



Library System Report

EASTERN SHORE OF VIRGINIA • PUBLIC LIBRARY SYSTEM

Regional Library and Heritage Center • Cape Charles Memorial Library • Chincoteague Island Library • Northampton Free Library

January 2026

Director's Update



Upcoming February Highlights Eastern Shore Public Library System

- 5th: Romance Book Club - ESRL
- 5th: Kids' Art - NFL
- 12th: Space Lecture, "The Biology of the Cosmos" - ESRL
- 13th: Adult Crafternoon - ESRL
- 13th&14th: Death By Chocolate - CIL
- 16th: LIBRARIES CLOSED - Presidents' Day
- 17th: History Lecture, "A Very Plain Demonstration of Malice" - ESRL
- 18th: Nature Journaling - ESRL
- 20th: Makerspace Class; Sewing Machine - ESRL
- 20th: Astronomy Night - CIL
- 26th: Teen Creative Writing - ESRL
- 26th: Family Movie Night - ESRL
- Tech Help: Every Wednesday - NFL
- Ancestry Help: Every Wednesday - ESRL
- Heritage Center Reference Assistance: Every Thursday - NFL
- Storytime Anytime: Every Monday & Wednesday - NFL

For times & more information: espl.org; (757) 787-3400

CIL = Chincoteague Island Library

CCML = Cape Charles Memorial Library

ESRL = ESVA Regional Library & Heritage Center

NFL = Northampton Free Library



Christopher Pote,
System Director

This week the Town of Chincoteague honored long-time Island Library volunteer Harriet Lonergan with an official proclamation extolling all the amazing work Harriet has accomplished at CIL. From gathering and leading a core of dedicated volunteers, to joining the ESPL System, and providing a wonderful library space for patrons, Harriet has been integral to it all and vital to the success of CIL and ESPL. Thank you, Harriet, this honor is so greatly deserved.

Pictured: Harriet and Mayor of Chincoteague Denise Bowden; photo courtesy of Jodi Novak.

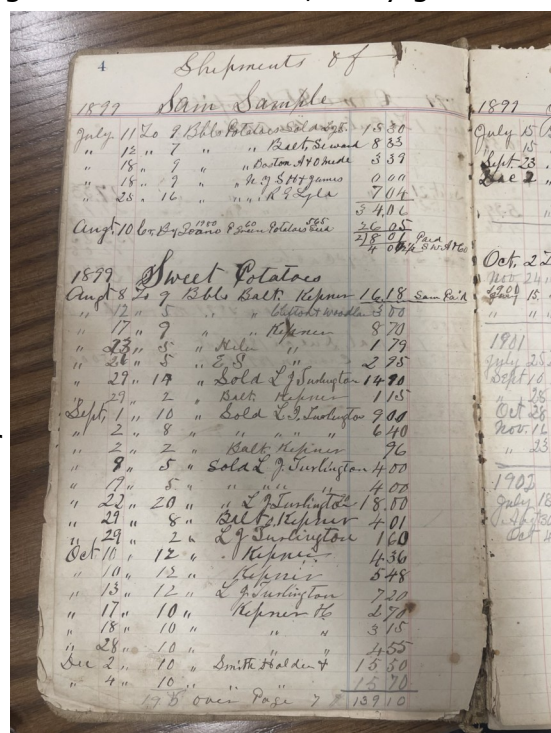
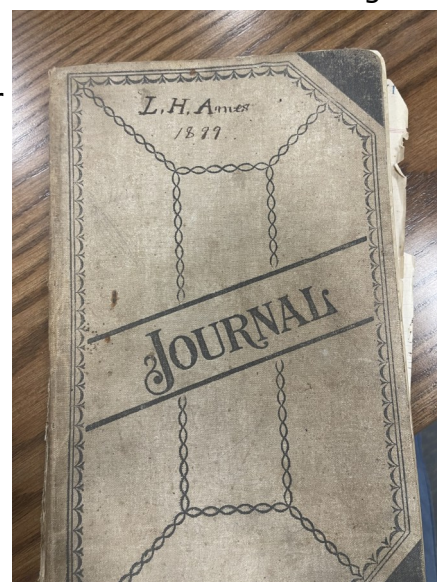
Archivist Luke Kelly has been in his role for a year, so he thought now is a good time to reflect on how the Heritage Center has grown in the past year. Firstly, the Collection Development Policy was made concise. These changes did not affect the Heritage Center's mission to collect, preserve, and provide access to the documents, images, and published materials that record our community's history and culture. Instead, the policy is more approachable to those looking to donate to the Heritage Center. Secondly, the Heritage Center selected a new Collections Management Software, Proficio Elements, to keep track of the collection's catalog records. The transition from PastPerfect to Proficio does mean that digital access to Frances Bibbins Latimer Collection is currently unavailable. However, these records have been transferred over and will soon be accessible online again soon.

We are working on a new public access portal using Proficio. This database will include Latimer's collection as well as a couple of others when it is launched. Cataloging the rest of the collection into Proficio will be a big task in 2026 as mentioned in previous System Reports. Also, in 2026 the Heritage Center plans to expand the Memory Lab to include more options for digitizing family records. Formats beyond paper like cassettes, VHSs, photograph slides, film tapes, and floppy discs will be digitizable in the Memory Lab.

The Heritage Center also received a donation from Miles and Anne Barnes of a store ledger, dating 1899 to about 1926 belonging to L.H. Ames of Pungoteague. Along with the ledger were store coins, a dry goods scoop, an egg scale and several mason jar lids for a rare brand of jars. The ledger covers store and farming accounts of the local merchant and provides details about crop production and prices as well as commercial transportation to larger markets.

Heritage Center staff attended the opening of the Impact Center at the Cape Charles Rosenwald School. The Impact Center has a large lecture space and meeting room. Impact Center staff agreed that the space would be ideal for simulcasting Heritage Center lectures for members of our population that are not able to physically make to the Heritage Center. Also, Heritage Center staff will be participating in a genealogy workshop along with Tyrone Goodwin and Bobby Harmon that will be hosted at the Impact Center on February 7th.

Next month, Jenean Hall will give a lecture on February 17th, and the first warm up round of the Eastern Shore Black History Trivia Tournament will take place on February 24th.





Library Materials Vendors

Restoring Normal Levels of Service

In November of last year, I wrote about the tremendous upheaval that had recently occurred in the library materials vendor landscape. With the sudden closure of a giant in the field, the remaining vendors were scrambling to fulfill orders placed by both existing customers and the flood of new customers. During the last six weeks of 2025, ESPL received only a few very small shipments of materials from our main vendor.

While library staff created book lists and displays to provide alternatives to delayed items for local readers, the lack of new and requested items was noticeable. The shelves where the new books are featured began to look much less full than they usually do. Fortunately, in early January, our main vendor began to catch up with their backlog of orders and the ESPL began to receive shipments of orders. Over the past several weeks, we have had shipments arriving nearly every day.

