



Library System Report

EASTERN SHORE OF VIRGINIA • PUBLIC LIBRARY SYSTEM

Regional Library and Heritage Center • Cape Charles Memorial Library • Chincoteague Island Library • Northampton Free Library

April 2026

Director's Update



Christopher Pote,
System Director

I talk often about the amazing staff we have in the library system, and we've been lucky to have very little turnover in the two years I've been director. But in April I was saddened by the departure of Chincoteague Island Library (CIL) Manager Teresa Wright. While Teresa was manager, CIL was able to increase the number of hours it is open to the public and to hire a second staff member for the first time in CIL's history. ESPL is proud to have CIL as an affiliate library, and the entire system wishes Teresa the best in her next chapter. Thank you for everything you've done for ESPL and serving CIL so faithfully.



Upcoming May Highlights Eastern Shore Public Library System

- **5/7: Visible Mending for Beginners 6pm- ESRL**
- **5/12: Teen Game Night and Craft 5pm - ESRL**
- **5/14: Teen Creative Writing 5:30pm - ESRL**
- **5/15: Adult Crafternoon: Beaded Earrings 12pm - ESRL**
- **5/16: Spring 2026 Garden Introduction 10:30am - NFL**
- **5/21: Adult Spring Tea Blending and Craft 6pm - ESRL**
- **5/22: Makerspace Class: Sewing Machine 12pm - ESRL**
- **5/28: Family Movie Night 6pm - ESRL**
- **Tech Help: Every Wednesday - NFL**
- **Ancestry Help: Every Wednesday - ESRL**
- **Heritage Center Reference Assistance: Every Thursday - NFL**
- **Storytime Anytime: Every Monday & Wednesday - NFL**

For times & more information: espl.org; (757) 787-3400

CIL = Chincoteague Island Library
CCML = Cape Charles Memorial Library
ESRL = ESVA Regional Library & Heritage Center
NFL = Northampton Free Library



EASTERN SHORE OF VIRGINIA

Heritage Center

esplheritage.org

Jazmine Collins, Reference Manager & Local History

Forty banker's boxes and several hundred folders later, Kirk Mariner's collection of roughly 2,700 magazines has been processed and cataloged into Proficio. The result is sixty-four catalog records which cover the collection and are arranged primarily by title. The next section of the Mariner Collection to be cataloged is the Non-Book series. This includes twenty-four boxes of photographs and research Mariner compiled while writing books such as *Off 13*, *Slave & Free*, and *Revival's Children*.

The Heritage Center recently received a draft version of the public access portal for Proficio. Very soon patrons will be able to browse the material that has been cataloged in the past few months. That will be in addition to the Frances Bibbins Latimer Collection that was already cataloged and will be back online through the new public access portal. The work that has been done on Mariner's and Latimer's collections is just the beginning. Staff will continue to catalog the Heritage Center's holdings so that they will be accessible for researchers.

The Eastern Shore Black History Trivia Tournament was held on April 11. Although several teams withdrew, the Heritage Center proceeded with the event to recognize students who had committed time to studying the material. Team Culture Keepers from Northampton demonstrated strong preparation, having met after school to study Francis Bibbins Latimer's book *Landmarks*. The team performed exceptionally well during the competition. The event drew an engaged audience, including students' parents and the Superintendent of Northampton County Schools, Mrs. Martin.



Heritage Center staff have been preparing for a gallery wall installation on religious freedom and Eastern Shore churches. This will be installed in May once the Virginia Folklife's Food, Culture, and Climate exhibit is removed. The Heritage Center is also preparing for outreach season and summer programs. Andy Nunez will bring in items from his "Treasures of the Eastern Shore" book series to be featured on display from May to August, when he will be doing a lecture/author talk. Tyrone Goodwin is scheduled for a lecture in June on Black Revolutionary Soldiers and Donna Rilling, Associate Professor of History at the State University of New York, Stony Brook, will lecture in June on George Black of Horntown, who moved to Philadelphia and helped establish the second African Baptist congregation.



Technical Services

Charle Ricci, Collection Management and Acquisitions Librarian



Rightsizing the Materials Collection

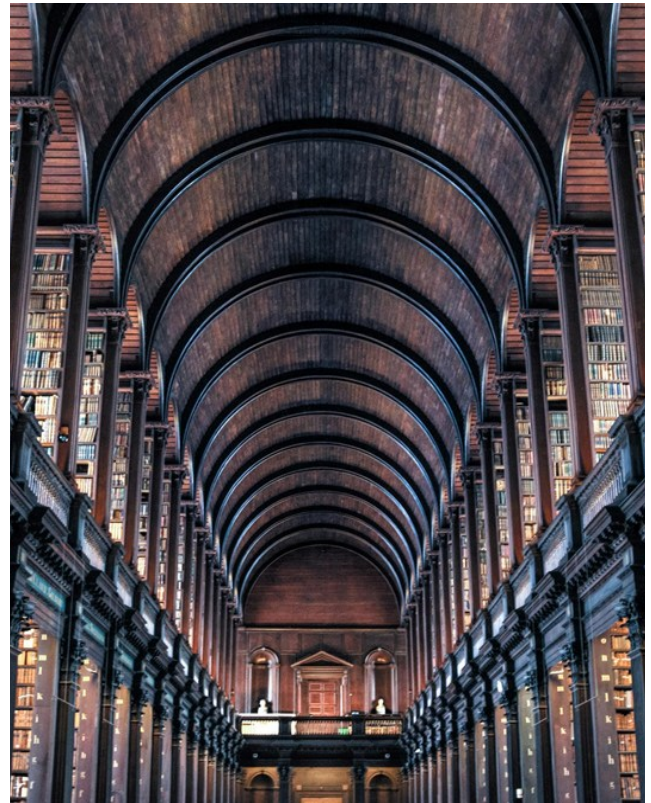
As people who love books and reading, library staff would wholeheartedly welcome a way to continuously expand the available shelving at our libraries. New items are constantly being cataloged and added to the existing collections, and with a finite amount of space in our facilities, the shelves can become crowded. Overly full shelves can make it more difficult to browse the collection and to find a particular item.

In addition to the drawbacks of crowded shelves, library collections that are not reviewed regularly for relevance, accuracy, and condition can include items that are of little interest to the community, are incorrect (I'm looking at you, Pluto), or are in poor shape. To address all of these factors, ESPL librarians carry out ongoing and methodical reviews of the material collections.

Utilizing best practices of the library science field, knowledge of the local community's information needs, and circulation data, each area of the collection is evaluated to identify outdated, damaged, unused, and irrelevant items. Volunteers from the Friends of the Eastern Shore Public Library and retired librarians are vitally important to this process. Assisting with the identification of items needing to be withdrawn, as well as with removing these items from the library catalog database, these volunteers amplify the effectiveness of staff time.

Special consideration is given to subjects that need to be augmented with new items to replace those that are damaged or outdated, but still of interest to library patrons. It truly is a balancing act of removing approximately the same number of items as are added, while maintaining quality core content. The ongoing evaluation of the collection results in a stronger, more heavily utilized selection of materials that is tailored to the information needs and interests of the local community. Shelves are not as crowded as they once were, making browsing and finding materials easier.

The materials collection will never remain fixed in quantity or content. The rightsizing progress resulting from this work will continue in order to maintain a library collection that fits the space it is housed in. Items will become worn or outdated and be withdrawn, while new, more relevant materials will be added. By continuing to utilize circulation data and patron interests, ESPL librarians will shape a collection that perpetually evolves to reflect the Eastern Shore community.





