



Library System Report

EASTERN SHORE OF VIRGINIA • PUBLIC LIBRARY SYSTEM

Regional Library and Heritage Center • Cape Charles Memorial Library • Chincoteague Island Library • Northampton Free Library

March 2026

Director's Update



Christopher Pote,
System Director

This March, we launched two new programs that we are excited to bring to the community: *Healing Reads* provides free resources for those who may be struggling with addiction, domestic abuse, mental health, emotional abuse, and/or PTSD. Please read more about it the Technical Services report on page 3. And as of the 14th, we are now also offering STEM Kits for families to borrow from all four libraries. These kits will allow parents and children to learn and engage with science, technology, engineering, and math topics through creative, interactive, take-home activities for kids of all ages. Come check them out!



Upcoming April Highlights Eastern Shore Public Library System

- **2nd: Adult Craft 6PM - NFL**
- **7th: Makerspace Class 6PM - ESRL**
- **8th: STEM Club 10:30AM - CCML**
- **8th: Lunch & Learn; Cybersecurity 12PM - ESRL**
- **9th: Romance Book Club 5:30PM - ESRL**
- **10th: Adult Crafternoon 12PM - ESRL**
- **14th: Teen Gaming and Craft Night 5PM - ESRL**
- **16th: Teen Creative Writing 5:30PM - ESRL**
- **18th: Spring 2026 Garden Introduction 10:30AM - NFL**
- **23rd: Spring Kids' Craft Party 5:30PM - ESRL**
- **29th: Poetry Night 6:30PM - CCML**
- **30th: Cybersecurity Lecture 6PM - NFL**
- **Tech Help: Every Wednesday - NFL**
- **Ancestry Help: Every Wednesday - ESRL**
- **Heritage Center Reference Assistance: Every Thursday - NFL**
- **Storytime Anytime: Every Monday & Wednesday - NFL**

For times & more information: espl.org; (757) 787-3400

CIL = Chincoteague Island Library
CCML = Cape Charles Memorial Library
ESRL = ESVA Regional Library & Heritage Center
NFL = Northampton Free Library



EASTERN SHORE OF VIRGINIA

Heritage Center

esplheritage.org

Jazmine Collins, Reference Manager & Local History

A little bit of spring cleaning took place this month in the Heritage Center. First, some shelving was rearranged in the Eastern Shore Room. The result is more shelving space dedicated to book displays and small temporary exhibits. The resource guides to material in the Heritage Center and the Library of Virginia, ESVA walking trails, and the other local history organizations' rack cards and local periodicals are now displayed on a spinning slatwall rack for easier access. The cataloging project for the Kirk Mariner Collection has moved on to his collection of magazines and periodicals. Forty banker's boxes were used to store the collection initially, but are starting to show signs of wear. As Luke catalogs, he also processes magazines by placing them in folders and fresh, smaller archival boxes or archival magazine stands. Afterwards they are organized alphabetically by title, or in some cases publisher. Of the roughly 2,700 magazines in Mariner's collection, 1,300 have been processed and cataloged.

The Heritage Center received an exciting donation of scrapbooks made by Hospice of the Eastern Shore, the first group to provide hospice care on the Eastern Shore of Virginia. Dedicated volunteers provided this important but difficult task to the area's terminally ill from 1980 to the 2010s. The two scrapbooks cover the group's formation in 1980 to their efforts through 1995. Additional scrapbooks will be donated in the future.

The Heritage Center has 15 yearbooks, either loaned or donated, to send off to the Library of Virginia's Yearbook scanning project. Institutions that participate in this project are added to the queue until asked to send the items to LVA to be added to the Internet Archive site. The Eastern Shore News, for the years 1926-1963 as well as the Northampton Times, 1930-1964 have been added to the Library of Virginia's Virginia Chronicle newspaper database. Links are available on the Newspapers webpage at espl.org.

Heritage Center staff, with M.K. Miles and two other volunteers will be working on a project to highlight the service of Revolutionary War Patriots in the MilesFiles. The Heritage Center will create a webpage that will feature a list of more than 900 Eastern Shore of Virginia Revolutionaries, with icons indicating specific types of service, and each individual will link directly to the individual in MilesFiles.

Heritage Center staff also held an "Intro to AncestryLibrary.com" on March 17th that demonstrated the uses of the free library service version of the database here at the library, explain how to navigate the site, and discussed how it connects to and differs from the Ancestry.com paid subscription. Jazmine briefly discussed FamilySearch in comparison to AncestryLibrary as well as introduced attendees to the MilesFiles. We plan to hold these introductory workshops quarterly to address some of the most common reference questions, and often navigation questions, that arise from the patrons who use the service here at the library and others who have expressed interest in the past.

Heritage Center staff attended Roots Tech 2026, online from March 5-7th, the annual conference held by FamilySearch. The theme "Together," emphasized cross generational and cultural connections. The conference featured sessions discussing genealogical research practices, exploring specific collections, and case studies as well as the virtual expo on new technology and resources relating to this research. Many sessions centered around new AI tools and their uses in popular databases as well as apps that may be helpful for institutions. Heritage Center staff attended sessions focused on researching connections in the Caribbean, ethical practices in the use of AI, ethical practices for genealogists, Freedman's Bank records, DNA analysis methodology, insights into Victorian era burial practices and death documentation, insights into researching bachelors, maidens, childless couples, and lost children, and specific case studies in labor industry sources as well as religious newspaper sources.



Helping the Community through Healing Reads

The library has recently launched a new initiative to help those in our community who may be struggling with addiction, domestic abuse, mental health, or PTSD. Though much progress has been made to remove the societal stigma that has long been associated with these difficulties, ESPL Director, Christopher Pote, recognized that people may still be reluctant to ask for help finding materials on these subjects.

With the generous support of the Friends of the ESPL, a starter collection of 62 books was purchased and placed on a rotating bookshelf in the vestibule of the front entrance of the library in Parksley.

These titles include books for those who may be struggling, as well as for their friends and families. The books are free to take with no questions asked, can be kept as long as needed, and can be returned to the bookshelf to help someone else.