As the shipments are unpacked, processed, and cataloged, Technical Services staff have prioritized items that were requested by patrons at all four Shore libraries. Closely following the requested items in order of importance are the newly released titles. The new book collection is one of the most popular and we're working hard to make sure our readers have plenty of titles to choose from.

Now that the worst of the vendor crisis is behind us, we are exploring options for additional vendors so that the ESPL will hopefully not find itself in a similar situation in the future. It is no longer wise to rely heavily on one or two major vendors and libraries now need to be able to pivot quickly when larger forces in the vendor marketplace cause disruption.

Through discussions with other collection management librarians throughout the country, we have identified two quality alternatives to our current selection of vendors. We have set up an account with one of them and will do the same with the second vendor once they begin accepting new customers. Additionally, one of our existing vendors has enhanced their offerings for public libraries and we plan to rely more heavily on them for new and requested items.

Having active accounts with multiple sources of library materials will allow ESPL to better navigate any future volatility in the library vendor world and to ensure that a steady supply of items will continue to be available for our local readers.





Programs & Outreach Report

Tiffany Flores, Programs and Outreach Librarian



Despite the clouds in the sky and the cold winds blowing through the Eastern Shore, programs have been fairly successful. This month, the Regional Library collaborated with Chincoteague Island Library for an Astronomy Night featuring Nasa Ambassador, Daniel McGill. The initial plan had been to use both his telescopes and the library telescopes to view Jupiter as it reaches opposition. Unfortunately, clouds prevented the use of the telescopes but Mr. McGill came prepared with an indoor activity where participants got to learn about stars through an interactive activity involving foam balls and a hair drier. This was so popular that all 20 participants participated (including adults). In fact, there wasn't any word of disappointment about the telescopes by the time the program ended. Chincoteague Island Library and the Regional Library plan to try again in February with the hopes of viewing stars. There is also discussion to make this a reoccurring program.

The Regional Library in Parksley saw astronomical success at their Winter Kids Craft Party with a grand total of 63 participants. Over the past year, Tiffany has seen more success at kid's craft parties than at stand-alone activities. Families on the shore seem more likely to come to an event when there is a wide array of things to do for a variety of age ranges. This shows that gearing kid's programming towards family engagement instead of targeting an age group is more successful because families can bring all their kids. Tiffany plans to host these programs seasonally and will continue to assess the success. And, finally, the teens want MORE programming. In an informal discussion with the regulars at teen programming Maria Burns and Tiffany Flores discovered that the teens want both more creative writing programs and a larger variety of programs. Requests included 'creature show and tell', educational programs about geckos, and video game themed crafts.



Even in the slower cold months, there is always opportunities for community engagement and outreach. Accomack Headstart invited Tiffany Flores to present to the parents at their January Parent-teacher meeting. During this meeting Tiffany was able to advertise both old and new e-resources, advertise programs, and answer questions. Six parents attended and listened intently to the presentation. Tiffany was also able to talk to the teachers about bringing story time or other programming to their facility.



The creature has ARRIVED! For those who may have been peeking into the established terrarium and inquiring about the future pet, he is here. The library now has a Flame Dalmatian Crested Gecko who was purchased locally at All About Reptiles and Pets on Chincoteague. Now that he has arrived and adjusting to his home, the library can start doing programming. A naming contest is already in the works and Tiffany plans to introduce the gecko to the public on STEM Day which the library will be hosting on March 14th (Pi Day). During this event, Charle will introduce the Circulating STEM kits to the public and STEM focused organizations will be present with activities and additional creatures.



Northampton Free Library

Connor BuYrn, Branch Manager



Northampton Free Library kicked off the new year with an expanded calendar of public programs. For the first time, we offered two art nights for kids this month. On January 8th, kids were invited to the library to fold and paint their own paper plate penguins, and on January 22nd they were invited back to build and decorate fun winter hats with cotton balls and folded paper. Snacks were offered for both events. On January 15th, Northampton Free Library hosted our monthly adult craft night—this time we made decorative winter candleholders with glass jars and glitter. One patron kindly brought cookies for the group to share. Northampton Free Library staff also continued to offer tech help on every Wednesday through the month of January.



Next month, Northampton Free Library will again offer two kids' craft nights. The first will take place on Thursday, February 5th starting at 6:00 PM. Stop by to make Valentine's Day cards! On Thursday, February 19th, kids are invited back to make paper plate Valentine's Day bugs starting at 4:30 PM. Both programs are free and no sign up is required. Snacks will be provided. February's adult craft night will be hosted on Thursday the 12th starting at 6:00 PM. Attendees will learn how to make their own Valentine's Day cards out of various recycled and repurposed materials. This program is free, but sign up in advance will be required. Please ask for more information at the front desk or keep an eye on the Northampton Free Library Facebook page. Tech Help will be offered on demand on every Wednesday. Just walk up to the front desk and let us know how we can help!

Northampton Free Library will be closed on Monday, February 16th in observance of President's Day.



Cape Charles Memorial Library

Sharon Silvey, Library Manager



As January tends to be a slower month at Cape Charles Memorial Library, we take advantage of this quiet time to get plan for our Summer 2026 activities and programs. This summer the Collaborative Summer Library Program is, *Unearth a Story*. We are so excited to dig up some entertaining fun for our local friends and summer visitors!

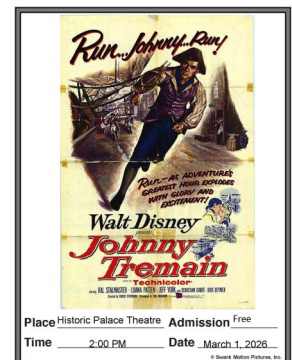
Between now and the summer, we will have some other excellent programs to offer.

The Dinosaurs are Coming!



In honor of Black History Month, we welcome back local historian and genealogist Bobby Harmon. Mr. Harmon will speak on *The Untold Black History of Northampton County* at Cape Charles Memorial Library on Wednesday, February 4, 2026 at 7:00pm. Program is free and open to all. Please note that there will be limited seating.

In recognition of America 250, the Board of CCML selected *Johnny Tremain* as the Town Wide Read. The book is available through your local ESPL branch and also as an ebook and audio book via Libby. A film showing of the Walt Disney version of *Johnny Tremain* will be shown at the Historic Palace Theatre in Cape Charles on Sunday, March 2, 2026. Program is free and open to all.



We've ordered about 6 pounds of GMO-free native flowers and fruits and veggies seeds for our annual Seed Cart Spring re-opening in March. Once the seeds arrive, staff and volunteers will disburse and pack them into individual packets which will be totally free for library patrons! The re-opening will be held on "National Plant a Flower Day", March 12, 2026 from 10am until 12pm. Master Gardeners will be attending to answer any gardening questions you might have.