Programs & Outreach Report

Tiffany Flores, Programs and Outreach Librarian



This month the Khouris visited the Regional Library to present on their books: *Veiled Horizons: An American Woman's Trek into the Heart of Arabia* by Mary Khouri, and *The Young Terrorist: Journey from Arab Militant to Proud American* by Nabil Khouri. Attendees were able to listen to their experiences and see artifacts. Nabil also played the drums while Mary danced. Their Author Talks have been so successful at both the Regional Library and Chincoteague Island Library that both authors wish to visit the other libraries. Tiffany was happy to oblige and put them in contact with the other branches.

Due to popular demand, Alex Flores led two more classes for the 3D Printer, each with a total of eight participants. Many of the participants attend these classes because they own a 3D printer and want to learn more or they are interested in technology. Regardless, they leave happy and educated on the equipment. As a part of meeting the need for technological literacy on the shore, Tiffany collaborated with Catie Wilkinson, Digital Security Trainer, to try 'Lunch and Learn' Cybersecurity classes. The first class offered information on Signal, an encrypted messaging app. Catie also presented Password Managers at NFL on April 30th. April also celebrates National Library Week. As part of the celebration, Tiffany planned a passive activity for each day of the week. This included free books, crafts, sweet treats, and story time featuring "I'm So Happy You're Here" by Mychal Threets.



In addition to National Library Week, we also celebrated Earth Day by attending the Earth Day Event at Exmore Town Park on April 25th. Tiffany Flores attended with a van full of books, giveaways, foam dinosaur bones, and snails. Despite the cold and wind, many kids came over to the library's table, built dinosaurs, played with toys, and asked lots of questions about snails. Even the parents got involved in the curiosity and wanted to know about the creatures. All 75 visitors left with books, giveaways, and information about the library.

During the past year, the library has put sticker posters that work very similar to painting by number activities. These posters have been a huge hit for patrons over the past couple months. In fact, Tiffany has had to increase how often she changes posters because patrons are finishing the posters in 2-3 weeks if not sooner. The joy of programming is that, sometimes, the most effective program is simply inviting play and interaction in the building. Doing sticker posters, puzzles, and board games, and toys are an easy way to invite people into the space without any obligations.



Gerry the snail helps with outreach.



Northampton Free Library

Connor Buyn, Branch Manager



April was Northampton Free Library's busiest month of public programs to date, with two adult crafts, two kids crafts, a garden tour, and a cybersecurity lecture. We started off with a spring-time bonnet craft for grownups on the 2nd. The following week, we hosted our first kids craft of the month, with attendees making easter bunnies out of paper plates, cotton balls, and pipe cleaners. On the 16th adult patrons were invited back again to make spring-themed hair clips. Our final craft activity of the month – a paper flower bouquet coloring activity—was hosted on April 23rd.

Northampton Free Library also hosted two special programs in April. On Saturday April 18th the Eastern Shore Master Gardeners were here again to answer questions about our pollinator garden and give out free wildflower seedlings and seed packets. In a first for the library, we also hosted Catie Wilkinson to teach a class on password managers and other basic cybersecurity questions on Thursday, April 30th. Tech Help was also offered on every Wednesday.

In other news, our hot pink azalea bushes were in full bloom this month and many patrons were able to enjoy them on their way into the building.



Northampton Free Library will continue to offer tech help on demand on every Wednesday during the month of May. We will host two kids craft nights on the 7th at 4:30 PM and on the 21st at 6:00 PM. For the first we'll be making paper plate flower pouches and for the second we'll paint festive paper plate rainbows. Both programs are free and no signup is required. There will be snacks provided at both. Adult patrons are invited to join us for a tea blending and craft night on Thursday, May 14th at 6:00 PM. Come sample springtime herbal tea flavors and learn how to craft your own teapot drip protector! This program is free, but signup is required. Keep an eye on our Facebook page or ask at the front desk for more information.

On Saturday, May 18th the Master Gardeners will be back again for their final garden tour session of the spring. Stop by between 10:30 and 11:30 for questions and answers, to learn more about the plants in our garden as they start to bloom, and maybe to take home some seedlings of your own!

Northampton Free Library will be closed in observance of Memorial Day on Monday, May 25th



Cape Charles Memorial Library

Sharon Silvey, Library Manager



April is National Poetry Month, and we've set up a book display featuring a variety of poetry books to check out! We included a few interactive pieces to our display, including a worksheet with a prompt to get everyone waxing poetic and a free "poem for your pocket" at the circulation desk. The upcoming *Poetry after Hours* is scheduled for Wednesday, April 29th.



This month, we had guest readers from the Eastern Shore Literacy Council join us for Little Sprouts story time. They will continue visiting Cape Charles Memorial Library

on the third Tuesday of each month.

Don't forget! Our Seed Library offers families up to four free seed packets each month, featuring native and non-GMO flowers, fruits, herbs, and vegetables. The Eastern Shore Master Gardeners will be available to answer gardening questions every fourth Thursday of the month from 10 a.m. to 12 p.m.



Cape Charles Memorial Library has been chosen to participate in the Play for Resilience™ campaign for Mental Health Awareness Month in May, partnering with MESH Helps. This national initiative, in partnership with the American Library Association and various toy industry partners, aims to support children's mental, emotional, and social health through play.



Also, mark your calendars! New Saturday hours for Cape Charles Memorial Library will start on Saturday, May 2, 2026, from 9:00 a.m. to 1:00 p.m.



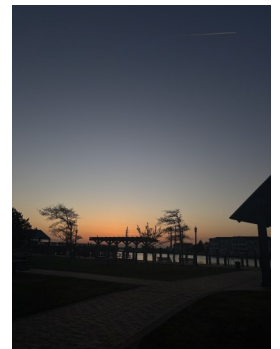
Chincoteague Island Library

Jodi Novak, Chincoteague Island Library

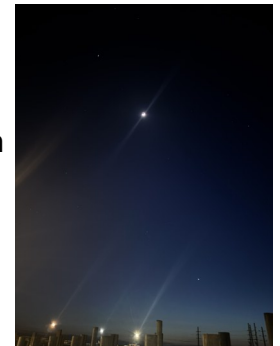


In the month of April we had a lot going on! From our Writers Workshop, to school outreach events, to our Earth Day celebration in the park, our library was right at the center of it all.

Every Thursday at 10AM we have Tales 4 Tots. It's a great time where kids have a safe place to explore books, learn, make friends, and enjoy fun, age-appropriate crafts. One of our favorite moments this month was our Earth Day craft, where the kids got to get hands-on and a little messy making dirt pudding—a fun, yummy, and still educational activity that everyone enjoyed!



We had the opportunity to enjoy the Lyrid Meteor Shower at the library, where Solar System Representative Daniel McGill guided us through the experience. He explained how meteor showers occur and shared fascinating insights about them. We also had the chance to observe Venus and the Moon in its waxing crescent phase, making the evening both educational and memorable.



We host two needle art programs where people can come in, sit, and chat while sharing their love of crochet, knitting, quilting, and so much more. Our participants always look forward to these nights, enjoying the time together and sharing their own takes and creativity on their needle crafts.



We had an Earth Day Festival that we participated in where we shared information about what the Library offers as well as Making Seed Bombs where participants got to learn about the importance of pollinators and recycling.