Within the first two weeks, over 30 of the books in this collection were borrowed by members of our community. This level of interest and usage clearly demonstrates a need for these resources. With the remaining funds from the original Friends donation, more titles on addiction and mental health have been ordered to help refill the bookshelf.

In February, the Friends of the ESPL also made a donation in memory of Ann Scott, a long time Friends member and ardent supporter of the work done locally to combat domestic violence. Twenty books focusing on emotional and domestic abuse were purchased and added to the Healing Reads bookshelf in late March.

Additionally, Director Pote allocated funding to purchase a collection of Healing Reads eBooks and eAudio that can now be found on the library's Libby app. For individuals who may find themselves in situations where they are unable to take printed materials home, help is now available digitally. The Healing Reads eBooks can be read or listened to discretely and conveniently on a mobile phone or tablet.

It is ESPL's hope that the books in the Healing Reads collection will find their way into the hands of anyone who needs them, and that the information contained within each title will provide valuable support for the challenges they are facing.



Programs & Outreach Report

Tiffany Flores, Programs and Outreach Librarian



The Eastern Shore Regional celebrated Pi Day by hosting a STEM Day in collaboration with the Virginia Institute of Marine Sciences, Chincoteague Bay Field Station, And Virginia Spaceport Authority. During this event, families were able to explore the library's NEW STEM Kits, visit and interact with vendor tables, meet Waldo the gecko, and enjoy STEM themed snacks. This was a wonderful success with about thirty attendees. Many of the kids were curious and full of questions as they played with the new kits. In fact, one kid even video called his dad solely so he could show him all the cool things that were at the library! Vendors were also able to connect, share information, and talk about their fields of study. Additionally, the library strives to offer community support during times of need. A great example of this is the

support the library has offered the Artist Guild. Due to the fire at the Historic Onancock School, the Artist Guild has asked the library for space to host their programs. This has led to the library offering their room space but, more importantly, collaborating on programming. On March 21st the Artist Guild led a kid's craft directly after Saturday Story Time. This event had 12 attendees and the host were happy to see that the library came supplied with additional materials to support the kid's creativity. As of now, in both April and May there will be an event that will follow the same format. Tiffany hopes this collaboration has continuous success in the coming months. And, finally, Adult Crafternoons are picking up traction slowly but surely as evidenced by this month's journal making program.



Outreach season is here! And, with it, comes an increased number of schools reaching out to collaborate. Tiffany has had at least three schools reach out for field trips to the library. One school has expressed interest in a tour of the Makerspace and its equipment! She has also been invited out to do Story Time at a local elementary school. With the school year fast approaching it's end, schools seem to be searching for activities to do with their students. Tiffany is always happy to schedule a tour, plan an activity, or visit the schools to meet students and talk about the library. The next couple months will serve as a great opportunity to do just that.

During the March 23rd In-service, Tiffany and Alex Flores opened the MakerSpace so staff could explore and learn about the Bambu Labs 3D Printer and the Huion Art Tablet. Staff members were engaged in learning about both, especially the 3D Printer. It was also good to see staff thinking creatively about what both pieces of equipment can be used to make, practical uses, and more.



Northampton Free Library

Connor Buyn, Branch Manager



Northampton Free Library welcomed Spring with a full calendar of themed public programs. All month long, a friendly leprechaun hid pots of gold around the children's section for kids to find. Any one who found the pot of gold was able to bring it back to the front desk for a prize. The library hosted children's craft nights on March 5th and 26th – for the earlier program, Northampton County 4H came out to teach kids how to make their own playdoh. For the latter, kids were invited back to celebrate springtime by making paper plate butterflies. March's adult craft unfortunately

had to be postponed to April because of inclement weather—more information about that to come. On Saturday, March 21st, the Eastern Shore Master Gardeners stopped by to offer a tour, answer questions, and distribute flower seedlings in our pollinator garden. This is the first of three programs that will be offered by the Master Gardeners at Northampton Free Library over the next few months. Tech Help continued to be offered on every Wednesday through March and was heavily utilized by our patrons this month.

April will be Northampton Free Library's busiest month of public programming yet, starting off with our postponed adult craft on April 2nd at 6:00 PM. We'll be making floral springtime bonnets to celebrate the season. We will also host a second adult craft night at 6:00 PM on April 16th. Attendees to this program will learn how to make claw clips with charms. Both programs are free, but signup in advance is required. Ask at the front desk or keep an eye on our Facebook page for more information. Our first kids craft for the month will be held starting at 4:30 PM on April 9th—this time we'll be making and painting paper plate Easter bunnies! Northampton Free Library will host a second kids craft night on April 23rd starting at 6:00 PM. For this one, kids will be able to color and take home springtime bouquets. Both kids craft programs are free and signup is not required. Snacks will be provided at both programs. On Saturday, April 18th, the Master Gardeners will be back for more questions and answers in our pollinator garden starting at 10:30 AM. Signup is not required, just stop on by! We will close out the month with a special lecture on personal cybersecurity presented by Catie Wilkinson on Thursday, April 30th starting at 6:00 PM. Tech Help will also continue to be offered on demand on every Wednesday during this month of April.

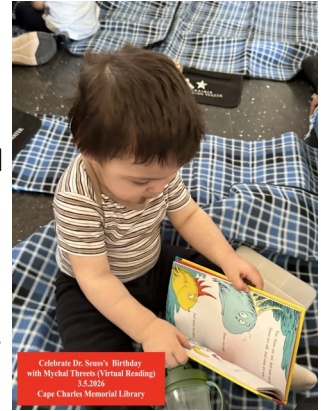


Cape Charles Memorial Library

Sharon Silvey, Library Manager



March is National Reading Month, a time to celebrate the joy of reading! This special month encourages children, families, and communities to embrace reading, all while we honor Dr. Seuss's birthday on March 2. This year, Cape Charles Memorial Library threw a Dr. Seuss Birthday party! With the fantastic Mychal Threets joining us for a virtual story time, attendees were treated to readings of the Seuss classic, *Hop on Pop*, along with Mychal's own lovely new book, *I'm So Happy You're Here: A Celebration of Library Joy*.



