

MEMORANDUM

TO: Board of Trustees

FROM: Kitty Hall

DATE: December 9, 2018

SUBJECT: **Foundation Liaison Report**

RECENT MEETING: November 29, 2018

Summary of items discussed at Foundation Meeting:

Loan: Foundation is seeking funds for the remaining \$750,000 from BB&T. expect to have a proposal this week!

Directors: Foundation has a new Director; Mozelle Francis. We are still contacting several others.

Committees: Corporate and Solicitations Committee, Volunteer Committee, Heritage Center Committee and Capital Campaign Committees are meeting weekly.

Library Foundation will give the Oral Poetry Contest \$ 1,000 in prize money. Northampton County is being solicited for a donation to the Heritage Center.

Retired Directors, Paul Berge, Randy Childs and Wendy Martin were recognized for their time on the Foundation.

Next Foundation Meeting will be held December 20, 2018

SUBJECT: **Capital Campaign Report**

RECENT MEETING: December 5, 2018

Summary of items discussed

Mail Campaign:

200 + letters were sent to Churches on the Eastern Shore.

Another mailing of 275 will be sent to donors who gave over \$25. And less than \$200

A fund raising event will be held March 16th at the Island House, Second Annual Raising the Green. Now soliciting sponsors and items for auction.

Volunteer Committee is soliciting volunteers with handouts at the libraries.

Response to Heritage Center letters has been good: \$13,860; with pledges \$16,385.

Next Capital Campaign Meeting will be held December 12, 2018