On-going monthly programs at CCML include:

- Every Tuesday at 10:30am, Lil Sprouts story time & craft for ages 0 to 5
- Second Wednesday at 10:30am, S.T.E.M. Program for ages 5+
- First and third Thursday at 11:00am, Yarn Joy! for all skill levels





Chincoteague Island Library

Teresa Wright, Library Manager



The month of January was a very busy month for the library. From crocheting and needlepoint to a moon observance, craft workshops, and a volunteer appreciation brunch, the library had a total of 16 programs with a total of 120 people attending.

Tales 4 Tots: January kicked off with a pajama party, winter animals, and snow and ice.



Adult Programs: The adult programs from the book clubs to the writer's group are continuing to grow with more people attending each week.



Events: The moon observation on January 9th was moved inside because of cloud cover and was a great success.



Upcoming Events:

February 7, Craft Workshop

February 13-14 Death By Chocolate

February 18, Domestic Violence training/lecture

February 20, Astronomy Night

February 21 Kids Kraft Workshop

EASTERN SHORE PUBLIC LIBRARY

BOARD OF TRUSTEES

Tuesday, February 10, 2026, at 1:00PM

Meeting Location: Eastern Shore Regional Library & Heritage Center
24313 Bennett Street, Parksley, VA 23412

Agenda

1. Call to Order
2. Approval of Consent Agenda
3. Public Comments
4. Approval of Minutes of January 13, 2026
5. Old Business
 - a. Director's Annual Review Process – 2nd Reading
6. Financial Report (Pote)
7. Director's Report (Pote)
8. Committee Reports
 - a. Finance Committee (Chesser)
 - b. Personnel Committee (Miles)
 - c. Trustee Training Committee (Holland)
 - d. Facilities Committee (Poyer)
9. Branch and Friends' Reports
 - a. Cape Charles Memorial Library (included in System Report)
 - b. Chincoteague Island Library (included in System Report)
 - c. Northampton Free Library (included in System Report)
 - d. ESPL Friends' Report (Baird)
10. ESPL Foundation (Poyer)
11. New Business
 - a. ESRL & HC Parking Enforcement
12. Additional Comments
13. Next Meeting: Tuesday, March 10, 2026, at 1:00PM at Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412
14. Adjournment



MINUTES

BOARD OF TRUSTEES: Eastern Shore of Virginia Public Library System

1.13.2026 | 6 PM | Northampton Free Library
Nassawadox, VA

Meeting called to order by Janet Justis, Chair

ATTENDANCE

Present:

Grayson Chesser, Dennis Custis, Janet Justis, M.K. Miles, Christopher Pote (*non-voting*) David Poyer, Carl Rose-Jensen

Absent:

Joyce Holland, James Lilliston (*non-voting*), Frank Russell, Maureen Teague

In Attendance:

Connor Buyn, Jamie Johnson

CALL TO ORDER

The meeting was called to order by Janet Justis at 6pm. A quorum was present.

APPROVAL OF CONSENT AGENDA

Dennis Custis moved to accept the consent agenda, and Grayson Chesser seconded. Motion carried.

PUBLIC COMMENTS

No public present to provide comments.

APPROVAL OF MINUTES [December 9, 2025]

David Poyer moved that the 12.9.2025 meeting minutes be approved. Grayson Chesser seconded. Motion carried.

OLD BUSINESS

Director's Annual Review Process (Justis)

Janet Justis opened the floor to discussion on the rubric criteria for the Director review process. Discussion ensued.

- Feedback provided to M.K. Miles for edits for second reading

FINANCIAL REPORT [C. Pote]

Christopher Pote provided a snapshot of the System's finances:

- The LGIP account gained \$658.24 in interest for a total balance of \$212,515.92
 - On 12/31/25, C. Pote transferred \$136,527.00 to the LGIP
- Q3 disbursements:
 - have been received from Accomack County and the Library of Virginia
 - Northampton's disbursement should arrive soon
 - The above listed deposits were not included in the December financials
- C. Pote has not yet received any feedback or questions from either County regarding the FY27 budget proposals
- Copies were provided of the annual summary financial statement (from the audit) as directed by Accomack County and will be posted in the *Eastern Shore Post*.

LIBRARY DIRECTOR'S SYSTEM REPORT [C. Pote]

Parking-(Parksley)

Most of the parking signage has been installed.

- It seems to be having a positive effect on the available parking at the library
- Christopher Pote has not yet informed the businesses or public and has not yet contracted with a towing company
- C. Pote will draft a letter to bring to the next meeting, once approved, it will be shared with local businesses and parking notice posted in the *Eastern Shore Post*

MakerSpace- (Parksley)

The MakerSpace is officially open, with a soft launch process.

- Training for the various pieces of equipment is scheduled and participation has been good thus far.

Tree Removal (NFL)

Three maples are scheduled to be removed from the property. The trees are dead and dying and need to be removed due to safety concerns.

COMMITTEE REPORTS

Finance Committee (G. Chesser)

No report.

Personnel Committee (Miles)

This was covered under Old Business.

Trustee Training Committee Report (Pote)

Christopher Pote shared copies of the MOU between ESPL Trustees, Accomack County Board of Supervisors, and the Eastern Shore Public Library Foundation, as requested by Joyce Holland for the Trustees' personal review.

Facilities Committee Report (Poyer)

David Poyer shared that the NFL renovation joint task force met last week; Connor Buyn, Kasey Grier, Janet Justis, Christopher Pote, Margaret Rogers, Tom Rakowski, and Matthew Spuck were in attendance.

- They reviewed the proposals from the 3 architects that provided bids for the project
- The committee did not feel ready to recommend which architect should be hired because the proposals were just different enough in scope to warrant clarifications
- T. Rakowski & C. Pote will meet to codify scope and request revisions from the architects
- C. Pote provided updates on the progress towards the rezoning/annexation of the piece of land beside NFL as it affects the renovation project

BRANCH AND FRIENDS REPORTS

Cape Charles Memorial Library

Included in the written Library Director's System Report.

Chincoteague Island Library

Included in the written Library Director's System Report.

Northampton Free Library

Included in the written Library Director's System Report.

ESPL Friends of the Eastern Shore Public Library

No report this month.

ESPL FOUNDATION [Poyer]

Christopher Pote shared that the Foundation has raised \$35,000 to date towards the new outreach van; the overhead is less than \$2,500.

NEW BUSINESS

County of Accomack Conflict of Interest Submission – February 2

Accomack County requires a Virginia Conflict of Interest submission from all Accomack County residents on the Board. Christopher Pote distributed copies.

ADDITIONAL COMMENTS

Due to FOIA and privacy concerns, Christopher Pote said that he will request a quote to see what the cost would be to add email accounts to the ESPL email server for the Trustees. If Trustees are using their personal email for Board work, it could open their personal email correspondence to scrutiny should an issue ever arise.