Families gathered in the library to enjoy the story time on the big screen, and the fun didn't stop there! We had fun activities like making colorful Truffula trees with yarn, as well as a raffle for great prizes including Seuss tote bags and a copy of Mychal Threets's new release. As the festivities wrapped up, each child left with a good bag full of Seussical surprises, including a brand new copy of *One Fish, Two Fish, Red Fish, Blue Fish*.



In celebration of National Plant a Flower Day, CCML hosted the seasonal launch of our seed cart. Visitors had a chance to explore and pick up four free packets of seeds to take home—perfect for planting their own gardens. All our vegetable and fruit seeds are non-GMO, and our flower seeds are GMO-free and native to Virginia. Plus, our knowledgeable friends with Eastern Shore Master Gardeners were on hand to answer any questions and help guests choose the perfect seeds for their gardens. A big thank you to Onancock Building Supply and Onancock

Building Supply—Eastville for donating fabulous door prizes.

We also had a wonderful time at Cape Charles Day, our annual community cleanup and picnic, where CCML set up a table to share information about our services and upcoming spring and summer programs. We promoted litter prevention and recycling through our Department of Environment Quality grant, giving away eco-friendly items such as reusable cotton grocery bags, dryer balls, bamboo toothbrushes and non-plastic pens. Stay tuned for more giveaways in April for Earth Day!





Chincoteague Island Library

Teresa Wright, Library Manager



The month of March was jam-packed with a STEM event, a celebration of Dr. Seuss's birthday, a Bridgerton Tea Party, a trip to the Island Creamery, Search for the Shamrock and more!

Programs:

Tales 4 Tots: Dr. Seuss Day, Island Creamery Day, Spring, and Easter were the themes this month. A total of eighty-one children and seventy-four adults attended for the month.

Writer's Group: The writers group had twenty-one people attend.

Book Club: The book clubs had nine people attend.

Coastal Crocheters: The crochet group had five people attend.

Saltwater Stitches: The saltwater Stitches had thirty-four people attend.

Events:

Astronomy Night: Forty-five people attended.

Bridgerton Tea Party: Twelve people attended

Search for the Shamrock: Approximately three hundred people attended

Stem Craft: Fourteen people attended a stem class on making homemade OOBLECK to celebrate Dr. Seuss's birthday.

Library Report:

1. We are currently weeding out old and outdated books and replacing them with newer releases specifically the Young Adult and Audio Book sections.

EASTERN SHORE PUBLIC LIBRARY

BOARD OF TRUSTEES

Tuesday, April 14, 2026 @ 5:00PM

Meeting Location: Chincoteague Island Library, 4077 Main St.
Chincoteague, VA 23336

Agenda

1. Call to Order
2. Approval of Consent Agenda
3. Public Comments
4. Approval of Minutes of March 10, 2026
5. Old Business
 - a. ESRL & HC Parking Enforcement
 - b. Northampton County Re-zoning application
6. Financial Report (Pote)
7. Director's Report (Pote)
8. Committee Reports
 - a. Finance Committee (Chesser)
 - b. Personnel Committee (Miles)
 - c. Trustee Training Committee (Holland)
 - d. Facilities Committee (Poyer)
9. Branch and Friends' Reports
 - a. Cape Charles Memorial Library (included in System Report)
 - b. Chincoteague Island Library (included in System Report)
 - c. Northampton Free Library (included in System Report)
10. ESPL Foundation (Poyer)
11. New Business
 - a. FY26 Budget Revisions
12. Additional Comments
13. Next Meeting: Tuesday, May 12, 2026, at 1:00PM at the Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412
14. Adjournment



MINUTES

BOARD OF TRUSTEES: Eastern Shore of Virginia Public Library System

March 10, 2026 | 1 PM | Eastern Shore Regional Library & Heritage Center
Parksley, VA

Meeting called to order by Janet Justis

ATTENDANCE

Present:

Grayson Chesser, Dennis Custis, Joyce Holland, Janet Justis, M.K. Miles, Christopher Pote (*non-voting*), David Poyer, Carl Rose-Jensen, Frank Russell, Maureen Teague

Absent:

James Lilliston (*non-voting*)

In Attendance:

Kate Baird, Tiffany Flores, Jamie Johnson, John Schneider

CALL TO ORDER

The meeting was called to order by Janet Justis at 12:59PM. A quorum was present.

APPROVAL OF CONSENT AGENDA

David Poyer moved to accept the consent agenda, Joyce Holland seconded. Motion carried unanimously.

PUBLIC COMMENTS

John Schneider, a professional landscape architect, created websites to raise funds to support landscaping at the Regional Library & Heritage Center to honor Paul Muhly. To professionally design and landscape the property, he projects it would cost around \$30k. J. Schneider shared that the easiest way to work on the project would be to complete it piecemeal as funds are raised. Trustee Maureen Teague will lead the landscaping initiative.

APPROVAL OF MINUTES [February 10, 2026]

Joyce Holland moved that the 2.10.26, meeting minutes be approved. Frank Russell seconded. Motion carried unanimously.

OLD BUSINESS

ESRL & HC Parking Enforcement (C. Pote)

Christopher Pote provided an update of the ESRL & HC parking enforcement project. There is an enforcement plan to move forward which C. Pote has discussed with Chief of Police B.K. Greer. Chief Greer agreed to accompany C. Pote when he visits the businesses in town to inform them of the change to the library parking policy:

- Parking enforcement will begin on April 1
- Public notice is set to run in the *Eastern Shore Post* on 3/20 & 3/27
- Public notice will be posted on the library doors beginning 3/20
- Remaining work: a towing company still needs to be hired

FINANCIAL REPORT [C. Pote]

Christopher Pote provided a snapshot of the System's finances:

- The LGIP account earned \$621.45 in interest for a total balance of \$213,827.98
- FY27 budget presentations have been made to both county supervisors. Overall, there was a little less than 5% increase in operating expenses. C. Pote is anticipating receiving some, but not all the requested increase
- Overall, the finances for FY26 are solid. There will most likely be a budget revision for FY26 at the next meeting, and then work on FY27 at subsequent meetings