EASTERN SHORE PUBLIC LIBRARY

BOARD OF TRUSTEES

Wednesday, May 20, 2026 @ 1:00PM

Meeting Location: Eastern Shore Regional Library & Heritage Center
24313 Bennett Street, Parksley, VA 23412

Agenda

1. Call to Order
2. Approval of Consent Agenda
3. Public Comments
4. Approval of Minutes of April 14, 2026
5. Old Business
 - a. ESRL & HC Parking Enforcement
 - b. FY26 Budget Revisions
6. Financial Report (Pote)
7. Director's Report (Pote)
8. Committee Reports
 - a. Finance Committee (Chesser)
 - b. Personnel Committee (Miles)
 - c. Trustee Training Committee (Holland)
 - d. Facilities Committee (Poyer)
9. Branch and Friends' Reports
 - a. Cape Charles Memorial Library (included in System Report)
 - b. Chincoteague Island Library (included in System Report)
 - c. Northampton Free Library (included in System Report)
 - d. ESPL Friends' Report (Baird)
10. ESPL Foundation (Poyer)
11. New Business
 - a. Director's Annual Review
12. Additional Comments
13. Next Meeting: Tuesday, June 9, 2026, at 1:00PM at the Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412
14. Adjournment



MINUTES

BOARD OF TRUSTEES: Eastern Shore of Virginia Public Library System

4.14.26 | TIME 5PM | Chincoteague Island Library
Chincoteague, VA

Meeting called to order by Janet Justis

ATTENDANCE

Present:

Grayson Chesser, Dennis Custis, Joyce Holland, Janet Justis, M.K. Miles (*Zoom*), Christopher Pote (*Non-Voting*), David Poyer, Frank Russell, Maureen Teague (*Zoom*)

Absent:

James Lilliston (*Non-Voting*), Carl Rose-Jensen

In Attendance:

Jamie Johnson

CALL TO ORDER

The meeting was called to order by Janet Justis at 5:04pm. A quorum was present.

APPROVAL OF CONSENT AGENDA

Joyce Holland moved to accept the consent agenda, Frank Russell seconded. Motion carries.

PUBLIC COMMENTS

No public comments.

APPROVAL OF MINUTES [March 10, 2026]

Dennis Custis moved that the 3.10.26 meeting minutes be approved. Joyce Holland seconded. Motion passed unanimously.

OLD BUSINESS

ESRL & HC Parking Enforcement (C. Pote)

The building parking lot is much better during the day, but there are still issues in the evenings. Use of parking lot by neighboring businesses' patrons continues, especially in the evenings, and then after the library is closed. On one recent occasion Director Pote witnessed bar patrons smoking cigarettes, vaping, and drinking beers in the ESRL & HC parking lot in broad daylight, during library open hours, and during lecture hall programming. The concern is that library patrons are largely children and families and should not be subjected to this at the local public library. This also brings needless liability onto Accomack County property.

F. Russell requested that Dir. Pote speak with the owner of the bar, again. Discussion ensued.

D. Custis reiterated to Dir. Pote the Board's support for his efforts in attempting to mitigate the parking concerns.

Northampton County Re-zoning Application (C. Pote)

- Christopher Pote is working on the *Resolution to Support Rezoning and/or Special Use Permit of Property Owned by the Eastern Shore Public Library (ESPL)* application for the NFL expansion project.

FINANCIAL REPORT [C. Pote]

Christopher Pote provided a snapshot of the System's finances:

- 4th quarter disbursement has been received from Accomack County
- Still waiting on the final disbursements from both Northampton County and the state
- Accomack County approved their FY27 budget
 - The only increase in operating budget supported and approved by the county is for a 2% COLA for all staff (which parallels the County and State employees)

LIBRARY DIRECTOR'S SYSTEM REPORT [C. Pote]

Eastern Shore Regional Library & Heritage Center

- Parking concerns (addressed above)

Northampton Free Library

- Dave will provide an update to the NFL Renovation Progress

Email Accounts for Trustees

- Email accounts have been procured, and instructions have been sent to all Trustees

- If you need assistance setting it up, linking it to existing accounts etc. the library IT contractor can provide assistance—contact Jamie Johnson to schedule

Healing Reads

- Over half the materials that were placed on the Healing Reads shelf in the vestibule of ESRL & HC at the beginning of March have been borrowed.

COMMITTEE REPORTS

Finance Committee (G. Chesser)

No report.

Personnel Committee (Miles)

At the May meeting, M.K. Miles will distribute paper copies of the Director evaluation in sealed envelopes to the Trustees. M.K. will pick them up once completed to have them ready for the June meeting.

Trustee Training Committee Report (Holland)

Janet Justis shared a few reminders:

- to connect with your County Supervisors and thank them for their work on the budgets and check in with them
- Take a few minutes to review the new procedures for completing the director's evaluation

Facilities Committee Report (Poyer)

David Poyer shared updates on the NFL renovation from the committee:

- They met with the architect on March 27, 2026 to review four main project layout options
- They should receive drawings soon that can be shared for everyone to review

BRANCH AND FRIENDS REPORTS

Cape Charles Memorial Library

Included in the written Library Director's System Report.

Chincoteague Island Library

Included in the written Library Director's System Report.

Northampton Free Library

Included in the written Library Director's System Report.

ESPL Friends of the Eastern Shore Public Library (Baird)

No report this month.

ESPL FOUNDATION [Poyer]

David Poyer shared that the Foundation did not hold a meeting last month, but they will be meeting on Thursday.

NEW BUSINESS

FY 26 Budget Revisions

Christopher Pote shared and explained the categories in the budget that are overspent or underspent for where the total budget is at this point in the fiscal year.

- The total bottom line is 68% spent at the 75% mark so the budget overall is in excellent shape
- Several changes in the budget came from correcting mislabeled budget codes

ADDITIONAL COMMENTS

- Frank Russell shared that there are 5 town events coming up in Parksley in April and May. The town is also having a Memorial Day event
- Christopher Pote told everyone that Summer Fest will be held at the library in Parksley on June 13, 2026.

NEXT MEETING

Tuesday, May 12, 2026, at 1pm | Facility: Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412

ADJOURNMENT

Dennis Custis moved to adjourn the meeting. Joyce Holland seconded. The motion passed unanimously.

The meeting adjourned at 5:54 by Janet Justis.

**Eastern Shore Public Library
Profit & Loss Budget vs. Actual**

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · INCOME				
41000 · Government Income				
41010 · Accomack County	625,263.75	833,685.00	-208,421.25	75.0%
41020 · Northampton County	265,320.00	333,760.00	-68,440.00	79.5%
41030 · State Aid	338,645.25	451,527.00	-112,881.75	75.0%
Total 41000 · Government Income	1,229,229.00	1,618,972.00	-389,743.00	75.9%
42000 · Contributions				
42010 · ESPL Friends	8,617.63	7,500.00	1,117.63	114.9%
42020 · NFL Friends	0.00	2,000.00	-2,000.00	0.0%
42030 · Contributions Unrestricted	1,634.84	1,000.00	634.84	163.5%
42040 · Contributions Restricted	534.95	5,500.00	-4,965.05	9.7%
42050 · Legacies & Bequests	219.10	100.00	119.10	219.1%
42060 · Adopt-A-Book	414.75	500.00	-85.25	83.0%
42070 · ESPL Foundation	11,960.04	20,000.00	-8,039.96	59.8%
Total 42000 · Contributions	23,381.31	36,600.00	-13,218.69	63.9%
43000 · Reimbursements				
43010 · NFL Book Endowment	6,160.00	6,160.00	0.00	100.0%
43020 · Island	1,042.43	2,000.00	-957.57	52.1%
43030 · Cape Charles	8,551.03	14,000.00	-5,448.97	61.1%
43000 · Reimbursements - Other	8,451.58			
Total 43000 · Reimbursements	24,205.04	22,160.00	2,045.04	109.2%
44000 · Fines & Fees				
44010 · Fines	812.27	500.00	312.27	162.5%
44020 · Photocopying	7,961.75	9,000.00	-1,038.25	88.5%
44030 · Fax	9.10	10.00	-0.90	91.0%
44040 · Inter Library Loan	118.00	200.00	-82.00	59.0%
44000 · Fines & Fees - Other	353.83			
Total 44000 · Fines & Fees	9,254.95	9,710.00	-455.05	95.3%
49000 · Miscellaneous Income	100.00			
Total 40000 · INCOME	1,286,170.30	1,687,442.00	-401,271.70	76.2%
4250 · Grants, Other	500.00			
47000 · NFL Reno	0.00	20,000.00	-20,000.00	0.0%
Total Income	1,286,670.30	1,707,442.00	-420,771.70	75.4%
Gross Profit	1,286,670.30	1,707,442.00	-420,771.70	75.4%
Expense				
60000 · EXPENSES				
61000 · Operations				
61100 · Building				
61101 · Building Maintenance	-44.77			
61102 · Building Maintenance, NFL	8,202.30	21,500.00	-13,297.70	38.2%
61104 · Building Maintenance - Parksley	62,930.26	71,000.00	-8,069.74	88.6%
61105 · Rent	1,600.00			
61106 · NFL Reno	153.70	20,000.00	-19,846.30	0.8%
Total 61100 · Building	72,841.49	112,500.00	-39,658.51	64.7%
61200 · Utilities				
61202.1 · Electricity - NFL	4,084.24	6,000.00	-1,915.76	68.1%
61202.2 · Electricity - Parksley	15,720.21	20,000.00	-4,279.79	78.6%
61203 · Telephone	210.07	4,000.00	-3,789.93	5.3%
61203.1 · Telephone - NFL	1,189.08	5,000.00	-3,810.92	23.8%
61204 · Water/Sewer - Parksley	1,445.98	2,500.00	-1,054.02	57.8%
Total 61200 · Utilities	22,649.58	37,500.00	-14,850.42	60.4%
61300 · Vehicle Operation	894.88	6,500.00	-5,605.12	13.8%
61400 · Insurance (VRSA)	0.00	18,000.00	-18,000.00	0.0%
61500 · Computer				
61510 · Computer Hardware	62.00	10,000.00	-9,938.00	0.6%
61511 · Computer Hardware, State	16,947.76	20,000.00	-3,052.24	84.7%
61513 · Online Services	19,240.52	58,500.00	-39,259.48	32.9%
61514 · Internet Services, State	2,773.68	3,600.00	-826.32	77.0%
61515 · Computer Software	4,126.00	2,000.00	2,126.00	206.3%
61516 · Computer Software, State	3,799.17	3,000.00	799.17	126.6%
61517 · Computer Maintenance	0.00	18,000.00	-18,000.00	0.0%