NEXT MEETING

Tuesday, February 10, 2026, at 1PM | Facility: Eastern Shore Regional Library & Heritage Center, 24313 Bennett Street, Parksley, VA 23412

ADJOURNMENT

Dennis Custis moved to adjourn the meeting. Carl Rose-Jensen seconded. The motion passed unanimously.

The meeting adjourned at 6:58PM by Janet Justis.

Eastern Shore Public Library
Fiscal 2024-2025 Summary Statement of Financial Condition

As required by the Code of Virginia § 30-140, a summary of the financial condition of the Eastern Shore Public Library for the 2024-2025 Fiscal Year is hereby published. The Library's complete financial activity is issued in separate financial statements. These statements can be obtained from the Eastern Shore Public Library, P.O. Box 25, Parksley, VA 23421.

Financial Condition Summary

<u>Statement of Net Position Summary</u>		<u>Statement of Revenues, Expenses and Changes in Net Position Summary</u>	
Total Assets	<u>\$ 2,620,705</u>	Total Operating Revenues	<u>\$ 820,981</u>
Deferred Outflows	<u>\$ 62,735</u>	Total Operating Expenditures	<u>(1,623,621)</u>
Total Liabilities	<u>\$ 177,463</u>	Operating Loss	<u>(802,640)</u>
Deferred Inflows	<u>\$ 37,609</u>	Other Sources	<u>1,096,410</u>
Total Net Position	<u><u>\$ 2,468,368</u></u>	Other (Uses)	<u>-</u>
		Total Other Sources (Uses)	<u>1,096,410</u>
		Change in Net Position	<u><u>\$ 293,770</u></u>

VIRGINIA CONFLICT OF INTEREST AND ETHICS ADVISORY COUNCIL



FINANCIAL DISCLOSURE STATEMENT

Pursuant to subsection B of § 2.2-3114, members of all policy and supervisory boards, commissions, and councils in the executive branch and members of any designated board, commission, or council in the executive branch are required to file this form as a condition to assuming office, and then annually while serving as an officer.

Pursuant to subsections A and B of § 2.2-3115, members of local governing bodies of entities established in any county or city, or part or combination thereof, that have the power to issue bonds or expend funds in excess of \$10,000 in any fiscal year and are not designated to file a Statement of Economic Interests by the governing body of the jurisdiction that appoints them, and nonsalaried citizen members of local boards, commissions, and councils as may be designated by the local governing body, shall file this form as a condition to assuming office, and then annually while serving as an officer.

The filing deadline is February 1 for the prior calendar year. Statements may not be dated or submitted prior to January 1.

You must file this form with the clerk of the appropriate local governing body.

REPORT TO THE BEST OF INFORMATION AND BELIEF Information required on this Statement must be provided on the basis of the best knowledge, information, and belief of the individual filing the Statement as of the date of this report.

As a condition for assuming an office, this form constitutes a report of financial interests at the time of filing.

You must sign and date this form upon completion.

This Financial Disclosure Statement is open for public inspection, as required by § 2.2-3115.

DEFINITIONS AND EXPLANATORY MATERIAL.

“ADVISORY AGENCY” means any board, commission, committee or post which does not exercise any sovereign power or duty, but is appointed by a governmental agency or officer or is created by law for the purpose of making studies or recommendations, or advising or consulting with a governmental agency.

“BUSINESS” means a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit.

“CLOSE FINANCIAL ASSOCIATION” means an association in which the person filing shares significant financial involvement with an individual and the filer would reasonably be expected to be aware of the individual’s business activities and would have access to the necessary records either directly or through the individual. “Close financial association” does not mean an association based on (i) the receipt of retirement benefits or deferred compensation from a business by which the person filing this statement is no longer employed, or (ii) the receipt of compensation for work performed by the person filing as an independent contractor of a business that represents an entity before any state governmental agency when the person filing has no communications with the state governmental agency.

“IMMEDIATE FAMILY” means (i) a spouse and (ii) any other person who resides in the same household as the filer, and who is a dependent of the filer.

“OFFICER” means any person appointed or elected to any governmental or advisory agency including local school boards, whether or not he receives compensation or other emolument of office. Unless the context requires otherwise, “officer” includes members of the judiciary.

“TRUST” If you or a member of your immediate family, separately or together, are the only beneficiaries of a trust, treat the trust's assets as if you own them directly. For purposes of this definition, "beneficiary" means a person with a vested present or future beneficial interest in a trust but does not include a person with a contingent beneficial interest in a trust.

If you or your immediate family has a proportional interest in a trust, treat that proportion of the trust's assets as if you own them directly. For example, if you and your immediate family have a one-third interest in a trust, complete your Statement as if you own one-third of each of the trust's assets.

If you or a member of your immediate family created a trust and can revoke it without the beneficiaries' consent, treat its assets as if you own them directly.

HOWEVER, if you or a member of your immediate family is the beneficiary of a trust that can be revoked without the beneficiaries' consent, do not treat the trust's assets as if you own them.

**VIRGINIA CONFLICT OF INTEREST AND
ETHICS ADVISORY COUNCIL
FINANCIAL DISCLOSURE STATEMENT**

FOR OFFICE USE ONLY

Date Received: _____

Received By: _____

NAME:	
OFFICE OR POSITION HELD OR TO BE HELD:	
ADDRESS:	
TELEPHONE:	
EMAIL ADDRESS:	
FIRST AND LAST NAMES OF IMMEDIATE FAMILY:	

I. OFFICES, DIRECTORSHIPS, AND EMPLOYMENT

Disclose each business of which you or a member of your immediate family is an officer or director and receives remuneration, benefits, or compensation for such service as an officer or director.

Disclose each employer paying you or a member of your immediate family salary or wages in excess of \$5,000 annually.

DO NOT INCLUDE any salary you receive from the governmental or advisory agency for which you are completing this disclosure statement.

NAME OF BUSINESS OR EMPLOYER	LOCATION OF BUSINESS OR EMPLOYER (CITY OR COUNTY, AND STATE)	POSITION HELD	BY WHOM	Check whether Office or Directorship OR Employment	
				OFFICE OR DIRECTORSHIP	EMPLOYMENT

II. BUSINESS INTERESTS

Disclose each business owned by you or a member of your immediate family, separately or together, with a value in excess of \$5,000 or in which you or a member of your immediate family has an interest with a value in excess of \$5,000.

If the business is owned or operated under a trade, partnership, or corporate name, list that name. If the business is not owned or operated under a trade, partnership, or corporate name, describe the nature of the business.

DO NOT INCLUDE stocks and bonds unless your interest in that business exceeds more than three percent of the total equity of the business.

NAME OF BUSINESS OR NATURE OF BUSINESS	LOCATION OF BUSINESS (CITY OR COUNTY, AND STATE)

III. REAL ESTATE

Disclose all real estate, including rental property, in which you or a member of your immediate family, separately or together, holds an interest valued at more than \$5,000. List each parcel individually. INCLUDE real estate held in trust.

DO NOT INCLUDE your principal residence.

