

MEMORANDUM

To: ESPL Board of Trustees

From: Kitty Hall

Subject: ESPL Foundation Meeting March 21, 2019

Summary:

Administrative Secretary: Barbara Swenck is the new Administrative Secretary. She is at the Fundraising Office Monday, Wednesday and Thursday 9-4, lunch 12-1. She can be reached at 757-787-2500.

Directors: Foundation has 1 new director: Harriet Lonergan. Everyone is thrilled to have her! She has given so much to the library and is dedicated to its future!

Loan: BB&T has given the Library Foundation an extension on the loan commitment which was to expire April 10th. The actual final loan agreement and document won't be signed until there is a firm bid and the Trustees and the County have agreed on the contract. Bids are out.

COMMITTEES:

Corporate and Solicitations Committee: They are meeting weekly. Grants "in the works" -Tyson and the resubmitted NEH Grant

Volunteer Committee: Soliciting volunteers for several events:

THIS WEEK!!!

The WWI and WWII Tour Mobile is in Nassawadox on **April 12** from 10 am to 4 pm. The Tour Mobile will be parked across from Little Italy. Scanning of photos and/or documents will be done at the Library in Nassawadox. The Tour Mobile is in Parksley on **April 13** and 14 from 10 a.m. to 4 p.m. It will be parked in the large parking lot near the Town Hall. Scanning of photos and/or documents will be done at the Fire Hall across the street. **We are looking for people for "crowd control" for the Tour Mobile. People to help with "crowd control" for the scanning -- keeping a list of who has material and a time for the scanning and where it will be done. People to be at a table, handing out material, signing people up for Library e-mail information, etc.**

May 5th Multi cultural Festival and VMA Art Mobile in Parksley 1-4 PM and Donor recognition 5-7 PM; Groundbreaking Event **TBA**.

Groundbreaking Committee: John Edmonds, Cara Burton, Harriett Lonergan, Pat Bloxom, Betty Farley, Brenda Holden, Kitty Hall, others to be added... Will send mailing to all Library Patrons and Donors when date is set.

Capital Campaign Committees: Meeting weekly; Planning a Donor Recognition Reception, May 5th Parksley after Art Mobile, post card invitations being sent to 150 top donors; **Put a Shovel in the Ground Campaign** beginning now, talk it up!

Next Foundation Meeting: April 18, 2019