**Eastern Shore Public Library
Profit & Loss Budget vs. Actual**

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
61518 · Technology	4,173.40			
Total 61500 · Computer	51,122.53	115,100.00	-63,977.47	44.4%
Total 61000 · Operations	147,508.48	289,600.00	-142,091.52	50.9%
62000 · Equipment				
62100 · Equipment, General	1,577.07	10,000.00	-8,422.93	15.8%
62200 · Equipment, State	3,958.51	30,164.00	-26,205.49	13.1%
62300 · Equipment Maintenance				
62310 · Contractual Services	17,401.14	11,500.00	5,901.14	151.3%
Total 62300 · Equipment Maintenance	17,401.14	11,500.00	5,901.14	151.3%
Total 62000 · Equipment	22,936.72	51,664.00	-28,727.28	44.4%
63000 · Programs				
63100 · Adult	3,195.08	2,500.00	695.08	127.8%
63200 · Youth	1,443.31	6,500.00	-5,056.69	22.2%
63300 · Outreach	3,649.90	3,000.00	649.90	121.7%
63400 · Foundation Restricted Funds	500.00	5,000.00	-4,500.00	10.0%
63500 · Restricted Programs - Other	4,048.32	0.00	4,048.32	100.0%
63000 · Programs - Other	14.62			
Total 63000 · Programs	12,851.23	17,000.00	-4,148.77	75.6%
64000 · Personnel				
64010 · Salaries - Director	86,288.55	108,510.00	-22,221.45	79.5%
64020 · Salaries - Other	374,746.38	504,262.00	-129,515.62	74.3%
64030 · Hourly Employees	153,458.63	220,000.00	-66,541.37	69.8%
64050 · Payroll Expenses	55,237.88	74,000.00	-18,762.12	74.6%
64070 · Retirement (VRS)	27,137.41	36,900.00	-9,762.59	73.5%
64080 · Insurance				
64083 · Insurance, Life (VRS)	-0.53			
64084 · Insurance, Gen, Liability (VRS)	-0.29			
64085 · Insurance, Medical (Anthem)	81,903.80	109,872.00	-27,968.20	74.5%
64086 · Insurance, Dental (Anthem)	1,407.53	1,792.00	-384.47	78.5%
64080 · Insurance - Other	0.00	0.00	0.00	0.0%
Total 64080 · Insurance	83,310.51	111,664.00	-28,353.49	74.6%
64090 · Liability Reserve	7,499.97	10,000.00	-2,500.03	75.0%
64100 · Staff & Volunteer Appreciation	4,574.81	6,260.00	-1,685.19	73.1%
Total 64000 · Personnel	792,254.14	1,071,596.00	-279,341.86	73.9%
65000 · Supplies				
65100 · Custodial	10,626.11	5,000.00	5,626.11	212.5%
65200 · Office	6,781.56	10,000.00	-3,218.44	67.8%
65300 · Library	10,976.52	40,000.00	-29,023.48	27.4%
65400 · Youth Program Supplies	5,400.34	5,500.00	-99.66	98.2%
65500 · Archival Supplies	5,201.42	5,000.00	201.42	104.0%
Total 65000 · Supplies	38,985.95	65,500.00	-26,514.05	59.5%
66000 · Materials				
66310 · System Materials				
66311 · Books, State Aid	48,419.97	69,500.00	-21,080.03	69.7%
66312 · Periodicals, State Aid	766.55	3,500.00	-2,733.45	21.9%
66313 · Continuations, State Aid	151.37	500.00	-348.63	30.3%
66315 · Electronic Resources, State Aid	13,697.96	25,500.00	-11,802.04	53.7%
66317 · AV, State Aid	3,508.96	7,500.00	-3,991.04	46.8%
66320 · Cape Charles Contract #15	2,114.37	3,200.00	-1,085.63	66.1%
Total 66310 · System Materials	68,659.18	109,700.00	-41,040.82	62.6%
66350 · Affiliates				
66351 · Books, Affiliates	16,315.25	22,000.00	-5,684.75	74.2%
Total 66350 · Affiliates	16,315.25	22,000.00	-5,684.75	74.2%
66900 · Restricted	18,920.16	12,500.00	6,420.16	151.4%
Total 66000 · Materials	103,894.59	144,200.00	-40,305.41	72.0%
67000 · Other				
67100 · Postage	1,257.13	2,000.00	-742.87	62.9%
67200 · Travel & Meals	6,047.33	8,000.00	-1,952.67	75.6%
67210 · Travel - State Aid	1,161.57			
67300 · Dues	3,917.18	3,482.00	435.18	112.5%
67000 · Other - Other	203.52			

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Accrual Basis

**Eastern Shore Public Library
Profit & Loss Budget vs. Actual**

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Total 67000 · Other	12,586.73	13,482.00	-895.27	93.4%
68000 · Miscellaneous				
68100 · Bank Fees	1,159.03	3,500.00	-2,340.97	33.1%
68300 · Refunds	18.99			
68500 · Marketing	3,013.23	10,000.00	-6,986.77	30.1%
68600 · Continuing Education	856.00	6,500.00	-5,644.00	13.2%
68700 · Tangier	0.00	2,500.00	-2,500.00	0.0%
68000 · Miscellaneous - Other	200.00			
Total 68000 · Miscellaneous	5,247.25	22,500.00	-17,252.75	23.3%
69000 · Professional Services				
69001 · Professional Services, Financial	14,900.00	20,000.00	-5,100.00	74.5%
69002 · Professional, Library Services	6,600.00	200.00	6,400.00	3,300.0%
69003 · Erate Consultant	2,711.37	4,000.00	-1,288.63	67.8%
69004 · Auditor	5,950.00	7,200.00	-1,250.00	82.6%
69000 · Professional Services - Other	111.00	500.00	-389.00	22.2%
Total 69000 · Professional Services	30,272.37	31,900.00	-1,627.63	94.9%
Total 60000 · EXPENSES	1,166,537.46	1,707,442.00	-540,904.54	68.3%
Total Expense	1,166,537.46	1,707,442.00	-540,904.54	68.3%
Net Ordinary Income	120,132.84	0.00	120,132.84	100.0%
Other Income/Expense				
Other Income				
7010 · Interest Income	4,003.22			
Total Other Income	4,003.22			
Other Expense				
8020 · Miscellaneous	142.58			
Total Other Expense	142.58			
Net Other Income	3,860.64			
Net Income	123,993.48	0.00	123,993.48	100.0%