LIBRARY DIRECTOR'S SYSTEM REPORT [C. Pote]

Parksley: Eastern Shore Regional Library & Heritage Center

- HVAC: No updates, the system has been functioning "normally" over the past month
- A whole building surge protector was installed to help mitigate power surging and to protect electronic equipment

Nassawadox: Northampton Free Library

- The NFL related updates will be provided under other sections of the meeting

Email

- C. Pote purchased espltrustees.org to create the Trustees email accounts, and will be creating individual accounts for each Trustee

Director Announcements

- “Healing Reads” book collection launched today in the front vestibule of ESRL
 - It is housed on a spinning bookshelf
 - It includes materials that cover drug and alcohol addiction, domestic violence, and other self-help topics
 - There are materials in both English and Spanish
 - All materials are free to borrow or keep, no need to check out or interact with library staff to limit barriers to information
- The STEM Kits:
 - will be launched on 3/14 with a kick-off STEM party:
 - To include activities, treats, meeting the (newly named) library gecko, and activities hosted by VIMS, the VA Spaceport Authority, and the Chincoteague Bay Field Station
- Plant Cuttings Swap Program 3/28 [11AM]: Patrons will be sharing house plant clippings to propagate
- Library Closed 3/23: ESRL & NFL will both be closed for an all-staff meeting, training and team building

COMMITTEE REPORTS

Finance Committee (G. Chesser)

No report

Personnel Committee (Miles)

Christopher Pote shared that all staff annual reviews have been completed and they were overwhelmingly positive, with zero disciplinary actions.

Trustee Training Committee Report (Holland)

Joyce Holland shared that she and Janet Justis will be working on a presentation to share at the April meeting about pointers for BOT members communicating with the County Supervisors.

Facilities Committee Report (Poyer)

David Poyer shared that he, Janet Justis and Christopher Pote went to Norfolk to meet with the representatives of Tymoff & Moss Architects working on the NFL expansion project. Sample projects and

materials were shared, as well as extensive questions about style, aesthetic, needs, and initial overarching planning conversations. The architects seemed very open and receptive to the feedback from the committee, and overall, it was a positive meeting.

BRANCH AND FRIENDS REPORTS

Cape Charles Memorial Library

Included in the written Library Director's System Report.

Chincoteague Island Library

Included in the written Library Director's System Report.

Northampton Free Library

Included in the written Library Director's System Report.

ESPL Friends of the Eastern Shore Public Library (Baird)

Friends President, Kate Baird shared the update from the Friends. (Report attached).

ESPL FOUNDATION [Poyer]

No report. March's Foundation meeting is postponed.

NEW BUSINESS

- Northampton County Re-zoning Application:
 - Christopher Pote explained that the recommended action to remedy the zoning issue at Northampton Free Library is to request a zoning map amendment
 - The application fee is \$1,000 and needs to be signed by the board chair.

Dennis Custis moved to authorize Janet Justis to complete and sign the zoning amendment application. Joyce Holland seconded. Motion carried unanimously.

ADDITIONAL COMMENTS

Frank Russell shared updates about the town of Parksley:

- Parksley received a several million-dollar grant to re-do the towns septic system
- Parksley also received a grant to completely rebuild the water tower along with a ten-year maintenance plan (the current water tower was installed in 1932)
- Frank Russell is planning on retiring and selling his business across the street from the library

NEXT MEETING

Tuesday, April 14, 2026, at 5PM | Facility: Chincoteague Island Library 4077 Main St., Chincoteague, VA 23336

ADJOURNMENT

Dennis Custis moved to adjourn the meeting. Frank Russell seconded. The motion passed unanimously.

The meeting adjourned at 1:57PM by Janet Justis.

DRAFT



FRIENDS OF THE EASTERN SHORE PUBLIC LIBRARY

PRESIDENT

Kate Baird

VICE PRESIDENT

Sharyn McQuaid

SECRETARY

Maureen Teague

TREASURER

Carol Callander

BOARD MEMBERS

Pat Bloxom

Liz Bochicchio

Sharyn McQuaid

Judy Malarkey

Betsy Reich

Janet Rochester,

President Emeritus

Ann Scott

Emeritus

March 2026

To: Board of Trustees

Submitted by: Kate Baird – President - *Friends of the Eastern Shore Public Library*

Greetings from *The Friends*.

We hope everyone made it through the Blizzard of 2026 unscathed. If our Bookshop numbers were any indication, many people prepared for the storm by purchasing gently read titles to keep themselves entertained. Sales for the month of February totaled \$361 collected, giving us a YTD (July 2025-Feb.2026) of \$2772.50 for a weekly average of \$97. When you consider that the books range in cost from 50 cents to a maximum of \$2, that makes for pretty good business.

For the month of February we had four member renewals (\$140) and a final donation from the United Way 2024-2025 campaign for \$316.

Our relationship with Better World Books continues to be profitable in both financial terms and in the aspect of helping books get into the hands of readers. In February we shipped 11 boxes. BWB processed 253 books for gross sales of \$604.46 and a commission of \$64.79. This brings our YTD (July 2025-Feb. 2026) to \$491.70.

This month we will also be renewing our contract with Better World Books. The agreement includes our pre-screening of the books we receive as donations, which involves entering the ISBN number into the BWB screening program and receiving either a 'send' or 'don't send' message. BWB provides us with access to prepaid shipping labels which we can download and supplies us with boxes for our shipments. The 'cost' of the program is 15% of our sales, with 5% of the net sales going to the BWB General Literacy Fund. The commission checks, which we receive quarterly from BWB, are made out directly to the Eastern Shore Public Library.

The Friends provided \$1000 to Acquisitions Librarian Charle Ricci for the purchase of 20 additional books for the Recovery Reads collection and for the purchase of books for the mystery collection in memory of member emeritus Ann Scott.

The Friends remain busy stocking the Bookshop, shelving books, refilling our outreach locations, covering new books and preparing shipments for BWB. We are also looking forward to attending and assisting as needed at the STEM event on March 14th.

