



Main Library - Accomac

Northampton Free Library
Chincoteague Island Library
Cape Charles Memorial Library

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**EASTERN SHORE PUBLIC LIBRARY
BOARD OF TRUSTEES**

June 23, 2020, 1:00 pm
(Special Meeting held electronically)

Present: Gerry Ryan (Chair), Tim Valentine (Vice Chair), Patricia Bloxom, Dennis Custis, Jay Davenport, Joyce Holland, Althea Pittman, Carl Rose-Jensen, Ann Rutledge, James Lilliston (Treasurer). Absent: None.

In attendance: Cara Burton, Director. **Staff:** Janice Felker, Charle Ricci

1. Meeting called to order by Chair Ryan at 12:58 pm.
2. **Public comments.** None.
3. **New Business.**

Davenport motioned to acknowledge that the Eastern Shore Library Board of Trustees understands and accepts that any loss of taxpayer dollars associated with the requested change order will be recovered by a future reduction of Eastern Shore Public Library Board of Trustees local funding. Pittman seconded. Motion approved.

- a. FY 2020-2021 Budget Overview - Burton recently distributed a draft budget and has requested recommendations and feedback from the trustees before the July meeting. Burton noted that the draft budget documents do not include any fine or fee income. The library is currently not collecting fines due to the restrictions on normal library services due to the coronavirus pandemic. Davenport inquired as to the typical yearly amount of fine income. Burton responded that it is approximately \$15,000 to \$20,000. A substantial amount of this income has come from fees charged for faxing. The members of the public who are in need of fax service are often those who cannot afford to pay. Burton also pointed out that there is a trend nationwide to discontinue the use of library fines, not only during the recent pandemic, but also as a practice in general over the past few years. Bloxom inquired as to the custodial line item of \$32,000 in the draft budget. Burton and Stuart Hall (Accomack County Public Works) had met to discuss the operation costs for the Parksley facility, and this is the figure that was recommended by Hall. Hall is also checking the County budget to determine if the costs for the Accomac library facility are included. Burton noted that, historically, the library's facility maintenance budget has been minimal to the point of being underfunded, which has become very evident in the current condition of the Accomac facility.

4. **Next Meeting:** Tuesday, July 14, 2020 at ESPL in Accomac at 1:00 PM
5. **Adjournment** - Rutledge moved to adjourn. Bloxom seconded. Motion approved.

Meeting adjourned at 1:07 pm by the Chair.

Respectfully submitted,

A handwritten signature in black ink that reads "Cara Jan Burton".

Cara Burton, Secretary