				FY 2025-2026 Unrestricted	State Aid	Restricted	Heritage Center	Capital	Subtotal
<i>Column Reference Number</i>				1	2	3	4	5	6
Ordinary Income/Expense									
Income									
40000 · INCOME									
41000 · Government Income									
		41010 · Accomack County		833,685			233,432		833,685
		41020 · Northampton County		333,760			93,453		333,760
		41030 · State Aid			451,527		126,428		451,527
		41040 · Grants			0			0	0
Total 41000 · Government Income				1,167,445	452,374	0	453,312	0	1,619,819
42000 · Contributions									
		42010 · ESPL Friends				7,500			7,500
		42020 · NFL Friends				2,000			2,000
		42030 · Contributions Unrestricted		1,000					1,000
		42040 · Contributions Restricted				5,500	1,540		5,500
		42050 · Legacies & Bequests				100			100
		42060 - Adopt-a-Book				500			500
		42070 · ESPL Foundation				20,000			20,000
Total 42000 · Contributions				1,000	0	35,600	1,540	0	36,600
43000 · Reimbursements									0
		43010 · NFL Book Endowment				6,160			6,160
		43020 · Island				2,000			2,000
		43030 · Cape Charles				14,000			14,000
Total 43000 · Reimbursements				0	0	22,160	0	0	22,160
44000 · Fines & Fees									0
		44010 · Fines		500			140		500
		44020 · Photocopying		9,000			2,520		9,000
		44030 · Fax		10			3		10
		44040 · Interlibrary Loan		200			56		200
Total 44000 · Fines & Fees				9,710	0	0	2,719	0	9,710
45000 · Endowments									0
		45090 · Miscellaneous Endowments				0	0		0

				FY 2025-2026 Unrestricted	State Aid	Restricted	Heritage Center	Capital	Subtotal
<i>Column Reference Number</i>				1	2	3	4	5	6
		Edmonds Endowment					0		0
		Mariner Endowment					0		0
		Milner Endowment					0		0
		45090 · Miscellaneous Endowments				0	0		0
		Total 45000 · Endowments		0	0	0	0	0	0
		46000 - Private Grants					0		0
		47000 · NFL Renovation				20,000	5,600		20,000
		49000 · Miscellaneous Income					0		0
		49000 · Miscellaneous Income - Other					0		0
		Total 49000 · Miscellaneous Income		0	0	20,000	5,600	0	20,000
		Total 40000 · INCOME		1,178,155	452,374	77,760	463,171	0	1,708,289
		Total Income		1,178,155	452,374	77,760	463,171	0	1,708,289
		Expense							
		60000 · EXPENSES					HC 28% op		0
		61000 · Operations							0
		61100 · Building							0
		61102 · Building Maintenance, NFL		11,500			3,220		11,500
		61104 · Building Maintenance, Parksley		90,000		1,000	25,480		91,000
		61106 · Renovation, NFL				20,000	5,600		20,000
		Total 61100 · Building		101,500	0	21,000	34,300		122,500
		61200 · Utilities							0
		61202.1 · Electricity - NFL		6,000			1,680		6,000
		61202.2 · Electricity - Parksley		20,000			5,600		20,000
		61203 · Telephone		4,000			1,120		4,000
		61203.1 · Telephone - NFL		0					0
		61204 · Water/Sewer - Parksley		2,500			700		2,500
		Total 61200 · Utilities		32,500	0	0	9,100		32,500
		Total 61300 · Vehicle Operation		1,500		0	420		1,500
		61400 · Insurance							0
		61400 · Insurance (VRSA)		18,000			5,040		18,000
		Total 61400 · Insurance		18,000	0	0	5,040	0	18,000

DRAFT - May 2026 Revision

			FY 2025-2026 Unrestricted	State Aid	Restricted	Heritage Center	Capital	Subtotal
		<i>Column Reference Number</i>	1	2	3	4	5	6
		61500 · Computer						0
		61510 · Computer Hardware	0			0	0	0
		61511 · Computer Hardware - State Aid		20,000		5,600		20,000
		61513 · Online Services,	0	50,000		14,000		50,000
		61514 · Internet Services, State		3,600		1,008		3,600
		61515 · Computer Software	2,000			560		2,000
		61516 · Computer Software, State Aid	0	3,000		840		3,000
		61517 · Computer Maintenance	0	18,000		5,040		18,000
		Total 61500 · Computer	2,000	94,600	0	27,048	0	96,600
		Total 61000 · Operations	155,500	94,600	21,000	75,908	0	271,100
								0
		62000 · Equipment						0
		62100 · Equipment, General		0	10,000	2,800		10,000
		62200 · Equipment, State	0	45,992		12,878		45,992
		62300 · Equipment Maintenance				0		0
		62310 · Contractual Services		11,500		3,220		11,500
		Total 62000 · Equipment	0	57,492	10,000	16,098	0	67,492
								0
		63000 · Programs						0
		63100 · Adult		2,500		700		2,500
		63200 · Youth		6,500	0	1,820		6,500
		63300 · Outreach		3,000		840		3,000
		63400 - Foundation Restricted Funds			5,000	1,400		5,000
		63000 · Programs - Other			0	0		0
		Total 63000 · Programs	0	12,000	5,000	4,760	0	17,000
								0
		64000 · Personnel						0
		64010 · Salaries - Director		108,510		30,383		108,510
		64020 · Salaries - Other	510,191	4,071		143,993		514,262
		64030 · Hourly Employees	220,000			61,600		220,000
		64050 · Payroll Expenses (8.9%)	74,000			20,720		74,000

DRAFT - May 2026 Revision

			FY 2025-2026 Unrestricted	State Aid	Restricted	Heritage Center	Capital	Subtotal
		<i>Column Reference Number</i>	1	2	3	4	5	6
	64070 · Retirement		36,900			10,332		36,900
	64080 · Insurance					0		0
		64083 · Insurance, Life				0		0
		64084 · Insurance, Gen, Liability				0		0
		64085 · Insurance, Medical	109,872			30,764		109,872
		64086 · Insurance, Dental	1,792			502		1,792
	Total 64080 · Insurance					0		0
	64090 · Liability Reserve		10,000			2,800		10,000
	64100 - Staff and Volunteer Appreciation				6,260	1,753		6,260
	Total 64000 · Personnel		962,755	112,581	6,260	269,828	0	1,081,596
								0
	65000 · Supplies							0
		65100 · Custodial	5,000			1,400		5,000
		65200 · Office		10,000				10,000
		65300 · Library Supplies	0	40,000		11,200		40,000
		65400 · Youth Program Supplies	2,500	3,000		1,540		5,500
		65500 · Archival Supplies	0	5,000				5,000
		65000 · Supplies - Other						
	Total 65000 · Supplies		7,500	58,000		14,140	0	65,500
								0
	66000 · Materials							0
		66310 · System Materials						0
		66311 · Books, State Aid		69,500		19,460		69,500
		66312 · Periodicals, State Aid		3,500		980		3,500
		66313 · Continuations, State Aid		500		140		500
		66315 - Electronic Resources, State Aid		25,500		7,140		25,500
		66317 · AV, State Aid		7,500		2,100		7,500
		66320 · Cape Charles Contract #15		3,200				3,200
	Total 66310 · System Materials		0	109,700				109,700
	66350 · Affiliates							0
		66351 · Books, Affiliates			22,000			22,000