The Friends can always use more friends to share in the work. We are especially seeking assistance with updating and maintaining our social media presence. Just let us know if you have a new friend you would like us to meet!

Eastern Shore Public Library
Profit & Loss
 March 2026

	Mar 26
Ordinary Income/Expense	
Income	
40000 · INCOME	
42000 · Contributions	
42010 · ESPL Friends	1,251.41
42030 · Contributions Unrestricted	225.00
42050 · Legacies & Bequests	219.10
	1,695.51
Total 42000 · Contributions	1,695.51
43000 · Reimbursements	
43020 · Island	779.60
43030 · Cape Charles	1,152.86
43000 · Reimbursements - Other	8,451.58
	10,384.04
Total 43000 · Reimbursements	10,384.04
44000 · Fines & Fees	
44010 · Fines	-34.00
	-34.00
Total 44000 · Fines & Fees	-34.00
Total 40000 · INCOME	12,045.55
4250 · Grants, Other	500.00
	12,545.55
Total Income	12,545.55
Gross Profit	12,545.55
Expense	
60000 · EXPENSES	
61000 · Operations	
61100 · Building	
61102 · Building Maintenance, NFL	3,042.93
61104 · Building Maintenance - Parksley	10,732.84
	13,775.77
Total 61100 · Building	13,775.77
61200 · Utilities	
61202.1 · Electricity - NFL	666.23
61202.2 · Electricity - Parksley	3,196.45
61203 · Telephone	30.01
61204 · Water/Sewer - Parksley	173.91
	4,066.60
Total 61200 · Utilities	4,066.60
61300 · Vehicle Operation	72.70
61500 · Computer	
61514 · Internet Services, State	264.10
	264.10
Total 61500 · Computer	264.10
Total 61000 · Operations	18,179.17
62000 · Equipment	
62200 · Equipment, State	165.72

Eastern Shore Public Library
Profit & Loss
March 2026

	<u>Mar 26</u>
62300 · Equipment Maintenance	
62310 · Contractual Services	2,476.76
Total 62300 · Equipment Maintenance	<u>2,476.76</u>
Total 62000 · Equipment	2,642.48
63000 · Programs	
63100 · Adult	376.22
63200 · Youth	625.78
Total 63000 · Programs	<u>1,002.00</u>
64000 · Personnel	
64010 · Salaries - Director	9,072.50
64020 · Salaries - Other	42,249.76
64030 · Hourly Employees	14,273.93
64050 · Payroll Expenses	5,940.55
64070 · Retirement (VRS)	3,170.42
64080 · Insurance	
64083 · Insurance, Life (VRS)	-0.10
64084 · Insurance, Gen, Liability (VRS)	-0.06
64085 · Insurance, Medical (Anthem)	9,595.56
64086 · Insurance, Dental (Anthem)	165.22
Total 64080 · Insurance	<u>9,760.62</u>
64090 · Liability Reserve	7,499.97
Total 64000 · Personnel	<u>91,967.75</u>
65000 · Supplies	
65100 · Custodial	679.84
65200 · Office	425.64
65300 · Library	126.27
65400 · Youth Program Supplies	64.34
65500 · Archival Supplies	675.30
Total 65000 · Supplies	<u>1,971.39</u>
66000 · Materials	
66310 · System Materials	
66311 · Books, State Aid	6,233.89
66315 · Electronic Resources, State Aid	14.76
66320 · Cape Charles Contract #15	351.37
Total 66310 · System Materials	<u>6,600.02</u>
66350 · Affiliates	
66351 · Books, Affiliates	2,103.94
Total 66350 · Affiliates	<u>2,103.94</u>
66900 · Restricted	6,608.92
Total 66000 · Materials	<u>15,312.88</u>

Eastern Shore Public Library
Profit & Loss
March 2026

	<u>Mar 26</u>
67000 · Other	
67100 · Postage	48.47
67200 · Travel & Meals	114.71
67300 · Dues	80.00
	<hr/>
Total 67000 · Other	243.18
68000 · Miscellaneous	
68100 · Bank Fees	99.34
	<hr/>
Total 68000 · Miscellaneous	99.34
69000 · Professional Services	
69001 · Professional Services, Financial	1,600.00
69002 · Professional, Library Services	600.00
	<hr/>
Total 69000 · Professional Services	2,200.00
Total 60000 · EXPENSES	<hr/> 133,618.19
Total Expense	<hr/> 133,618.19
Net Ordinary Income	-121,072.64
Other Income/Expense	
Other Income	
7010 · Interest Income	685.17
	<hr/>
Total Other Income	685.17
	<hr/>
Net Other Income	685.17
	<hr/>
Net Income	<hr/> -120,387.47 <hr/>

