequests			100	100
42060 · Adopt-a-Book			500	500
42070 · ESPL Foundation			30,000	30,000
Total 42000 · Contributions	7,500	0	45,600	53,100
43000 · Reimbursements				0
43010 · NFL Book Endowment			6,160	6,160
43020 · Island			2,000	2,000
43030 · Cape Charles			14,000	14,000
Total 43000 · Reimbursements	0	0	22,160	22,160
44000 · Fines & Fees				0
44010 · Fines	750			750
44020 · Photocopying	10,000			10,000
44030 · Fax	10			10
44040 · Interlibrary Loan	100			100
44000 · Fines & Fees - Other	400			400
Total 44000 · Fines & Fees	11,260	0	0	11,260

July 2026 - DRAFT

45000 · Endowments				0
45090 · Miscellaneous Endowments			0	0
Edmonds Endowment				0
Mariner Endowment				0
Milner Endowment				0
45090 · Miscellaneous Endowments			0	0
Total 45000 · Endowments	0	0	0	0
46000 - Private Grants				0
47000 · NFL Renovation			0	0
49000 · Miscellaneous Income				0
49000 · Miscellaneous Income - Other				0
Total 49000 · Miscellaneous Income	0	0	0	0
Total 40000 · INCOME	1,150,007	472,101	67,760	1,689,868
Total Income	1,150,007	472,101	67,760	1,689,868
Expense				
60000 · EXPENSES				0
61000 · Operations				0
61100 · Building				0
61102 · Building Maintenance, NFL	6,000			6,000
61104 · Building Maintenance, Parksley	55,386		12,240	67,626
61106 · Renovation, NFL			0	0
Total 61100 · Building	61,386	0	12,240	73,626
61200 · Utilities				0
61202.1 · Electricity - NFL	6,000			6,000
61202.2 · Electricity - Parksley	18,000			18,000
61203 · Telephone	4,700			4,700
61204 · Water/Sewer - Parksley	2,000			2,000
Total 61200 · Utilities	30,700	0	0	30,700
Total 61300 · Vehicle Operation	1,500		0	1,500
61400 · Insurance				0
61400 · Insurance (VRSA)	19,000			19,000
Total 61400 · Insurance	19,000	0	0	19,000

July 2026 - DRAFT

61500 · Computer				0
61511 · Computer Hardware - State Aid		20,000		20,000
61513 · Online Services,	0	50,000		50,000
61514 · Internet Services, State		3,200		3,200
61515 · Computer Software	0			0
61516 · Computer Software, State Aid	0	6,500		6,500
61517 · Computer Maintenance	0	20,000		20,000
61518 · Technology				0
Total 61500 · Computer	0	99,700	0	99,700
Total 61000 · Operations	112,586	99,700	12,240	224,526
62000 · Equipment				0
62100 · Equipment, General		0		5,520
62200 · Equipment, State	0	47,500		47,500
62300 · Equipment Maintenance				0
62310 · Contractual Services		10,000		10,000
Total 62000 · Equipment	0	57,500	0	57,500
63000 · Programs				0
63100 · Adult		3,800		3,800
63200 · Youth		6,500	0	6,500
63300 · Outreach		4,000		4,000
63400 · Foundation Restricted Funds			5,000	5,000
63000 · Programs - Other			0	0
Total 63000 · Programs	0	14,300	5,000	19,300
64000 · Personnel				0
64010 · Salaries - Director		111,935		111,935
64020 · Salaries - Other	514,421	6,090	5,520	526,031
64030 · Hourly Employees	212,000			212,000
64050 · Payroll Expenses (8.9%)	76,500			76,500
64070 · Retirement	40,000			40,000
64080 · Insurance				0