DRAFT - May 2026 Revision

				FY 2025-2026 Unrestricted	State Aid	Restricted	Heritage Center	Capital	Subtotal
<i>Column Reference Number</i>				1	2	3	4	5	6
Total 66350 · Affiliates						22,000			22,000
66900 · Restricted						7,500			7,500
Other						5,000			5,000
Total 66000 · Materials				0	109,700	34,500	0		144,200
									0
67000 · Other									0
67100 · Postage				2,000			560		2,000
67200 · Travel & Meals				8,000	0		2,240		8,000
67300 · Dues				2,000	0		560		2,000
67000 · Other - Other							0		0
Total 67000 · Other				12,000	0	0	3,360		12,000
									0
68000 · Miscellaneous									0
68100 · Bank Fees				3,500			980		3,500
68500 · Marketing				5,000			1,400		5,000
68600 · Continuing Education					6,500		1,820		6,500
68700 - Tangier					1,500	1,000			2,500
Total 68000 · Miscellaneous				8,500	8,000	1,000	4,200	0	17,500
									0
69000 · Professional Services									
69001 · Professional Services, Financial				20,000			5,600		20,000
69002 · Professional, Library Services				200			56		200
69003 - Erate Consultant				4,000			1,120		4,000
69004 - Auditor				7,200			2,016		7,200
69000 · Professional Services - Other				500			140		500
Total 69000 · Professional Services				31,900	0	0	8,932	0	31,900
Total Expense				1,178,155	452,373	77,760	397,226	0	1,708,288
Net Ordinary Income				0	1	0	65,945	0	1
Other Expense									
8010 · Reserve									
8020 · Miscellaneous									
Restricted carryover									

				FY 2025-2026 Unrestricted	State Aid	Restricted	Heritage Center	Capital	Subtotal
		<i>Column Reference Number</i>		1	2	3	4	5	6
			Carryover (prior year)	0			0		0
Balance									1
			State aid (see 41030)						
			How State Aid Allocated:		FY26				
			Books & Materials		109,700.00				
			Salaries		112,581.00				
			Internet Access		96,100.00				
			Equipment		30,000.00				
			Furniture						
			Supplies		58,000.00				
			Other		12,982.00				
			Contractual Services		32,164.00				
			Fellowship						
			Total = \$451,527		451,527.00				

Eastern Shore Public Library
Balance Sheet
As of April 30, 2026

	<u>Apr 30, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
LGIP - Investment Account #1155	214,513.15
Petty Cash	
Main	237.25
NFL	76.87
Total Petty Cash	314.12
1035 · Truist - Operating #2396	
Liability Reserve	41,924.64
NFL Reno	6,474.00
1035 · Truist - Operating #2396 - Other	520,590.73
Total 1035 · Truist - Operating #2396	568,989.37
Total Checking/Savings	783,816.64
Other Current Assets	
1300 · Prepaid Expenses	28,193.00
Total Other Current Assets	28,193.00
Total Current Assets	812,009.64
Fixed Assets	
1500 · Land	5,000.00
1510 · Buildings	660,459.20
1515 · Equipment	876,160.32
1516 · Equipment Purchases	97,804.92
1520 · Vehicles	51,680.00
1550 · Accumulated Depreciation	-719,987.32
Total Fixed Assets	971,117.12
Other Assets	
1600 · Deferred Outflows	62,735.00
Total Other Assets	62,735.00
TOTAL ASSETS	1,845,861.76
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	5,500.00
Total Accounts Payable	5,500.00
Credit Cards	
Atlantic Union Credit Card	-4,951.47
Total Credit Cards	-4,951.47
Other Current Liabilities	

Eastern Shore Public Library
Balance Sheet
As of April 30, 2026

	<u>Apr 30, 26</u>
2100 · Payroll Liabilities	1,207.95
2250 · Treasurer of Virginia-VSRS	383.70
2280 · State Unemployment Tax	-26.27
2290 · Anthem, Medical	81.01
2300 · Anthem, Dental	4.15
2320 · Flexible Spending Plan	-274.92
2360 · AFLAC	225.50
2380 · Compensated Absences	27,323.30
2400 · Net Pension Liability	101,260.00
2500 · Deferred Inflows	37,609.00
2600 · Uniform Deduction	168.00
	<hr/>
Total Other Current Liabilities	167,961.42
	<hr/>
Total Current Liabilities	168,509.95
	<hr/>
Total Liabilities	168,509.95
 Equity	
1110 · Retained Earnings	886,906.39
3000 · Opening Bal Equity	485,567.32
Net Income	304,878.10
	<hr/>
Total Equity	1,677,351.81
	<hr/>
TOTAL LIABILITIES & EQUITY	1,845,861.76
	<hr/> <hr/>

Eastern Shore Public Library
Profit & Loss
April 2026

	<u>Apr 26</u>
Ordinary Income/Expense	
Income	
40000 · INCOME	
41000 · Government Income	
41010 · Accomack County	208,421.25
41030 · State Aid	113,728.44
Total 41000 · Government Income	<u>322,149.69</u>
44000 · Fines & Fees	
44010 · Fines	48.98
44020 · Photocopying	757.65
44040 · Inter Library Loan	2.00
44000 · Fines & Fees - Other	11.96
Total 44000 · Fines & Fees	<u>820.59</u>
Total 40000 · INCOME	<u>322,970.28</u>
Total Income	<u>322,970.28</u>
Gross Profit	322,970.28
Expense	
60000 · EXPENSES	
61000 · Operations	
61100 · Building	
61104 · Building Maintenance - Parksley	14,310.80
61106 · NFL Reno	3,526.00
Total 61100 · Building	<u>17,836.80</u>
61200 · Utilities	
61203 · Telephone	809.57
61204 · Water/Sewer - Parksley	159.88
Total 61200 · Utilities	969.45
61300 · Vehicle Operation	91.96
61500 · Computer	
61513 · Online Services	8,443.00
61514 · Internet Services, State	264.10
61517 · Computer Maintenance	946.45
Total 61500 · Computer	<u>9,653.55</u>
Total 61000 · Operations	28,551.76
62000 · Equipment	
62200 · Equipment, State	95.00
62310 · Contractual Services	78.61
Total 62000 · Equipment	<u>173.61</u>
63000 · Programs	
63100 · Adult	-37.01

Eastern Shore Public Library
Profit & Loss
April 2026

	<u>Apr 26</u>
63200 · Youth	852.00
Total 63000 · Programs	814.99
64000 · Personnel	
64010 · Salaries - Director	9,072.50
64020 · Salaries - Other	42,249.76
64030 · Hourly Employees	17,142.97
64050 · Payroll Expenses	6,148.53
64070 · Retirement (VRS)	3,170.43
64080 · Insurance	
64083 · Insurance, Life (VRS)	-0.05
64084 · Insurance, Gen, Liability (VRS)	-0.03
64085 · Insurance, Medical (Anthem)	9,595.56
64086 · Insurance, Dental (Anthem)	165.22
Total 64080 · Insurance	9,760.70
64090 · Liability Reserve	833.37
Total 64000 · Personnel	88,378.26
65000 · Supplies	
65100 · Custodial	706.33
65200 · Office	4,522.79
65300 · Library	723.73
65400 · Youth Program Supplies	318.99
65500 · Archival Supplies	48.00
Total 65000 · Supplies	6,319.84
66000 · Materials	
66310 · System Materials	
66311 · Books, State Aid	6,342.71
66315 · Electronic Resources, State Aid	4,586.29
66317 · AV, State Aid	1,736.98
66320 · Cape Charles Contract #15	151.90
Total 66310 · System Materials	12,817.88
66350 · Affiliates	
66351 · Books, Affiliates	1,499.46
Total 66350 · Affiliates	1,499.46
66900 · Restricted	1,270.67
Total 66000 · Materials	15,588.01
67000 · Other	
67200 · Travel & Meals	464.37
67400 · Director's Discretionary	250.00
Total 67000 · Other	714.37
68000 · Miscellaneous	
68100 · Bank Fees	115.90