List only the city or county, and state where each real estate is located. **DO NOT LIST any street addresses. No addresses will be redacted from this section.**

If you are completing this disclosure in your capacity as an officer or employee of a local governmental or advisory agency, disclose only the real estate that is located within the county, city, or town in which you serve or within a county, city, or town that is contiguous to the county, city, or town in which you serve.

Disclose the name or names in which the real estate is owned or recorded. If you or a member of your immediate family holds an interest in the real estate but it is owned or recorded in a name other than your name or your immediate family member's name, list that name.

LOCATION OF REAL ESTATE (CITY OR COUNTY, AND STATE)	TYPE OF REAL ESTATE	NAME or NAMES IN WHICH REAL ESTATE IS OWNED OR RECORDED

IV. BUSINESSES TO WHICH SERVICES WERE FURNISHED

Part One

Do not complete this section if you are completing this disclosure statement in your capacity as an officer or employee of a local governmental or advisory agency.

Disclose each business that you represented before any state governmental agency during the prior calendar year for which you received compensation in excess of \$5,000 for such representation.

When calculating the amount of compensation you received from a business, DO NOT INCLUDE any compensation for the performance of other services unrelated to the representation before the state governmental agency. If you have job responsibilities other than those involving such representation, you should prorate your salary to determine the portion attributable to your representation.

DO NOT REPORT any business that you represented before a court or judicial officer or any business where the representation consisted solely of filing mandatory papers and subsequent representation regarding those mandatory papers.

For each business, identify the type of business, the name of the state governmental agency before which you appeared on behalf of the business, and the purpose of the representation.

TYPE OF BUSINESS	NAME OF STATE GOVERNMENTAL AGENCY	PURPOSE OF REPRESENTATION

Part Two

Do not complete this section if you are completing this disclosure statement in your capacity as an officer or employee of a local governmental or advisory agency.

Disclose each business that, to your knowledge, persons with whom you have a close financial association represented before any state governmental agency during the prior calendar year for which compensation in excess of \$5,000 was received for such representation.

DO NOT INCLUDE members of your immediate family when determining with which individuals you have a close financial association, unless you and your immediate family member are employed by or work for the same business or organization.

When calculating the amount of compensation received from a business, DO NOT INCLUDE any compensation for the performance of other services unrelated to the representation before the state governmental agency. If your associate has job responsibilities other than those involving such representation, you should prorate his salary to determine the portion attributable to his representation.

DO NOT REPORT any business that such persons represented before a court or judicial officer or any business where the representation consisted solely of filing mandatory papers and subsequent representation regarding those mandatory papers.

For each business, identify the type of business, the name of the state governmental agency before which you appeared on behalf of the business, and the purpose of the representation.

TYPE OF BUSINESS	NAME OF STATE GOVERNMENTAL AGENCY	PURPOSE OF REPRESENTATION

Part Three

Disclose each business that operates in Virginia to which you furnished services during the prior calendar year pursuant to an agreement between you and such business and for which the total compensation received for such representation was in excess of \$5,000.

For each business, identify the type of business and the type of service rendered. DO NOT INCLUDE any business disclosed in Part One or Part Two of this section.

TYPE OF BUSINESS	TYPE OF SERVICE RENDERED

V. PAYMENTS FOR MEETINGS AND EVENTS

Disclose each source from which you received during the prior calendar year lodging, transportation, money, or any other thing of value with a combined value in excess of \$100 in connection with your attendance at any meeting or other event to which you were invited in your official capacity as a member of the governmental or advisory agency for which you are completing this disclosure statement.

DO NOT REPORT payments or reimbursements you received from the Commonwealth or its political subdivisions. DO NOT REPORT payments or reimbursements you received from a business or employer identified in Section I or II of this disclosure statement.

List the person, association, or other source paying for or providing the lodging, transportation, money, or any other thing of value. Provide a brief description of the meeting or event and list the total value of the payments or reimbursements received in connection with that meeting or event.

SOURCE OF PAYMENT	DESCRIPTION OF EVENT	TOTAL VALUE OF PAYMENTS

I swear or affirm that the information provided on this statement is full, true, and correct to the best of my knowledge.

Signature

Date

Additional Information

You may provide any additional information you wish to be included with your Financial Disclosure Statement on this page. Please note any information you provide on this page will become part of your Financial Disclosure Statement and will be open to the public. You MAY NOT add attachments as a substitute for properly filling out any part of this form.

3rd Draft (1/16/2026)
Director Annual Review Process

The director of the Eastern Shore Public Library System shall be evaluated annually by the ESPL Board of Trustees. The timeline and procedures listed below outline basic actions in the process. Final evaluation scores and remarks will be discussed in closed session and may be used to determine potential cost of living increases, and/or merit bonuses.

Timeline:

- April Meeting - Explain the final Annual Review Process and Evaluation Matrix
- May Meeting – Personnel Committee will provide paper copies of the above to trustees who will complete the evaluation matrix and provide their remarks to the Personnel Committee within two weeks
- June Meeting (Closed Session) – Personnel Committee will provide paper copies of the consolidated input from the trustees for discussion and finalizing of individual scores and remarks.

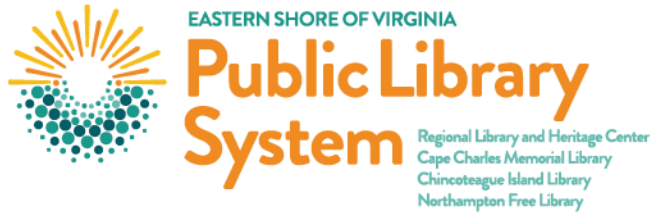
See attached for the Director's Evaluation Matrix to be completed by the trustees with their attached remarks which is to provide feedback to the director on their performance and areas of needed improvement. Rate each factor from 1 to 5 according to the guidelines below, using whole numbers, or if you have no knowledge to base the rating on, leave it blank and it will not be included in the averages and will not affect the overall score.

Scoring Guidelines:

- 1 Unsatisfactory / Requires Major Improvement: Performance falls short of established standards and demands substantial development. (Remarks required to support this rating)
- 2 Developing / Below Expectations: Certain aspects of performance do not meet expectations and need targeted improvement.
- 3 Fully Meets Expectations: Performance reliably aligns with job requirements and fulfills all key responsibilities.
- 4 Above Expectations / Strong Performer: Performance regularly surpasses role expectations and delivers impactful results.
- 5 Exceptional / Consistently High Performer: Performance continually goes above and beyond, adding significant value to the team and organization. (Remarks required to support this rating)

Process:

- Each trustee will provide their initial personal ratings of the director on the 11 Essential Functions in the job description as shown on the evaluation matrix, including any remarks they may have as an attachment to the matrix, to the Personnel Committee two weeks before the Closed Session.
- The Personnel Committee will compile the ratings into a consolidated matrix and consolidated remarks, which will be handed out at the Closed Session.
- These initial ratings will be the starting point for discussions during the Closed Session. Each trustee will be allowed to justify their scores and expand on their remarks and as a group reach agreement on each of the 11 functions and the overall score. Any additional remarks or adjustments to the initial scores or remarks should be hand-written on the handouts and turned in at the end of the Closed Session.
- After the closed session the Personnel Committee will make the needed changes to the matrix and remarks and remove the individual names of the board members from the scoring columns. The final matrix and remarks will be provided to the chairperson (within two days) so the chairperson can meet with the director (within a few days).