July 2026 - DRAFT

64085 · Insurance, Medical	132,000			132,000
64086 · Insurance, Dental	2,100			2,100
64090 · Liability Reserve	10,000			10,000
64100 - Staff and Volunteer Appreciation			7,000	7,000
Total 64000 · Personnel	987,021	118,025	12,520	1,117,566
				0
65000 · Supplies				0
65100 · Custodial	5,000			5,000
65200 · Office		15,000		15,000
65300 · Library Supplies	0	25,000		25,000
65400 · Program Supplies	0	5,000	2,500	7,500
65500 · Archival Supplies	0	8,000		8,000
65000 · Supplies - Other				
Total 65000 · Supplies	5,000	53,000		58,000
				0
66000 · Materials				0
66310 · System Materials				0
66311 · Books, State Aid		74,000		74,000
66312 · Periodicals, State Aid		3,500		3,500
66313 · Continuations, State Aid		500		500
66315 - Electronic Resources, State Aid		33,376		33,376
66317 · AV, State Aid		7,500		7,500
66320 · Cape Charles Contract #15		3,200		3,200
Total 66310 · System Materials	0	122,076		122,076
66350 · Affiliates				0
66351 · Books, Affiliates			22,000	22,000
Total 66350 · Affiliates			22,000	22,000
66900 · Restricted			7,500	7,500
Other			5,000	5,000
Total 66000 · Materials	0	122,076	34,500	156,576
				0
67000 · Other				0
67100 · Postage	2,000			2,000

July 2026 - DRAFT

67200 · Travel & Meals	5,000	0		5,000
67210 · Travel - State Aid		5,000		
67300 · Dues	4,000	0		4,000
67000 · Other - Other				0
Total 67000 · Other	11,000	5,000	0	16,000
				0
68000 · Miscellaneous				0
68100 · Bank Fees	3,500			3,500
68500 · Marketing			2,500	2,500
68600 · Continuing Education		2,500		2,500
68700 - Tangier		0	1,000	1,000
Total 68000 · Miscellaneous	3,500	2,500	3,500	9,500
69000 · Professional Services				0
69001 · Professional Services, Financial	19,200			19,200
69002 · Professional, Library Services		0		0
69003 - Erate Consultant	4,000			4,000
69004 - Auditor	7,200			7,200
69000 · Professional Services - Other	500			500
Total 69000 · Professional Services	30,900	0	0	30,900
Total Expense	1,150,007	472,101	67,760	1,689,868
Net Ordinary Income	0	0	0	0
Other Expense				
8010 · Reserve				
8020 · Miscellaneous				
Restricted carryover				
Carryover (prior year)	0			0
Balance				0
	State aid (see 41030)			

Eastern Shore Public Library Board of Trustees Roster, 2026-2027

Chairwoman: Janet Justis
Vice Chairwoman: Maureen Teague
Treasurer: James Lilliston
Secretary: Christopher Pote

Dennis Custis [2nd term, ends June 30, 2028]
6 Lake Street
Onancock, VA 23417
dcustis@espltrustees.org
(757) 787-4209

Moody "M.K." Miles [1st term, ends June 30, 2027]
P.O. Box 37
Saxis, VA 23427
mmiles@espltrustees.org
(703) 328-2898

Maureen Teague [1st term, ends June 30, 2028]
30357 Hopeland Rd.
Bloxom, VA 23308
mgteague@espltrustees.org
(603) 325-2230

Joyce Holland [2nd term, ends June 30, 2027]
P.O. Box 15
Nassawadox, VA 23413
jholland@espltrustees.org
(757) 693-7759

Grayson Chesser [1st term, ends June 30, 2027]
P.O. Box 12
Sanford, VA 23426
gchesser@espltrustees.org
757-824-9666
757-894-5396

Captain David Poyer, USNR (Ret.) [2nd term, ends June 30, 2028]
7018 Wild Flower Ln.
Franktown, VA 23354
dpoyer@espltrustees.org
(757) 442-3013 (home)

Janet Justis [1st term, ends June 30, 2028]
20238 Market St.
Onancock, VA 23417
jjustis@espltrustees.org
(757) 685-5133

Frank Russell [2nd term, ends June 30, 2030]
P.O. Box 306
Parksley, VA 23421
frussell@espltrustees.org
(757) 665-6161

Carl Rose-Jensen [2st term, ends June 30, 2029]
P.O. Box 74
4388 Willis Wharf Rd.
Willis Wharf, VA 23486
crose-jensen@espltrustees.org
(757) 442-3927

James Lilliston
Treasurer of the Board (non-voting)
P.O. Box 296
Accomac, VA 23301
jlilliston@co.accomack.va.us
(757) 787-5740

Christopher Pote, System Director,
Secretary of the Board (non-voting)
P.O. Box 25
Parksley, VA 23421
cpote@espl.org
(757) 787-3400

* Trustees serve 4-year terms.