Eastern Shore Public Library
Profit & Loss
April 2026

	<u>Apr 26</u>
68500 · Marketing	390.00
Total 68000 · Miscellaneous	505.90
69000 · Professional Services	
69001 · Professional Services,Financial	1,600.00
Total 69000 · Professional Services	1,600.00
Total 60000 · EXPENSES	142,646.74
Total Expense	142,646.74
Net Ordinary Income	180,323.54
Other Income/Expense	
Other Expense	
8035 · Ask My Accountant	-658.62
Total Other Expense	-658.62
Net Other Income	658.62
Net Income	<u><u>180,982.16</u></u>

**Eastern Shore Public Library
Profit & Loss Budget vs. Actual**

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · INCOME				
41000 · Government Income				
41010 · Accomack County	833,685.00	833,685.00	0.00	100.0%
41020 · Northampton County	265,320.00	333,760.00	-68,440.00	79.5%
41030 · State Aid	452,373.69	451,527.00	846.69	100.2%
Total 41000 · Government Income	1,551,378.69	1,618,972.00	-67,593.31	95.8%
42000 · Contributions				
42010 · ESPL Friends	8,617.63	7,500.00	1,117.63	114.9%
42020 · NFL Friends	0.00	2,000.00	-2,000.00	0.0%
42030 · Contributions Unrestricted	1,634.84	1,000.00	634.84	163.5%
42040 · Contributions Restricted	534.95	5,500.00	-4,965.05	9.7%
42050 · Legacies & Bequests	219.10	100.00	119.10	219.1%
42060 · Adopt-A-Book	414.75	500.00	-85.25	83.0%
42070 · ESPL Foundation	11,960.04	20,000.00	-8,039.96	59.8%
Total 42000 · Contributions	23,381.31	36,600.00	-13,218.69	63.9%
43000 · Reimbursements				
43010 · NFL Book Endowment	6,160.00	6,160.00	0.00	100.0%
43020 · Island	1,042.43	2,000.00	-957.57	52.1%
43030 · Cape Charles	8,551.03	14,000.00	-5,448.97	61.1%
43000 · Reimbursements - Other	8,451.58			
Total 43000 · Reimbursements	24,205.04	22,160.00	2,045.04	109.2%
44000 · Fines & Fees				
44010 · Fines	861.25	500.00	361.25	172.3%
44020 · Photocopying	8,719.40	9,000.00	-280.60	96.9%
44030 · Fax	9.10	10.00	-0.90	91.0%
44040 · Inter Library Loan	120.00	200.00	-80.00	60.0%
44000 · Fines & Fees - Other	365.79			
Total 44000 · Fines & Fees	10,075.54	9,710.00	365.54	103.8%
49000 · Miscellaneous Income	100.00			
Total 40000 · INCOME	1,609,140.58	1,687,442.00	-78,301.42	95.4%
4250 · Grants, Other	500.00			
47000 · NFL Reno	0.00	20,000.00	-20,000.00	0.0%
Total Income	1,609,640.58	1,707,442.00	-97,801.42	94.3%
Gross Profit	1,609,640.58	1,707,442.00	-97,801.42	94.3%
Expense				
60000 · EXPENSES				
61000 · Operations				
61100 · Building				
61101 · Building Maintenance	-44.77			
61102 · Building Maintenance, NFL	9,779.37	21,500.00	-11,720.63	45.5%
61104 · Building Maintenance - Parksley	82,941.06	71,000.00	11,941.06	116.8%
61105 · Rent	1,600.00			
61106 · NFL Reno	3,711.70	20,000.00	-16,288.30	18.6%
Total 61100 · Building	97,987.36	112,500.00	-14,512.64	87.1%
61200 · Utilities				
61202.1 · Electricity - NFL	4,084.24	6,000.00	-1,915.76	68.1%
61202.2 · Electricity - Parksley	15,720.21	20,000.00	-4,279.79	78.6%
61203 · Telephone	3,427.81	4,000.00	-572.19	85.7%
61203.1 · Telephone - NFL	0.00	5,000.00	-5,000.00	0.0%
61204 · Water/Sewer - Parksley	1,605.86	2,500.00	-894.14	64.2%
Total 61200 · Utilities	24,838.12	37,500.00	-12,661.88	66.2%
61300 · Vehicle Operation	986.84	6,500.00	-5,513.16	15.2%
61400 · Insurance (VRSA)	0.00	18,000.00	-18,000.00	0.0%
61500 · Computer				
61510 · Computer Hardware	0.00	10,000.00	-10,000.00	0.0%
61511 · Computer Hardware, State	17,009.76	20,000.00	-2,990.24	85.0%
61513 · Online Services	34,955.10	58,500.00	-23,544.90	59.8%
61514 · Internet Services, State	1,848.70	3,600.00	-1,751.30	51.4%
61515 · Computer Software	4,126.00	2,000.00	2,126.00	206.3%
61516 · Computer Software, State	3,799.17	3,000.00	799.17	126.6%
61517 · Computer Maintenance	15,094.47	18,000.00	-2,905.53	83.9%

