

**EASTERN SHORE PUBLIC LIBRARY
BOARD OF TRUSTEES**

April 3, 2023, at 1:00 pm

(Meeting held in-person at the Accomack County Airport, Melfa, and electronically)

Present: Joyce Holland (Chair), Jay Davenport (Vice-Chair), Carl Rose-Jensen, Dennis Custis, Gerry Ryan

Absent: Gary Heintzelman, Frank Russell, Althea Pittman, James Lilliston (Treasurer), Accomack County, (David Poyer attempted to participate via Zoom, but could not connect due to technical difficulties)

In attendance: Janet Justis, Interim Director, Tiffany Flores, Administrative Assistant

1. **Call to Order.** The meeting was called to order by the Chair at 1:00 pm. A quorum was present.
2. **Public Comments.** – No public comments were offered.
3. **Approval of Minutes of March 2023**– delayed until next meeting
4. **Old Business**
 - a. **Moving Costs (Bates Moving) Invoice Attached; Staff Planning for the Move**

Davenport asked if the director had recently met with the movers. Justis indicated that the head of Bates Moving had met with staff on March 1st and reviewed and updated all plans as this has been an extended waiting period. Various emails and calls have also occurred among Bates Moving, Burton and Justis to facilitate a smooth transition. Moving date continues to be set for April 24, 2023. Ryan made a motion to approve payment of the Bates Moving invoice once the lease is secured and moving begins. Davenport seconded. No objections. Motion adopted.
 - b. **Chair Holland Asked Board to Entertain a Motion to go into Closed Session to Discuss property and contract issues regarding the new building per 2.2-3705.1(8) cost estimates of real property...subject to a proposed purchase, sale, or lease; and 2.2-3705.1(12) Contracts...regarding the negotiation and award of a specific contract.**

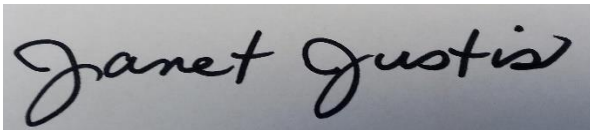
Davenport made a motion to enter into closed session; Ryan seconded. No objections. Motion adopted.
5. **Chair Entertained a Motion to Reconvene in Open Session and Take a Recorded Vote Certifying That to the Best of Each Members Knowledge Only Business Matter as Exempt Were Discussed in Closed Session**

Davenport made a motion. Ryan seconded. No objections. Motioned adopted. Members Holland,

Davenport, Ryan, Rose-Jensen, Custis were polled and each indicated that only exempt business matters were disclosed session.

6. **New Business (none)**
7. **Additional Comments** – none
8. **Next Meeting:** Tuesday, April 11, 2023 at 1:00 pm, Accomack County Airport.
9. **Adjournment** – A motion to adjourn was made by Davenport and seconded by Rose-Jensen. No objections. Motion adopted. The meeting was adjourned at 2:00 pm by the Chair.

Respectfully submitted,

A rectangular box containing a handwritten signature in black ink. The signature reads "Janet Justis" in a cursive, flowing script.

Janet Justis, Secretary