Eastern Shore Public Library
Profit & Loss
June 2026

	Jun 26
Ordinary Income/Expense	
Income	
40000 · INCOME	
42000 · Contributions	
42010 · ESPL Friends	242.10
42030 · Contributions Unrestricted	122.00
42060 · Adopt-A-Book	16.26
42070 · ESPL Foundation	1,034.74
Total 42000 · Contributions	1,415.10
43000 · Reimbursements	
43020 · Island	436.30
43030 · Cape Charles	1,647.91
Total 43000 · Reimbursements	2,084.21
44000 · Fines & Fees	
44010 · Fines	36.00
44020 · Photocopying	1,269.75
44030 · Fax	7.80
44040 · Inter Library Loan	6.00
44000 · Fines & Fees - Other	46.95
Total 44000 · Fines & Fees	1,366.50
49000 · Miscellaneous Income	25.00
40000 · INCOME - Other	100.00
Total 40000 · INCOME	4,990.81
Total Income	4,990.81
Gross Profit	4,990.81
Expense	
60000 · EXPENSES	
61000 · Operations	
61100 · Building	
61102 · Building Maintenance, NFL	564.96
61104 · Building Maintenance - Parksley	6,637.61
61106 · NFL Reno	8,887.00
Total 61100 · Building	16,089.57
61200 · Utilities	
61203 · Telephone	654.56
61204 · Water/Sewer - Parksley	162.77
Total 61200 · Utilities	817.33
61300 · Vehicle Operation	558.21
61400 · Insurance (VRSA)	17,863.00
61500 · Computer	
61513 · Online Services	11,871.24

Eastern Shore Public Library
Profit & Loss
June 2026

	Jun 26
61514 · Internet Services, State	264.10
61517 · Computer Maintenance	674.30
Total 61500 · Computer	12,809.64
Total 61000 · Operations	48,137.75
62000 · Equipment	
62310 · Contractual Services	809.56
Total 62000 · Equipment	809.56
63000 · Programs	
63200 · Youth	1,211.99
63300 · Outreach	23.71
63600 · Program Supplies	274.67
Total 63000 · Programs	1,510.37
64000 · Personnel	
64010 · Salaries - Director	16,642.50
64020 · Salaries - Other	62,424.76
64030 · Hourly Employees	21,356.10
64050 · Payroll Expenses	8,670.61
64070 · Retirement (VRS)	3,170.43
64080 · Insurance	
64083 · Insurance, Life (VRS)	-0.05
64084 · Insurance, Gen, Liability (VRS)	-0.03
64085 · Insurance, Medical (Anthem)	10,942.42
64086 · Insurance, Dental (Anthem)	172.56
Total 64080 · Insurance	11,114.90
64090 · Liability Reserve	0.00
Total 64000 · Personnel	123,379.30
65000 · Supplies	
65100 · Custodial	628.33
65200 · Office	215.63
65300 · Library	8,497.57
65500 · Archival Supplies	92.72
Total 65000 · Supplies	9,434.25
66000 · Materials	
66310 · System Materials	
66311 · Books, State Aid	13,255.78
66312 · Periodicals, State Aid	784.55
66315 · Electronic Resources, State Aid	13,330.82
66317 · AV, State Aid	4,218.62
66320 · Cape Charles Contract #15	266.66
Total 66310 · System Materials	31,856.43
66350 · Affiliates	