Eastern Shore Public Library
Profit & Loss Budget vs. Actual

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
Total 61500 · Computer	76,833.20	115,100.00	-38,266.80	66.8%
Total 61000 · Operations	200,645.52	289,600.00	-88,954.48	69.3%
62000 · Equipment				
62100 · Equipment, General	0.00	10,000.00	-10,000.00	0.0%
62200 · Equipment, State	4,060.74	30,164.00	-26,103.26	13.5%
62310 · Contractual Services	7,475.12	11,500.00	-4,024.88	65.0%
Total 62000 · Equipment	11,535.86	51,664.00	-40,128.14	22.3%
63000 · Programs				
63100 · Adult	3,158.07	2,500.00	658.07	126.3%
63200 · Youth	2,295.31	6,500.00	-4,204.69	35.3%
63300 · Outreach	3,649.90	3,000.00	649.90	121.7%
63400 · Foundation Restricted Funds	500.00	5,000.00	-4,500.00	10.0%
63500 · Restricted Programs - Other	4,048.32	0.00	4,048.32	100.0%
63600 · Program Supplies	5,400.34			
63000 · Programs - Other	14.62			
Total 63000 · Programs	19,066.56	17,000.00	2,066.56	112.2%
64000 · Personnel				
64010 · Salaries - Director	95,361.05	108,510.00	-13,148.95	87.9%
64020 · Salaries - Other	416,996.14	504,262.00	-87,265.86	82.7%
64030 · Hourly Employees	170,601.60	220,000.00	-49,398.40	77.5%
64050 · Payroll Expenses	61,386.38	74,000.00	-12,613.62	83.0%
64070 · Retirement (VRS)	30,307.84	36,900.00	-6,592.16	82.1%
64080 · Insurance				
64083 · Insurance, Life (VRS)	-0.58			
64084 · Insurance, Gen, Liability (VRS)	-0.32			
64085 · Insurance, Medical (Anthem)	91,499.36	109,872.00	-18,372.64	83.3%
64086 · Insurance, Dental (Anthem)	1,572.75	1,792.00	-219.25	87.8%
64080 · Insurance - Other	0.00	0.00	0.00	0.0%
Total 64080 · Insurance	93,071.21	111,664.00	-18,592.79	83.3%
64090 · Liability Reserve	8,333.34	10,000.00	-1,666.66	83.3%
64100 · Staff & Volunteer Appreciation	4,574.81	6,260.00	-1,685.19	73.1%
Total 64000 · Personnel	880,632.37	1,071,596.00	-190,963.63	82.2%
65000 · Supplies				
65100 · Custodial	5,632.44	5,000.00	632.44	112.6%
65200 · Office	11,665.61	10,000.00	1,665.61	116.7%
65300 · Library	11,338.99	40,000.00	-28,661.01	28.3%
65400 · Youth Program Supplies	318.99	5,500.00	-5,181.01	5.8%
65500 · Archival Supplies	5,249.42	5,000.00	249.42	105.0%
Total 65000 · Supplies	34,205.45	65,500.00	-31,294.55	52.2%
66000 · Materials				
66310 · System Materials				
66311 · Books, State Aid	54,762.68	69,500.00	-14,737.32	78.8%
66312 · Periodicals, State Aid	766.55	3,500.00	-2,733.45	21.9%
66313 · Continuations, State Aid	151.37	500.00	-348.63	30.3%
66315 · Electronic Resources, State Aid	18,284.25	25,500.00	-7,215.75	71.7%
66317 · AV, State Aid	5,245.94	7,500.00	-2,254.06	69.9%
66320 · Cape Charles Contract #15	2,266.27	3,200.00	-933.73	70.8%
Total 66310 · System Materials	81,477.06	109,700.00	-28,222.94	74.3%
66350 · Affiliates				
66351 · Books, Affiliates	17,814.71	22,000.00	-4,185.29	81.0%
Total 66350 · Affiliates	17,814.71	22,000.00	-4,185.29	81.0%
66900 · Restricted	20,190.83	12,500.00	7,690.83	161.5%
Total 66000 · Materials	119,482.60	144,200.00	-24,717.40	82.9%
67000 · Other				
67100 · Postage	1,259.57	2,000.00	-740.43	63.0%
67200 · Travel & Meals	5,091.91	8,000.00	-2,908.09	63.6%
67210 · Travel - State Aid	2,613.36			
67300 · Dues	3,245.60	3,482.00	-236.40	93.2%
67400 · Director's Discretionary	653.52			
Total 67000 · Other	12,863.96	13,482.00	-618.04	95.4%
68000 · Miscellaneous				
68100 · Bank Fees	1,274.93	3,500.00	-2,225.07	36.4%

Eastern Shore Public Library
Profit & Loss Budget vs. Actual

July 2025 through April 2026

Accrual Basis

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
68300 · Refunds	18.99			
68500 · Marketing	3,403.23	10,000.00	-6,596.77	34.0%
68600 · Continuing Education	856.00	6,500.00	-5,644.00	13.2%
68700 · Tangier	0.00	2,500.00	-2,500.00	0.0%
Total 68000 · Miscellaneous	5,553.15	22,500.00	-16,946.85	24.7%
69000 · Professional Services				
69001 · Professional Services, Financial	16,500.00	20,000.00	-3,500.00	82.5%
69002 · Professional, Library Services	0.00	200.00	-200.00	0.0%
69003 · Erate Consultant	2,711.37	4,000.00	-1,288.63	67.8%
69004 · Auditor	5,950.00	7,200.00	-1,250.00	82.6%
69000 · Professional Services - Other	111.00	500.00	-389.00	22.2%
Total 69000 · Professional Services	25,272.37	31,900.00	-6,627.63	79.2%
Total 60000 · EXPENSES	1,309,257.84	1,707,442.00	-398,184.16	76.7%
Total Expense	1,309,257.84	1,707,442.00	-398,184.16	76.7%
Net Ordinary Income	300,382.74	0.00	300,382.74	100.0%
Other Income/Expense				
Other Income				
7010 · Interest Income	4,003.22			
Total Other Income	4,003.22			
Other Expense				
8020 · Miscellaneous	142.58			
8035 · Ask My Accountant	-634.72			
Total Other Expense	-492.14			
Net Other Income	4,495.36			
Net Income	304,878.10	0.00	304,878.10	100.0%

COUNTY OF ACCOMACK
 PO BOX 296
 ACCOMAC, VA 23301-0296



COUNTY OF ACCOMACK Investor Statement 04/01/2026 - 04/30/2026

Portfolio Summary as of 04/30/2026

Current Month

Account Name: COUNTY OF ACCOMACK
 Group Number: 1494

Beginning Value	\$214,513.15
Contributions	\$0.00
Dividend Reinvestment	\$664.53
Withdrawals	\$0.00
Market Impact	\$0.00
Ending Value	<u>\$215,177.68</u>

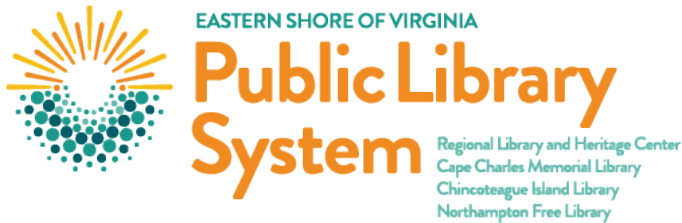
Portfolio Summary

Account Number	Account Description	Fund Name	Shares	Share Price	Market Value 04/30/2026	% of Holdings
3601155	Eastern Shore Public Library	COMMONWEALTH OF VIRGINIA - LGIP	215,177.680	1.00	215,177.68	100.00%

Account Transactions

Account Number	Account Description	Date	Description	Amount	Share Price	Share Transactions	Total Shares
3601155	Eastern Shore Public Library		COMMONWEALTH OF VIRGINIA - LGIP				
			Beginning Market	\$214,513.15	1.00		214,513.150
		04/30/2026	Dividend Reinvested	\$664.53	1.00	664.530	215,177.680
			Ending Market	\$215,177.68	1.00		215,177.680
		04/30/2026	Average Monthly Yield	3.769%	Yields are calculated on a net-of-fees basis		
		04/30/2026	Effective Monthly Yield	3.835%	Yields are calculated on a net-of-fees basis		

• Market impact is the change in the price of LGIP EM shares due to underlying security valuations and trading activity.



Report to the Accomack County Board of Supervisors – May 2026

When I was before you earlier in the year, I shared a lot about some of the great services we provide to the community, but I only briefly touched on the programming we offer.

The Eastern Shore Public Library System provides the following opportunities for our constituents through at least one of our locations:

- Historical lectures and exhibits
- Author talks and book clubs
- ESL classes
- Summer Reading Program and SummerFest
- Equipment training – 3D printer; sewing machine; art tablet; microfilm; etc.
- Story Time and Tales-for-Tots
- Arts and crafts for all ages
- Monthly family movie night and movies on demand
- Teen Gaming Night
- Writing classes
- Clubs and support groups
- Tech Help
- Continuing Education
- Swap meets
- Gaming tournaments and competitions (chess, trivia, video games, puzzles, etc.)
- Conferences
- As well as provide reservable space for use by community organizations such as county government, the literacy council, beekeepers guild, the Goodson Center for Memory Care, local schools, the Climate Equity Project, the art league, master gardeners, etc., as well as individuals and families for events such as birthdays.

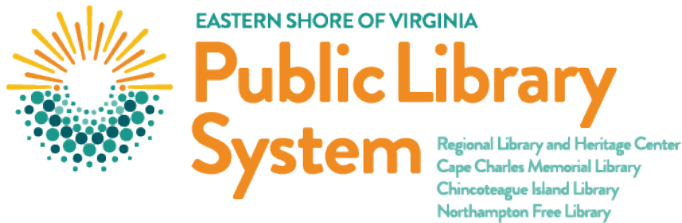
There truly is something for everyone at your local library.

Thank you for your continued support of the Eastern Shore Public Library System.

Respectfully submitted,

Christopher P. Pote

System Director



Report to the Northampton County Board of Supervisors – May 2026

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Christopher P. Pote

System Director