

EASTERN SHORE PUBLIC LIBRARY

BOARD OF TRUSTEES

November 14, 2023, 1:00 PM

Meeting Location: Eastern Shore of Virginia Regional Library & Heritage Center
24313 Bennett St., Parksley, VA

Agenda

1. Call to Order
2. Public Comments
3. Approval of Minutes of October 10, 2023
4. Old Business
 - a. 2nd Reading: Update of Collection Development Policy
5. Finance Committee (Mason)
6. Financial Report (Wisor)
 - a. Proposed update to FY2023-2024 budget
7. Branch and Friend's Reports
 - a. Cape Charles Memorial Library (included in System Report)
 - b. Chincoteague Island Library (included in System Report)
 - c. Northampton Free Library (included in System Report)
 - d. ESPL Friend's Report (Rochester)
8. Library Director's System Report (Wisor)
9. New Business
 - a. Trustee Training provided by Nan Carmack, Director, Library Development and Networking, Library of Virginia
 - b. Proposed update to ESPL Holidays Observed (Section 4.11 of Employee Policy Manual)
 - c. Proposed update to ESPL Dress Code (Appendix B of Employee Policy Manual)
 - d. Discussion of landscaping at 24313 Bennett St., Parksley, VA
10. Personnel Committee (Rose-Jensen)
 - a. Distribution of Library Director 6-month evaluation document
11. ESPL Foundation (Custis)
12. Additional Comments
13. Next Meeting: Tuesday, December 12, 2023 at 5 pm, Chincoteague Island Library, 4077 Main Street, Chincoteague, VA.
14. Adjournment