Eastern Shore Public Library
Profit & Loss
June 2026

	Jun 26
66351 · Books, Affiliates	2,100.08
Total 66350 · Affiliates	2,100.08
66900 · Restricted	2,134.70
Total 66000 · Materials	36,091.21
67000 · Other	
67100 · Postage	24.51
67200 · Travel & Meals	768.42
67300 · Dues	49.00
67400 · Director's Discretionary	600.00
Total 67000 · Other	1,441.93
68000 · Miscellaneous	
68100 · Bank Fees	119.34
68300 · Refunds	18.99
68500 · Marketing	1,100.00
68600 · Continuing Education	305.10
68000 · Miscellaneous - Other	106.58
Total 68000 · Miscellaneous	1,650.01
69000 · Professional Services	
69001 · Professional Services, Financial	1,600.00
69004 · Auditor	6,450.00
69000 · Professional Services - Other	116.60
Total 69000 · Professional Services	8,166.60
Total 60000 · EXPENSES	230,620.98
Total Expense	230,620.98
Net Ordinary Income	-225,630.17
Other Income/Expense	
Other Income	
7010 · Interest Income	668.56
Total Other Income	668.56
Other Expense	
8020 · Miscellaneous	-17.45
Total Other Expense	-17.45
Net Other Income	686.01
Net Income	-224,944.16

Eastern Shore Public Library Profit & Loss Budget vs. Actual

July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · INCOME				
41000 · Government Income				
41010 · Accomack County	833,685.00	833,685.00	0.00	100.0%
41020 · Northampton County	333,760.00	333,760.00	0.00	100.0%
41030 · State Aid	452,373.69	452,374.00	-0.31	100.0%
Total 41000 · Government Income	1,619,818.69	1,619,819.00	-0.31	100.0%
42000 · Contributions				
42010 · ESPL Friends	8,859.73	7,500.00	1,359.73	118.1%
42020 · NFL Friends	0.00	2,000.00	-2,000.00	0.0%
42030 · Contributions Unrestricted	1,776.85	1,000.00	776.85	177.7%
42040 · Contributions Restricted	2,034.95	5,500.00	-3,465.05	37.0%
42050 · Legacies & Bequests	219.10	100.00	119.10	219.1%
42060 · Adopt-A-Book	531.01	500.00	31.01	106.2%
42070 · ESPL Foundation	12,994.78	20,000.00	-7,005.22	65.0%
Total 42000 · Contributions	26,416.42	36,600.00	-10,183.58	72.2%
43000 · Reimbursements				
43010 · NFL Book Endowment	6,160.00	6,160.00	0.00	100.0%
43020 · Island	1,478.73	2,000.00	-521.27	73.9%
43030 · Cape Charles	11,531.76	14,000.00	-2,468.24	82.4%
43000 · Reimbursements - Other	8,451.58			
Total 43000 · Reimbursements	27,622.07	22,160.00	5,462.07	124.6%
44000 · Fines & Fees				
44010 · Fines	995.19	500.00	495.19	199.0%
44020 · Photocopying	10,494.74	9,000.00	1,494.74	116.6%
44030 · Fax	16.90	10.00	6.90	169.0%
44040 · Inter Library Loan	132.00	200.00	-68.00	66.0%
44000 · Fines & Fees - Other	447.74			
Total 44000 · Fines & Fees	12,086.57	9,710.00	2,376.57	124.5%
49000 · Miscellaneous Income	125.00			
40000 · INCOME - Other	100.00			
Total 40000 · INCOME	1,686,168.75	1,688,289.00	-2,120.25	99.9%
4250 · Grants, Other	500.00			
47000 · NFL Reno	20,000.00	20,000.00	0.00	100.0%
Total Income	1,706,668.75	1,708,289.00	-1,620.25	99.9%
Gross Profit	1,706,668.75	1,708,289.00	-1,620.25	99.9%
Expense				
60000 · EXPENSES				
61000 · Operations				
61100 · Building				
61101 · Building Maintenance	-44.77			
61102 · Building Maintenance, NFL	10,387.26	11,500.00	-1,112.74	90.3%
61104 · Building Maintenance - Parksley	89,866.87	91,000.00	-1,133.13	98.8%
61105 · Rent	1,600.00			
61106 · NFL Reno	22,506.45	20,000.00	2,506.45	112.5%
Total 61100 · Building	124,315.81	122,500.00	1,815.81	101.5%
61200 · Utilities				
61202 · Electricity	1,323.76			
61202.1 · Electricity - NFL	5,520.59	6,000.00	-479.41	92.0%
61202.2 · Electricity - Parksley	17,230.92	20,000.00	-2,769.08	86.2%
61203 · Telephone	4,676.91	4,000.00	676.91	116.9%
61203.1 · Telephone - NFL	0.00	0.00	0.00	0.0%
61204 · Water/Sewer - Parksley	1,933.02	2,500.00	-566.98	77.3%
Total 61200 · Utilities	30,685.20	32,500.00	-1,814.80	94.4%
61300 · Vehicle Operation	1,590.26	1,500.00	90.26	106.0%
61400 · Insurance (VRSA)	17,863.00	18,000.00	-137.00	99.2%
61500 · Computer				
61510 · Computer Hardware	0.00	0.00	0.00	0.0%
61511 · Computer Hardware, State	17,501.36	20,000.00	-2,498.64	87.5%
61513 · Online Services	49,753.20	50,000.00	-246.80	99.5%
61514 · Internet Services, State	2,376.90	3,600.00	-1,223.10	66.0%
61515 · Computer Software	5,275.00	2,000.00	3,275.00	263.8%