February 16, 2026

ESRL&HC Parking Enforcement

Dear Neighbor,

This letter is to inform you that the Eastern Shore Regional Library & Heritage Center (ESRL&HC), located at 24313 Bennett Street, Parksley, VA, will begin parking enforcement on **March 15, 2026**. Over the past couple of weeks, the library has installed new parking enforcement signage; thank you to those that have been respecting the signage.

The need for parking enforcement is to ensure that library patrons and staff have parking priority when they visit our facility; to better provide for patron and staff safety; as well as to protect the library's, Accomack County's, and patron and staff property.

The parking regulations at the Regional Library & Heritage Center are as follows:

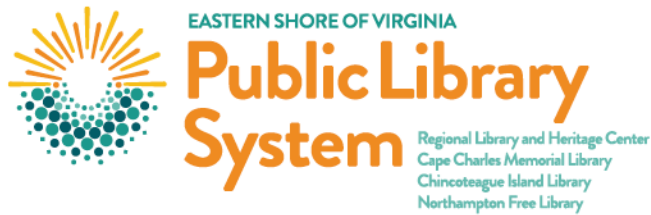
- Parking lot is for Library Patrons Only
- Businesses, residents, and business patrons are prohibited from using the library parking lot
- No overnight parking
- No parking on Sundays
- No parking when library is closed
- No parking on grass or other areas not specifically designated for parking
- Parking lot is not to be used for thru traffic
- Violators will be towed at owner's expense; if towed, please call XXX-XXX-XXXX

We really appreciate being your neighbors. Thank you for assisting us in keeping the library property safe, neat, and clean.

Respectfully,

Christopher Pote

Encl.



Eastern Shore Regional Library & Heritage Center

Parking Enforcement

PUBLIC NOTICE

Date: February 16, 2026
From: ESPL Board of Trustees
Location: 24313 Bennett Street, Parksley, VA

Please be advised that the Eastern Shore Regional Library & Heritage Center (ESRL&HC), located at 24313 Bennett St., Parksley, VA, 23421 will begin parking enforcement effective **March 15, 2026**.

Parking Regulations for 24313 Bennett Street, Parksley, VA are as follows:

- Parking lot is for Library & Heritage Center Patrons Only
- Businesses, residents, and business patrons are prohibited from using the library parking lot
- No overnight parking
- No parking on Sundays
- No parking when library is closed
- No parking on grass or other areas not specifically designated for parking
- Parking lot is not to be used for thru traffic
- Violators will be towed at owner's expense; if towed, please call XXX-XXX-XXXX

Eastern Shore Public Library
Profit & Loss
January 2026

	Jan 26
Ordinary Income/Expense	
Income	
40000 · INCOME	
41000 · Government Income	
41010 · Accomack County	208,421.25
41020 · Northampton County	88,440.00
41030 · State Aid	112,881.75
Total 41000 · Government Income	409,743.00
42000 · Contributions	
42010 · ESPL Friends	5,000.00
42030 · Contributions Unrestricted	260.00
42040 · Contributions Restricted	34.95
42060 · Adopt-A-Book	28.65
Total 42000 · Contributions	5,323.60
43000 · Reimbursements	
43030 · Cape Charles	1,440.84
Total 43000 · Reimbursements	1,440.84
44000 · Fines & Fees	
44010 · Fines	263.50
44020 · Photocopying	1,849.25
44030 · Fax	0.90
44040 · Inter Library Loan	10.00
44000 · Fines & Fees - Other	14.38
Total 44000 · Fines & Fees	2,138.03
49000 · Miscellaneous Income	100.00
Total 40000 · INCOME	418,745.47
Total Income	418,745.47
Gross Profit	418,745.47
Expense	
60000 · EXPENSES	
61000 · Operations	
61100 · Building	
61102 · Building Maintenance, NFL	949.96
61104 · Building Maintenance - Parksley	2,710.96
Total 61100 · Building	3,660.92
61200 · Utilities	
61203 · Telephone	60.02
61204 · Water/Sewer - Parksley	146.23
Total 61200 · Utilities	206.25
61300 · Vehicle Operation	83.87
61500 · Computer	

Eastern Shore Public Library
Profit & Loss
January 2026

	Jan 26
61511 · Computer Hardware, State	778.10
61513 · Online Services	12.99
61514 · Internet Services, State	264.10
Total 61500 · Computer	1,055.19
Total 61000 · Operations	5,006.23
62000 · Equipment	
62300 · Equipment Maintenance	
62310 · Contractual Services	1,831.87
Total 62300 · Equipment Maintenance	1,831.87
Total 62000 · Equipment	1,831.87
63000 · Programs	
63100 · Adult	61.68
63200 · Youth	5.99
Total 63000 · Programs	67.67
64000 · Personnel	
64010 · Salaries - Director	9,072.50
64020 · Salaries - Other	42,249.76
64030 · Hourly Employees	15,570.61
64050 · Payroll Expenses	6,064.57
64070 · Retirement (VRS)	3,171.03
64080 · Insurance	
64083 · Insurance, Life (VRS)	-0.10
64084 · Insurance, Gen, Liability (VRS)	-0.06
64085 · Insurance, Medical (Anthem)	9,595.56
64086 · Insurance, Dental (Anthem)	165.22
Total 64080 · Insurance	9,760.62
64100 · Staff & Volunteer Appreciation	164.08
Total 64000 · Personnel	86,053.17
65000 · Supplies	
65100 · Custodial	38.49
65200 · Office	659.93
65300 · Library	580.92
65400 · Youth Program Supplies	421.81
65500 · Archival Supplies	9.99
Total 65000 · Supplies	1,711.14
66000 · Materials	
66310 · System Materials	
66311 · Books, State Aid	5,666.82
66315 · Electronic Resources, State Aid	4,320.84
66317 · AV, State Aid	29.21
66320 · Cape Charles Contract #15	53.70