**Eastern Shore Public Library
Profit & Loss Budget vs. Actual**

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · INCOME				
41000 · Government Income				
41010 · Accomack County	625,263.75	833,685.00	-208,421.25	75.0%
41020 · Northampton County	265,320.00	333,760.00	-68,440.00	79.5%
41030 · State Aid	338,645.25	451,527.00	-112,881.75	75.0%
Total 41000 · Government Income	1,229,229.00	1,618,972.00	-389,743.00	75.9%
42000 · Contributions				
42010 · ESPL Friends	8,617.63	7,500.00	1,117.63	114.9%
42020 · NFL Friends	0.00	2,000.00	-2,000.00	0.0%
42030 · Contributions Unrestricted	1,634.84	1,000.00	634.84	163.5%
42040 · Contributions Restricted	534.95	5,500.00	-4,965.05	9.7%
42050 · Legacies & Bequests	219.10	100.00	119.10	219.1%
42060 · Adopt-A-Book	414.75	500.00	-85.25	83.0%
42070 · ESPL Foundation	11,960.04	20,000.00	-8,039.96	59.8%
Total 42000 · Contributions	23,381.31	36,600.00	-13,218.69	63.9%
43000 · Reimbursements				
43010 · NFL Book Endowment	6,160.00	6,160.00	0.00	100.0%
43020 · Island	1,042.43	2,000.00	-957.57	52.1%
43030 · Cape Charles	8,551.03	14,000.00	-5,448.97	61.1%
43000 · Reimbursements - Other	8,451.58			
Total 43000 · Reimbursements	24,205.04	22,160.00	2,045.04	109.2%
44000 · Fines & Fees				
44010 · Fines	812.27	500.00	312.27	162.5%
44020 · Photocopying	7,961.75	9,000.00	-1,038.25	88.5%
44030 · Fax	9.10	10.00	-0.90	91.0%
44040 · Inter Library Loan	118.00	200.00	-82.00	59.0%
44000 · Fines & Fees - Other	353.83			
Total 44000 · Fines & Fees	9,254.95	9,710.00	-455.05	95.3%
49000 · Miscellaneous Income	100.00			
Total 40000 · INCOME	1,286,170.30	1,687,442.00	-401,271.70	76.2%
4250 · Grants, Other	500.00			
47000 · NFL Reno	0.00	20,000.00	-20,000.00	0.0%
Total Income	1,286,670.30	1,707,442.00	-420,771.70	75.4%
Gross Profit	1,286,670.30	1,707,442.00	-420,771.70	75.4%
Expense				
60000 · EXPENSES				
61000 · Operations				
61100 · Building				
61101 · Building Maintenance	-44.77			
61102 · Building Maintenance, NFL	8,202.30	21,500.00	-13,297.70	38.2%
61104 · Building Maintenance - Parksley	62,930.26	71,000.00	-8,069.74	88.6%
61105 · Rent	1,600.00			
61106 · NFL Reno	153.70	20,000.00	-19,846.30	0.8%
Total 61100 · Building	72,841.49	112,500.00	-39,658.51	64.7%
61200 · Utilities				
61202.1 · Electricity - NFL	4,084.24	6,000.00	-1,915.76	68.1%
61202.2 · Electricity - Parksley	15,720.21	20,000.00	-4,279.79	78.6%
61203 · Telephone	210.07	4,000.00	-3,789.93	5.3%
61203.1 · Telephone - NFL	1,189.08	5,000.00	-3,810.92	23.8%
61204 · Water/Sewer - Parksley	1,445.98	2,500.00	-1,054.02	57.8%
Total 61200 · Utilities	22,649.58	37,500.00	-14,850.42	60.4%
61300 · Vehicle Operation	894.88	6,500.00	-5,605.12	13.8%
61400 · Insurance (VRSA)	0.00	18,000.00	-18,000.00	0.0%
61500 · Computer				
61510 · Computer Hardware	62.00	10,000.00	-9,938.00	0.6%
61511 · Computer Hardware, State	16,947.76	20,000.00	-3,052.24	84.7%
61513 · Online Services	19,240.52	58,500.00	-39,259.48	32.9%
61514 · Internet Services, State	2,773.68	3,600.00	-826.32	77.0%
61515 · Computer Software	4,126.00	2,000.00	2,126.00	206.3%
61516 · Computer Software, State	3,799.17	3,000.00	799.17	126.6%
61517 · Computer Maintenance	0.00	18,000.00	-18,000.00	0.0%

Eastern Shore Public Library
Profit & Loss Budget vs. Actual

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
61518 · Technology	4,173.40			
Total 61500 · Computer	51,122.53	115,100.00	-63,977.47	44.4%
Total 61000 · Operations	147,508.48	289,600.00	-142,091.52	50.9%
62000 · Equipment				
62100 · Equipment, General	1,577.07	10,000.00	-8,422.93	15.8%
62200 · Equipment, State	3,958.51	30,164.00	-26,205.49	13.1%
62300 · Equipment Maintenance				
62310 · Contractual Services	17,401.14	11,500.00	5,901.14	151.3%
Total 62300 · Equipment Maintenance	17,401.14	11,500.00	5,901.14	151.3%
Total 62000 · Equipment	22,936.72	51,664.00	-28,727.28	44.4%
63000 · Programs				
63100 · Adult	3,195.08	2,500.00	695.08	127.8%
63200 · Youth	1,443.31	6,500.00	-5,056.69	22.2%
63300 · Outreach	3,649.90	3,000.00	649.90	121.7%
63400 · Foundation Restricted Funds	500.00	5,000.00	-4,500.00	10.0%
63500 · Restricted Programs - Other	4,048.32	0.00	4,048.32	100.0%
63000 · Programs - Other	14.62			
Total 63000 · Programs	12,851.23	17,000.00	-4,148.77	75.6%
64000 · Personnel				
64010 · Salaries - Director	86,288.55	108,510.00	-22,221.45	79.5%
64020 · Salaries - Other	374,746.38	504,262.00	-129,515.62	74.3%
64030 · Hourly Employees	153,458.63	220,000.00	-66,541.37	69.8%
64050 · Payroll Expenses	55,237.88	74,000.00	-18,762.12	74.6%
64070 · Retirement (VRS)	27,137.41	36,900.00	-9,762.59	73.5%
64080 · Insurance				
64083 · Insurance, Life (VRS)	-0.53			
64084 · Insurance, Gen, Liability (VRS)	-0.29			
64085 · Insurance, Medical (Anthem)	81,903.80	109,872.00	-27,968.20	74.5%
64086 · Insurance, Dental (Anthem)	1,407.53	1,792.00	-384.47	78.5%
64080 · Insurance - Other	0.00	0.00	0.00	0.0%
Total 64080 · Insurance	83,310.51	111,664.00	-28,353.49	74.6%
64090 · Liability Reserve	7,499.97	10,000.00	-2,500.03	75.0%
64100 · Staff & Volunteer Appreciation	4,574.81	6,260.00	-1,685.19	73.1%
Total 64000 · Personnel	792,254.14	1,071,596.00	-279,341.86	73.9%
65000 · Supplies				
65100 · Custodial	10,626.11	5,000.00	5,626.11	212.5%
65200 · Office	6,781.56	10,000.00	-3,218.44	67.8%
65300 · Library	10,976.52	40,000.00	-29,023.48	27.4%
65400 · Youth Program Supplies	5,400.34	5,500.00	-99.66	98.2%
65500 · Archival Supplies	5,201.42	5,000.00	201.42	104.0%
Total 65000 · Supplies	38,985.95	65,500.00	-26,514.05	59.5%
66000 · Materials				
66310 · System Materials				
66311 · Books, State Aid	48,419.97	69,500.00	-21,080.03	69.7%
66312 · Periodicals, State Aid	766.55	3,500.00	-2,733.45	21.9%
66313 · Continuations, State Aid	151.37	500.00	-348.63	30.3%
66315 · Electronic Resources, State Aid	13,697.96	25,500.00	-11,802.04	53.7%
66317 · AV, State Aid	3,508.96	7,500.00	-3,991.04	46.8%
66320 · Cape Charles Contract #15	2,114.37	3,200.00	-1,085.63	66.1%
Total 66310 · System Materials	68,659.18	109,700.00	-41,040.82	62.6%
66350 · Affiliates				
66351 · Books, Affiliates	16,315.25	22,000.00	-5,684.75	74.2%
Total 66350 · Affiliates	16,315.25	22,000.00	-5,684.75	74.2%
66900 · Restricted	18,920.16	12,500.00	6,420.16	151.4%
Total 66000 · Materials	103,894.59	144,200.00	-40,305.41	72.0%
67000 · Other				
67100 · Postage	1,257.13	2,000.00	-742.87	62.9%
67200 · Travel & Meals	6,047.33	8,000.00	-1,952.67	75.6%
67210 · Travel - State Aid	1,161.57			
67300 · Dues	3,917.18	3,482.00	435.18	112.5%
67000 · Other - Other	203.52			