Eastern Shore Public Library Profit & Loss Budget vs. Actual

July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
61516 · Computer Software, State	3,799.17	3,000.00	799.17	126.6%
61517 · Computer Maintenance	17,418.07	18,000.00	-581.93	96.8%
Total 61500 · Computer	96,123.70	96,600.00	-476.30	99.5%
Total 61000 · Operations	270,577.97	271,100.00	-522.03	99.8%
62000 · Equipment				
62100 · Equipment, General	0.00	10,000.00	-10,000.00	0.0%
62200 · Equipment, State	77,433.66	45,992.00	31,441.66	168.4%
62310 · Contractual Services	8,738.97	11,500.00	-2,761.03	76.0%
Total 62000 · Equipment	86,172.63	67,492.00	18,680.63	127.7%
63000 · Programs				
63100 · Adult	3,756.25	2,500.00	1,256.25	150.3%
63200 · Youth	5,915.78	6,500.00	-584.22	91.0%
63300 · Outreach	3,733.63	3,000.00	733.63	124.5%
63400 · Foundation Restricted Funds	-4,500.00	5,000.00	-9,500.00	-90.0%
63500 · Restricted Programs - Other	4,048.32	0.00	4,048.32	100.0%
63600 · Program Supplies	7,235.75	5,500.00	1,735.75	131.6%
63000 · Programs - Other	14.62			
Total 63000 · Programs	20,204.35	22,500.00	-2,295.65	89.8%
64000 · Personnel				
64010 · Salaries - Director	121,076.05	108,510.00	12,566.05	111.6%
64020 · Salaries - Other	521,670.66	514,262.00	7,408.66	101.4%
64030 · Hourly Employees	206,046.56	220,000.00	-13,953.44	93.7%
64050 · Payroll Expenses	75,943.23	74,000.00	1,943.23	102.6%
64070 · Retirement (VRS)	36,648.71	36,900.00	-251.29	99.3%
64080 · Insurance				
64083 · Insurance, Life (VRS)	-0.63			
64084 · Insurance, Gen, Liability (VRS)	-0.35			
64085 · Insurance, Medical (Anthem)	113,384.20	109,872.00	3,512.20	103.2%
64086 · Insurance, Dental (Anthem)	1,917.87	1,792.00	125.87	107.0%
64080 · Insurance - Other	0.00	0.00	0.00	0.0%
Total 64080 · Insurance	115,301.09	111,664.00	3,637.09	103.3%
64090 · Liability Reserve	0.00	10,000.00	-10,000.00	0.0%
64100 · Staff & Volunteer Appreciation	6,859.46	6,260.00	599.46	109.6%
Total 64000 · Personnel	1,083,545.76	1,081,596.00	1,949.76	100.2%
65000 · Supplies				
65100 · Custodial	6,808.90	5,000.00	1,808.90	136.2%
65200 · Office	14,770.51	10,000.00	4,770.51	147.7%
65300 · Library	24,488.36	40,000.00	-15,511.64	61.2%
65400 · Youth Program Supplies	338.94	0.00	338.94	100.0%
65500 · Archival Supplies	7,366.37	5,000.00	2,366.37	147.3%
Total 65000 · Supplies	53,773.08	60,000.00	-6,226.92	89.6%
66000 · Materials				
66310 · System Materials				
66311 · Books, State Aid	72,432.74	69,500.00	2,932.74	104.2%
66312 · Periodicals, State Aid	3,358.57	3,500.00	-141.43	96.0%
66313 · Continuations, State Aid	151.37	500.00	-348.63	30.3%
66315 · Electronic Resources, State Aid	32,724.05	25,500.00	7,224.05	128.3%
66317 · AV, State Aid	9,756.32	7,500.00	2,256.32	130.1%
66320 · Cape Charles Contract #15	2,784.86	3,200.00	-415.14	87.0%
Total 66310 · System Materials	121,207.91	109,700.00	11,507.91	110.5%
66350 · Affiliates				
66351 · Books, Affiliates	20,395.61	22,000.00	-1,604.39	92.7%
Total 66350 · Affiliates	20,395.61	22,000.00	-1,604.39	92.7%
66900 · Restricted	23,848.43	12,500.00	11,348.43	190.8%
Total 66000 · Materials	165,451.95	144,200.00	21,251.95	114.7%
67000 · Other				
67100 · Postage	1,839.32	2,000.00	-160.68	92.0%
67200 · Travel & Meals	6,747.14	8,000.00	-1,252.86	84.3%
67210 · Travel - State Aid	2,613.36			
67300 · Dues	5,156.60	2,000.00	3,156.60	257.8%
67400 · Director's Discretionary	1,254.15			

