

**EASTERN SHORE PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**January 9, 2024, 1:00 PM**

Meeting Location: Eastern Shore of Virginia Regional Library & Heritage Center 24313  
Bennett St., Parksley, VA

**Agenda**

1. Call to Order
2. Public Comments
3. Approval of Minutes of November 14, 2023
4. Approval of Minutes of December 12, 2023
5. Old Business
  - a. 2<sup>nd</sup> Reading: ESPL Holidays Observed (Section 4.11 of Employee Policy Manual)
  - b. 2<sup>nd</sup> Reading: ESPL Dress Code (Appendix B of Employee Policy Manual)
  - c. 2<sup>nd</sup> Reading: ESPL Bylaws
  - d. 2<sup>nd</sup> Reading: Reconsideration Policy
6. Finance Committee (Mason)
7. Financial Report (Wisor)
8. Branch and Friend's Reports
  - a. Cape Charles Memorial Library (included in System Report)
  - b. Chincoteague Island Library
  - c. Northampton Free Library (included in System Report)
  - d. ESPL Friend's Report
9. Library Director's System Report (Wisor)
10. New Business
  - a. Financial Disclosure Statement
11. Personnel Committee (Rose-Jensen)
12. ESPL Foundation (Custis)
13. Additional Comments
14. Next Meeting: Tuesday, February 13, 2024 at 1 pm, Eastern Shore of Virginia Regional  
Library & Heritage Center 24313 Bennett St., Parksley, VA
15. Adjournment