**Eastern Shore Public Library
Profit & Loss Budget vs. Actual**

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Total 67000 · Other	12,586.73	13,482.00	-895.27	93.4%
68000 · Miscellaneous				
68100 · Bank Fees	1,159.03	3,500.00	-2,340.97	33.1%
68300 · Refunds	18.99			
68500 · Marketing	3,013.23	10,000.00	-6,986.77	30.1%
68600 · Continuing Education	856.00	6,500.00	-5,644.00	13.2%
68700 · Tangier	0.00	2,500.00	-2,500.00	0.0%
68000 · Miscellaneous - Other	200.00			
Total 68000 · Miscellaneous	5,247.25	22,500.00	-17,252.75	23.3%
69000 · Professional Services				
69001 · Professional Services,Financial	14,900.00	20,000.00	-5,100.00	74.5%
69002 · Professional, Library Services	6,600.00	200.00	6,400.00	3,300.0%
69003 · Erate Consultant	2,711.37	4,000.00	-1,288.63	67.8%
69004 · Auditor	5,950.00	7,200.00	-1,250.00	82.6%
69000 · Professional Services - Other	111.00	500.00	-389.00	22.2%
Total 69000 · Professional Services	30,272.37	31,900.00	-1,627.63	94.9%
Total 60000 · EXPENSES	1,166,537.46	1,707,442.00	-540,904.54	68.3%
Total Expense	1,166,537.46	1,707,442.00	-540,904.54	68.3%
Net Ordinary Income	120,132.84	0.00	120,132.84	100.0%
Other Income/Expense				
Other Income				
7010 · Interest Income	4,003.22			
Total Other Income	4,003.22			
Other Expense				
8020 · Miscellaneous	142.58			
Total Other Expense	142.58			
Net Other Income	3,860.64			
Net Income	123,993.48	0.00	123,993.48	100.0%

Eastern Shore Public Library
Balance Sheet
As of March 31, 2026

	<u>Mar 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
LGIP - Investment Account #1155	214,513.15
Petty Cash	
Main	234.82
NFL	76.87
Total Petty Cash	311.69
1035 · Truist - Operating #2396	
Liability Reserve	41,924.64
NFL Reno	10,000.00
1035 · Truist - Operating #2396 - Other	342,376.31
Total 1035 · Truist - Operating #2396	394,300.95
Total Checking/Savings	609,125.79
Other Current Assets	
1300 · Prepaid Expenses	28,193.00
Total Other Current Assets	28,193.00
Total Current Assets	637,318.79
Fixed Assets	
1500 · Land	5,000.00
1510 · Buildings	660,459.20
1515 · Equipment	876,160.32
1516 · Equipment Purchases	97,804.92
1520 · Vehicles	51,680.00
1550 · Accumulated Depreciation	-719,987.32
Total Fixed Assets	971,117.12
Other Assets	
1600 · Deferred Outflows	62,735.00
Total Other Assets	62,735.00
TOTAL ASSETS	1,671,170.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	5,500.00
Total Accounts Payable	5,500.00
Credit Cards	
Atlantic Union Credit Card	-247.25
Total Credit Cards	-247.25
Other Current Liabilities	

Eastern Shore Public Library
Balance Sheet
As of March 31, 2026

	<u>Mar 31, 26</u>
2100 · Payroll Liabilities	908.97
2220 · State Withholding Taxes	2,216.00
2280 · State Unemployment Tax	-26.27
2290 · Anthem, Medical	80.85
2300 · Anthem, Dental	4.08
2320 · Flexible Spending Plan	-258.26
2360 · AFLAC	165.30
2380 · Compensated Absences	27,323.30
2400 · Net Pension Liability	101,260.00
2500 · Deferred Inflows	37,609.00
2600 · Uniform Deduction	168.00
	<hr/>
Total Other Current Liabilities	169,450.97
	<hr/>
Total Current Liabilities	174,703.72
	<hr/>
Total Liabilities	174,703.72
 Equity	
1110 · Retained Earnings	886,906.39
3000 · Opening Bal Equity	485,567.32
Net Income	123,993.48
	<hr/>
Total Equity	1,496,467.19
	<hr/>
TOTAL LIABILITIES & EQUITY	1,671,170.91
	<hr/> <hr/>

Department of the Treasury
Attn: LGIP
P. O. Box 1879
Richmond, VA 23218-1879

Group 1494

COUNTY OF ACCOMACK
PO BOX 296
ACCOMAC, VA 23301-0296

• Market impact is the change in the price of LGIP EM shares due to underlying security valuations and trading activity.