Eastern Shore Public Library
Profit & Loss
January 2026

	Jan 26
Total 66310 · System Materials	10,070.57
66350 · Affiliates	
66351 · Books, Affiliates	1,676.70
Total 66350 · Affiliates	1,676.70
66900 · Restricted	3,071.79
Total 66000 · Materials	14,819.06
68000 · Miscellaneous	
68100 · Bank Fees	130.31
Total 68000 · Miscellaneous	130.31
69000 · Professional Services	
69001 · Professional Services, Financial	1,600.00
69002 · Professional, Library Services	1,200.00
Total 69000 · Professional Services	2,800.00
Total 60000 · EXPENSES	112,419.45
Total Expense	112,419.45
Net Ordinary Income	306,326.02
Other Income/Expense	
Other Income	
7010 · Interest Income	690.61
Total Other Income	690.61
Other Expense	
8020 · Miscellaneous	118.87
Total Other Expense	118.87
Net Other Income	571.74
Net Income	306,897.76

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02/04/26

Accrual Basis

Eastern Shore Public Library Profit & Loss Budget vs. Actual

July 2025 through January 2026

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · INCOME				
41000 · Government Income				
41010 · Accomack County	625,263.75	833,685.00	-208,421.25	75.0%
41020 · Northampton County	265,320.00	333,760.00	-68,440.00	79.5%
41030 · State Aid	338,645.25	451,527.00	-112,881.75	75.0%
Total 41000 · Government Income	1,229,229.00	1,618,972.00	-389,743.00	75.9%
42000 · Contributions				
42010 · ESPL Friends	7,366.22	7,500.00	-133.78	98.2%
42020 · NFL Friends	0.00	2,000.00	-2,000.00	0.0%
42030 · Contributions Unrestricted	1,249.84	1,000.00	249.84	125.0%
42040 · Contributions Restricted	534.95	5,500.00	-4,965.05	9.7%
42050 · Legacies & Bequests	0.00	100.00	-100.00	0.0%
42060 · Adopt-A-Book	347.40	500.00	-152.60	69.5%
42070 · ESPL Foundation	11,960.04	20,000.00	-8,039.96	59.8%
Total 42000 · Contributions	21,458.45	36,600.00	-15,141.55	58.6%
43000 · Reimbursements				
43010 · NFL Book Endowment	6,160.00	6,160.00	0.00	100.0%
43020 · Island	262.83	2,000.00	-1,737.17	13.1%
43030 · Cape Charles	5,607.33	14,000.00	-8,392.67	40.1%
Total 43000 · Reimbursements	12,030.16	22,160.00	-10,129.84	54.3%
44000 · Fines & Fees				
44010 · Fines	762.22	500.00	262.22	152.4%
44020 · Photocopying	6,999.20	9,000.00	-2,000.80	77.8%
44030 · Fax	4.70	10.00	-5.30	47.0%
44040 · Inter Library Loan	82.00	200.00	-118.00	41.0%
44000 · Fines & Fees - Other	210.73			
Total 44000 · Fines & Fees	8,058.85	9,710.00	-1,651.15	83.0%
49000 · Miscellaneous Income	100.00			
Total 40000 · INCOME	1,270,876.46	1,687,442.00	-416,565.54	75.3%
47000 · NFL Reno	0.00	20,000.00	-20,000.00	0.0%
Total Income	1,270,876.46	1,707,442.00	-436,565.54	74.4%
Gross Profit	1,270,876.46	1,707,442.00	-436,565.54	74.4%
Expense				
60000 · EXPENSES				
61000 · Operations				
61100 · Building				
61101 · Building Maintenance	-44.77			
61102 · Building Maintenance, NFL	5,091.44	21,500.00	-16,408.56	23.7%
61104 · Building Maintenance - Parksley	46,871.19	71,000.00	-24,128.81	66.0%
61105 · Rent	1,600.00			
61106 · NFL Reno	153.70	20,000.00	-19,846.30	0.8%
Total 61100 · Building	53,671.56	112,500.00	-58,828.44	47.7%
61200 · Utilities				
61202.1 · Electricity - NFL	2,664.48	6,000.00	-3,335.52	44.4%
61202.2 · Electricity - Parksley	10,004.67	20,000.00	-9,995.33	50.0%
61203 · Telephone	180.06	4,000.00	-3,819.94	4.5%
61203.1 · Telephone - NFL	1,189.08	5,000.00	-3,810.92	23.8%
61204 · Water/Sewer - Parksley	1,119.46	2,500.00	-1,380.54	44.8%
Total 61200 · Utilities	15,157.75	37,500.00	-22,342.25	40.4%
61300 · Vehicle Operation	671.50	6,500.00	-5,828.50	10.3%
61400 · Insurance (VRSA)	0.00	18,000.00	-18,000.00	0.0%

Eastern Shore Public Library Profit & Loss Budget vs. Actual

July 2025 through January 2026

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
61500 · Computer				
61510 · Computer Hardware	62.00	10,000.00	-9,938.00	0.6%
61511 · Computer Hardware, State	14,834.52	20,000.00	-5,165.48	74.2%
61513 · Online Services	14,562.74	58,500.00	-43,937.26	24.9%
61514 · Internet Services, State	2,509.58	3,600.00	-1,090.42	69.7%
61515 · Computer Software	4,126.00	2,000.00	2,126.00	206.3%
61516 · Computer Software, State	3,799.17	3,000.00	799.17	126.6%
61517 · Computer Maintenance	0.00	18,000.00	-18,000.00	0.0%
61518 · Technology	4,173.40			
Total 61500 · Computer	44,067.41	115,100.00	-71,032.59	38.3%
Total 61000 · Operations	113,568.22	289,600.00	-176,031.78	39.2%
62000 · Equipment				
62100 · Equipment, General	1,577.07	10,000.00	-8,422.93	15.8%
62200 · Equipment, State	3,065.08	30,164.00	-27,098.92	10.2%
62300 · Equipment Maintenance				
62310 · Contractual Services	12,993.26	11,500.00	1,493.26	113.0%
Total 62300 · Equipment Maintenance	12,993.26	11,500.00	1,493.26	113.0%
Total 62000 · Equipment	17,635.41	51,664.00	-34,028.59	34.1%
63000 · Programs				
63100 · Adult	2,703.60	2,500.00	203.60	108.1%
63200 · Youth	2,767.00	6,500.00	-3,733.00	42.6%
63300 · Outreach	3,614.15	3,000.00	614.15	120.5%
63400 · Foundation Restricted Funds	500.00	5,000.00	-4,500.00	10.0%
63500 · Restricted Programs - Other	4,048.32	0.00	4,048.32	100.0%
63000 · Programs - Other	14.62			
Total 63000 · Programs	13,647.69	17,000.00	-3,352.31	80.3%
64000 · Personnel				
64010 · Salaries - Director	68,143.55	108,510.00	-40,366.45	62.8%
64020 · Salaries - Other	290,246.86	504,262.00	-214,015.14	57.6%
64030 · Hourly Employees	123,570.93	220,000.00	-96,429.07	56.2%
64050 · Payroll Expenses	43,234.64	74,000.00	-30,765.36	58.4%
64070 · Retirement (VRS)	20,796.55	36,900.00	-16,103.45	56.4%
64080 · Insurance				
64083 · Insurance, Life (VRS)	-0.43			
64084 · Insurance, Gen, Liability (VRS)	-0.23			
64085 · Insurance, Medical (Anthem)	62,712.68	109,872.00	-47,159.32	57.1%
64086 · Insurance, Dental (Anthem)	1,077.09	1,792.00	-714.91	60.1%
64080 · Insurance - Other	0.00	0.00	0.00	0.0%
Total 64080 · Insurance	63,789.11	111,664.00	-47,874.89	57.1%
64090 · Liability Reserve	0.00	10,000.00	-10,000.00	0.0%
64100 · Staff & Volunteer Appreciation	4,437.97	6,260.00	-1,822.03	70.9%
Total 64000 · Personnel	614,219.61	1,071,596.00	-457,376.39	57.3%
65000 · Supplies				
65100 · Custodial	9,087.00	5,000.00	4,087.00	181.7%
65200 · Office	5,086.65	10,000.00	-4,913.35	50.9%
65300 · Library	9,823.40	40,000.00	-30,176.60	24.6%
65400 · Youth Program Supplies	3,904.43	5,500.00	-1,595.57	71.0%
65500 · Archival Supplies	922.94	5,000.00	-4,077.06	18.5%
Total 65000 · Supplies	28,824.42	65,500.00	-36,675.58	44.0%
66000 · Materials				
66310 · System Materials				
66311 · Books, State Aid	31,521.34	69,500.00	-37,978.66	45.4%
66312 · Periodicals, State Aid	766.55	3,500.00	-2,733.45	21.9%
66313 · Continuations, State Aid	151.37	500.00	-348.63	30.3%
66315 · Electronic Resources, State Aid	12,498.72	25,500.00	-13,001.28	49.0%
66317 · AV, State Aid	2,544.85	7,500.00	-4,955.15	33.9%
66320 · Cape Charles Contract #15	1,427.43	3,200.00	-1,772.57	44.6%
Total 66310 · System Materials	48,910.26	109,700.00	-60,789.74	44.6%
66350 · Affiliates				
66351 · Books, Affiliates	10,097.49	22,000.00	-11,902.51	45.9%
Total 66350 · Affiliates	10,097.49	22,000.00	-11,902.51	45.9%