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Accrual Basis

Eastern Shore Public Library
Profit & Loss Budget vs. Actual

July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Total 67000 · Other	17,610.57	12,000.00	5,610.57	146.8%
68000 · Miscellaneous				
68100 · Bank Fees	1,471.20	3,500.00	-2,028.80	42.0%
68300 · Refunds	37.98			
68500 · Marketing	4,503.23	5,000.00	-496.77	90.1%
68600 · Continuing Education	1,300.20	6,500.00	-5,199.80	20.0%
68700 · Tangier	0.00	2,500.00	-2,500.00	0.0%
68000 · Miscellaneous - Other	281.80			
Total 68000 · Miscellaneous	7,594.41	17,500.00	-9,905.59	43.4%
69000 · Professional Services				
69001 · Professional Services, Financial	19,700.00	20,000.00	-300.00	98.5%
69002 · Professional, Library Services	0.00	200.00	-200.00	0.0%
69003 · Erate Consultant	2,711.37	4,000.00	-1,288.63	67.8%
69004 · Auditor	12,400.00	7,200.00	5,200.00	172.2%
69000 · Professional Services - Other	227.60	500.00	-272.40	45.5%
Total 69000 · Professional Services	35,038.97	31,900.00	3,138.97	109.8%
Total 60000 · EXPENSES	1,739,969.69	1,708,288.00	31,681.69	101.9%
Total Expense	1,739,969.69	1,708,288.00	31,681.69	101.9%
Net Ordinary Income	-33,300.94	1.00	-33,301.94	-3,330,094.0%
Other Income/Expense				
Other Income				
7010 · Interest Income	5,336.31			
Total Other Income	5,336.31			
Other Expense				
8020 · Miscellaneous	1,490.32			
8035 · Ask My Accountant	-634.72			
Total Other Expense	855.60			
Net Other Income	4,480.71			
Net Income	-28,820.23	1.00	-28,821.23	-2,882,023.0%

