

# Final Touch Cleaning LLC

757-710-1803 | FinalTouch.LLC.Cleaning@gmail.com

**RECIPIENT:**

**Eastern Shore Public Library**

24313 Bennett St, Parksley, VA  
Parksley, VA 23421

## Quote #54

|              |                   |
|--------------|-------------------|
| Sent on      | Aug 01, 2023      |
| <b>Total</b> | <b>\$1,000.00</b> |

| PRODUCT / SERVICE                         | DESCRIPTION   |
|---|---|
| Monthly Cleaning                          | To be done once a month<br>* Eastern Shore Room (monthly vacuum)<br>*Memory Lab inside ES Room (monthly vacuum)<br>*Lecture Hall (As needed per events) (Once a month)<br>-Kitchenette in room<br>*Refrigerator possibly microwave<br>*Wipe down counter/ swept/ mop floor  |
| Weekly                                    | *Hallways (swept/mop)<br>*Teens room (Vacuum/wipe window ledge)<br>*Window ledges dusted<br>*Circulation desk area (Vacuum)<br>*Kids section<br>-4 restrooms<br>-1 single restroom<br>*Group study (Desk wipe/floor swept)<br>*Children's Program Room (work table wipe down/ two sinks)<br>*1st Group Study (Table wipe/floor vacuum)<br>*2nd Group Study (Table wipe/floor swept/mopped)<br>*Women's restroom 3 stalls/ 3 sinks/ mirror<br>*Mens restroom 1 urinal/ 2 stalls/ 3 sinks/ mirror<br>* 2 water fountains<br>*2nd family restroom - 1 toilet/1 sink/<br>*Employee entrance |
| Outside Entrance Window Washing Polishing | Annually/ Maybe Bi-Annually (Will bill separately)<br>Window Washing & Polishing including all exterior window panes<br><br>\$40 Front Entrance<br>\$35 Employee Entrance   |

**Total**

**\$1,000.00**

This quote is valid for the next 30 days, after which values may be subject to change.