

Cape Charles Memorial Library Monthly Report, February 2019

Youth Programs

Toddler Storytime (4 programs)	38
Preschool Storytime (4 programs)	36
Lego Club (4 programs)	43

Adult Programs

Garden Knitters (1 program)	4
Life of Frances B. Latimer (1 program)	45

Community Outreach

KES Pre-K visit to library (1 program)	8
KES Poetry with 5 th graders (1 program)	65

100th Anniversary Programs

African Tales with Debra Alsko (1)	29
Book Discussion of Ambersons (1)	18
Magnificent Ambersons-film (1)	75

Total 361

- **Library Services**

- Book order of 41 books were ordered this month.
- Annual budget has been completed.
- Staff evaluations have been completed and given.

- **Meetings**

- Friends of the Library meeting on Monday, 2/4 at 5:00.
- Attended ESPL Trustee meeting, Tuesday, 2/12 at 3:00.
- Library Board Meeting on Wednesday, 2/13 at 5:00.
- Staff met with the ESPL Youth Librarian to discuss the 2019 Summer Reading Program.
- Met with members of the 100th Anniversary Committee to discuss the 100 books to be donated to the library. Library patrons can purchase a book for the Library in honor of someone for \$20.00 and it will have a Centennial book plate.

- **Marketing & Communication**

- Our February book displays featured books by black authors for Black History Month.
- Updating of the CC website and the ESPL website.

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- **Outreach**
 - We had a class visit from Kiptopeke Elementary School on February 22.
 - Staff presented a Mini Poetry Program at Kiptopeke Elementary School on February 27.

- **Facility**
 - There is still an odor in the Library. Ben Franklin Plumbing has visited the library and determined that the vent lines are blocked and they will return now that the sump pump has been installed.
 - A new sump pump was installed.
 - Public Works removed our old refrigerator and sink/stove unit from the kitchen and shifted our file cabinets into the kitchen, opening up a study area in the office space. A new sink, cabinet, and water heater will be installed.

- **Technology**
 - Baycreek Communications has been working on our telephone problem and it seems to be resolved.

- **Continuing Education**

- **Adult Services**
 - Library Assistant Bobby Harmon presented a Black History Program on Frances Bibbins Latimer, February 22, at 7:00.

- **Youth Services**
 - Staff met with Claudette Lajoie to discuss a baby mindfulness/yoga program.
 - Staff met with Peg Volk to discuss a summer program on astrology for tweens.
 - Toddler Storytime and Preschool Storytime were held at 10:30am on Thursday,
 - LEGO Club was held every Thursday, 5:00 pm-6:00pm.
 - Staff met with Eastern Shore Public Library Youth librarian to discuss the Summer Reading Program.

- **Friends of Cape Charles Memorial Library & Cape Charles Memorial Library Board**
 - A discussion group on the Magnificent Ambersons was held at the Civic Center on 2/12/2019.
 - The movie The Magnificent Ambersons was shown at the Palace Theater on 2/17/2019. The winners of the essay contest, “What a library means to me” were announced and presented with gift certificates.
 - Celebration Friday featured Deborah Alsko, The Backpack Storyteller, African tales, and was held on February 8, 2019 at 7:00.
 - Commemorative tote bags celebrating the 100th anniversary of the Library and raffle tickets for the 100th anniversary quilt continued to be sold this month.

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- Patrons can now purchase a book for the Library for \$20.00 and it will have a Centennial book plate.
- Computer Tutor help provided by the Friends. This help is free and they will accommodate your schedule.
- **Volunteers**
 - We had 176.50 volunteer hours this month.

Upcoming Events

- Friends Meeting, Monday, March 4, 5:00.
- Eastern Shore Public Library Trustee Meeting, March 12, 3:00.
- Library Board Meeting, March 13 at 5:00.
- Lego Club, Thursdays. 5:00-6:00 pm
- Knitting Club, Friday, 10:30.
- 100th Anniversary Celebration Friday with Etta Kay Pruitt, March 8, 7:00.
- 100th Anniversary Tea, March 24, 3:00.
- Yoga for Littles, March 27, 10:30