Eastern Shore Public Library
Balance Sheet
As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
LGIP - Investment Account #1155	215,846.24
Petty Cash	
Main	131.19
NFL	76.87
Total Petty Cash	208.06
1035 · Truist - Operating #2396	
Liability Reserve	51,924.64
NFL Reno	16,705.00
1035 · Truist - Operating #2396 - Other	187,253.52
Total 1035 · Truist - Operating #2396	255,883.16
Total Checking/Savings	471,937.46
Other Current Assets	
1300 · Prepaid Expenses	28,193.00
Total Other Current Assets	28,193.00
Total Current Assets	500,130.46
Fixed Assets	
1500 · Land	5,000.00
1510 · Buildings	660,459.20
1515 · Equipment	876,160.32
1516 · Equipment Purchases	97,804.92
1520 · Vehicles	51,680.00
1550 · Accumulated Depreciation	-719,987.32
Total Fixed Assets	971,117.12
Other Assets	
1600 · Deferred Outflows	62,735.00
Total Other Assets	62,735.00
TOTAL ASSETS	1,533,982.58
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	13,835.58
Total Accounts Payable	13,835.58
Credit Cards	
Atlantic Union Credit Card	369.87
Total Credit Cards	369.87
Other Current Liabilities	

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07/08/26

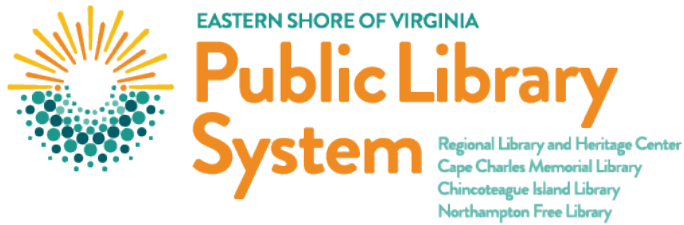
Accrual Basis

Eastern Shore Public Library

Balance Sheet

As of June 30, 2026

	Jun 30, 26
2100 · Payroll Liabilities	6,254.14
2220 · State Withholding Taxes	3,653.00
2280 · State Unemployment Tax	-26.27
2290 · Anthem, Medical	81.21
2300 · Anthem, Dental	4.41
2320 · Flexible Spending Plan	-308.24
2360 · AFLAC	105.10
2380 · Compensated Absences	27,323.30
2400 · Net Pension Liability	101,260.00
2500 · Deferred Inflows	37,609.00
2600 · Uniform Deduction	168.00
Total Other Current Liabilities	176,123.65
Total Current Liabilities	190,329.10
Total Liabilities	190,329.10
Equity	
1110 · Retained Earnings	886,906.39
3000 · Opening Bal Equity	485,567.32
Net Income	-28,820.23
Total Equity	1,343,653.48
TOTAL LIABILITIES & EQUITY	1,533,982.58



Report to the Accomack County Board of Supervisors – July 2026

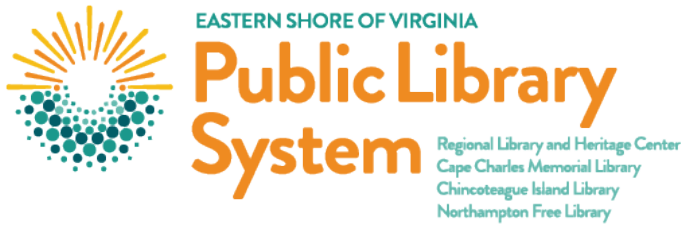
SummerFest 2027, held at the Regional Library & Heritage Center in Parksley was a huge success!



Thank you for your continued support of the Eastern Shore Public Library System.

Respectfully submitted,

Christopher P. Pote
System Director



Report to the Northampton County Board of Supervisors – July 2026

SummerFest 2027, held at the Regional Library & Heritage Center in Parksley was a huge success!



Thank you for your continued support of the Eastern Shore Public Library System.

Respectfully submitted,

Christopher P. Pote
System Director