COUNTY OF ACCOMACK
 PO BOX 296
 ACCOMAC, VA 23301-0296



COUNTY OF ACCOMACK Investor Statement 03/01/2026 - 03/31/2026

Portfolio Summary as of 03/31/2026

Current Month

Account Name: COUNTY OF ACCOMACK
 Group Number: 1494

Beginning Value	\$213,827.98
Contributions	\$0.00
Dividend Reinvestment	\$685.17
Withdrawals	\$0.00
Market Impact	\$0.00
Ending Value	\$214,513.15

Portfolio Summary

Account Number	Account Description	Fund Name	Shares	Share Price	Market Value 03/31/2026	% of Holdings
3601155	Eastern Shore Public Library	COMMONWEALTH OF VIRGINIA - LGIP	214,513.150	1.00	214,513.15	100.00%

Account Transactions

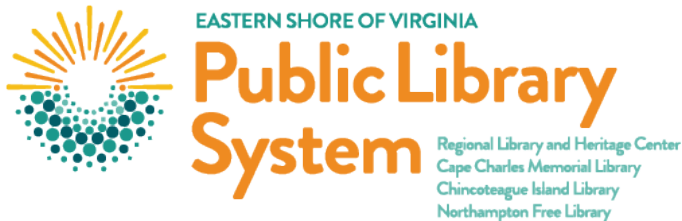
Account Number	Account Description	Date	Description	Amount	Share Price	Share Transactions	Total Shares
3601155	Eastern Shore Public Library		COMMONWEALTH OF VIRGINIA - LGIP				
			Beginning Market	\$213,827.98	1.00		213,827.980
		03/31/2026	Dividend Reinvested	\$685.17	1.00	685.170	214,513.150
			Ending Market	\$214,513.15	1.00		214,513.150
		03/31/2026	Average Monthly Yield	3.773%	Yields are calculated on a net-of-fees basis		
		03/31/2026	Effective Monthly Yield	3.839%	Yields are calculated on a net-of-fees basis		

• Market impact is the change in the price of LGIP EM shares due to underlying security valuations and trading activity.

Account Earnings

Account Number	Account Description	Fund Name	Capital Gains	Dividend Distributions	Period to date	FY to Date
3601155	Eastern Shore Public Library	COMMONWEALTH OF VIRGINIA - LGIP	\$0.00	\$685.17	\$685.17	\$4,003.22

• Market impact is the change in the price of LGIP EM shares due to underlying security valuations and trading activity.



Report to the Accomack County Board of Supervisors – April 2026

Healing Reads recently launched at the Regional Library & Heritage Center in Parksley to provide the community with free books and resources for those who may be struggling with addiction, domestic abuse, mental health, emotional abuse, and/or PTSD.

Asking for help is not something that comes easy for all of us, especially if there is stigma or embarrassment involved. ESPL is hoping to help ease concerns of people who may be struggling by providing individuals, family, and friends with helpful resources free of charge and free from having to interact with or ask possible strangers for help. No barriers. No judgment. No questions asked. Just an intentionally curated collection on a bookshelf in the vestibule for people to grab what they need and go.

In the first two weeks of the program, **over 50% of the resources available were borrowed by the community**, clearly demonstrating a need for these resources.

Healing Reads also extends to our Libby app for electronic resources for individuals that can't get to the library or find themselves in situations where they are unable to take print materials home. We hope to extend this program to the Northampton Free Library, Cape Charles Memorial Library, and Chincoteague Island Library in time.

As with anything free, and unlike traditional library materials, there is no expectation that these resources will be returned to us. Obviously, we hope they are returned so they can find their way to another individual in need, but this program is fully supported by donations and does not come out of the operating budget or taxpayer dollars.

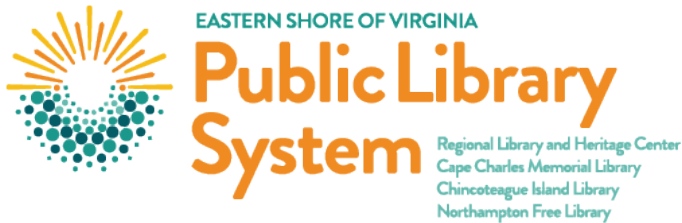
Thank you to the Friends of the Eastern Shore Public Library for supporting this important program. Thank you to our other private donors. And thank you to the ESPL staff that have so carefully and thoughtfully curated these resources.

Lastly, thank you, Supervisors, for your continued support of the Eastern Shore Public Library System.

Respectfully submitted,

Christopher P. Pote

System Director



Report to the Northampton County Board of Supervisors – April 2026

Healing Reads recently launched at the Regional Library & Heritage Center in Parksley to provide the community with free books and resources for those who may be struggling with addiction, domestic abuse, mental health, emotional abuse, and/or PTSD.

Asking for help is not something that comes easy for all of us, especially if there is stigma or embarrassment involved. ESPL is hoping to help ease concerns of people who may be struggling by providing individuals, family, and friends with helpful resources free of charge and free from having to interact with or ask possible strangers for help. No barriers. No judgment. No questions asked. Just an intentionally curated collection on a bookshelf in the vestibule for people to grab what they need and go.

In the first two weeks of the program, **over 50% of the resources available were borrowed by the community**, clearly demonstrating a need for these resources.

Healing Reads also extends to our Libby app for electronic resources for individuals that can't get to the library or find themselves in situations where they are unable to take print materials home. We hope to extend this program to the Northampton Free Library, Cape Charles Memorial Library, and Chincoteague Island Library in time.

As with anything free, and unlike traditional library materials, there is no expectation that these resources will be returned to us. Obviously, we hope they are returned so they can find their way to another individual in need, but this program is fully supported by donations and does not come out of the operating budget or taxpayer dollars.

Thank you to the Friends of the Eastern Shore Public Library for supporting this important program. Thank you to our other private donors. And thank you to the ESPL staff that have so carefully and thoughtfully curated these resources.

Lastly, thank you, Supervisors, for your continued support of the Eastern Shore Public Library System.

Respectfully submitted,

Christopher P. Pote
System Director