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02/04/26

Accrual Basis

Eastern Shore Public Library
Profit & Loss Budget vs. Actual

July 2025 through January 2026

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
66900 · Restricted	8,955.35	12,500.00	-3,544.65	71.6%
Total 66000 · Materials	67,963.10	144,200.00	-76,236.90	47.1%
67000 · Other				
67100 · Postage	978.68	2,000.00	-1,021.32	48.9%
67200 · Travel & Meals	5,612.80	8,000.00	-2,387.20	70.2%
67210 · Travel - State Aid	1,161.57			
67300 · Dues	3,585.18	3,482.00	103.18	103.0%
67000 · Other - Other	156.37			
Total 67000 · Other	11,494.60	13,482.00	-1,987.40	85.3%
68000 · Miscellaneous				
68100 · Bank Fees	905.35	3,500.00	-2,594.65	25.9%
68300 · Refunds	18.99			
68500 · Marketing	2,723.50	10,000.00	-7,276.50	27.2%
68600 · Continuing Education	712.00	6,500.00	-5,788.00	11.0%
68700 · Tangier	0.00	2,500.00	-2,500.00	0.0%
68000 · Miscellaneous - Other	200.00			
Total 68000 · Miscellaneous	4,559.84	22,500.00	-17,940.16	20.3%
69000 · Professional Services				
69001 · Professional Services, Financial	11,200.00	20,000.00	-8,800.00	56.0%
69002 · Professional, Library Services	5,400.00	200.00	5,200.00	2,700.0%
69003 · Erate Consultant	2,711.37	4,000.00	-1,288.63	67.8%
69004 · Auditor	5,950.00	7,200.00	-1,250.00	82.6%
69000 · Professional Services - Other	111.00	500.00	-389.00	22.2%
Total 69000 · Professional Services	25,372.37	31,900.00	-6,527.63	79.5%
Total 60000 · EXPENSES	897,285.26	1,707,442.00	-810,156.74	52.6%
Total Expense	897,285.26	1,707,442.00	-810,156.74	52.6%
Net Ordinary Income	373,591.20	0.00	373,591.20	100.0%
Other Income/Expense				
Other Income				
7010 · Interest Income	2,696.60			
Total Other Income	2,696.60			
Other Expense				
8020 · Miscellaneous	118.87			
Total Other Expense	118.87			
Net Other Income	2,577.73			
Net Income	376,168.93	0.00	376,168.93	100.0%

Eastern Shore Public Library
Balance Sheet
As of January 31, 2026

	Jan 31, 26
ASSETS	
Current Assets	
Checking/Savings	
LGIP - Investment Account #1155	213,206.53
Petty Cash	
Main	234.82
NFL	76.87
Total Petty Cash	311.69
1035 · Truist - Operating #2396	
Liability Reserve	41,924.64
NFL Reno	10,000.00
1035 · Truist - Operating #2396 - Other	595,956.98
Total 1035 · Truist - Operating #2396	647,881.62
Total Checking/Savings	861,399.84
Other Current Assets	
1300 · Prepaid Expenses	28,193.00
Total Other Current Assets	28,193.00
Total Current Assets	889,592.84
Fixed Assets	
1500 · Land	5,000.00
1510 · Buildings	660,459.20
1515 · Equipment	876,160.32
1516 · Equipment Purchases	97,804.92
1520 · Vehicles	51,680.00
1550 · Accumulated Depreciation	-719,987.32
Total Fixed Assets	971,117.12
Other Assets	
1600 · Deferred Outflows	62,735.00
Total Other Assets	62,735.00
TOTAL ASSETS	1,923,444.96
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	5,500.00
Total Accounts Payable	5,500.00
Credit Cards	
Atlantic Union Credit Card	-172.43
Total Credit Cards	-172.43
Other Current Liabilities	

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02/04/26

Accrual Basis

Eastern Shore Public Library

Balance Sheet

As of January 31, 2026

	Jan 31, 26
2100 · Payroll Liabilities	829.89
2220 · State Withholding Taxes	2,286.00
2280 · State Unemployment Tax	-26.27
2290 · Anthem, Medical	80.53
2300 · Anthem, Dental	3.94
2320 · Flexible Spending Plan	-224.94
2360 · AFLAC	165.30
2380 · Compensated Absences	27,323.30
2400 · Net Pension Liability	101,260.00
2500 · Deferred Inflows	37,609.00
2600 · Uniform Deduction	168.00
Total Other Current Liabilities	169,474.75
Total Current Liabilities	174,802.32
Total Liabilities	174,802.32
Equity	
1110 · Retained Earnings	886,906.39
3000 · Opening Bal Equity	485,567.32
Net Income	376,168.93
Total Equity	1,748,642.64
TOTAL LIABILITIES & EQUITY	1,923,444.96