

**Cape Charles Memorial Library  
Monthly Report, April 2018**

**Youth Programs**

Preschool Storytime (4 programs)	39
Toddler Storytime (4 programs)	34

**Outreach**

Refreshments and information outside  
for Garden Tour

**Friends of the Library**

Lunch & Learn	55
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**Adult programs**

Poetry Night	10
Knitting	3
Total	141

- **Library Services.**
  - Continue to inventory of all craft supplies, STEAM materials and other educational toys.
  - Staff provided computer training for 3 patrons, a total 1/12 hours.
  
- **Meetings**
  - Staff attended the Friends of the Library meeting on 4/2.
  - Staff attended the Library Board meeting on 4/11.
  - Staff attended the ESPL Trustee Board on 4/ 10 at 1:00.
  - Staff met with Andy Buchholz to discuss banners for the front of the Library to be provided by the Friends.
  - Staff met with Mary Barrow to discuss and schedule summer programs-*SunAWARE*-educational programs for parents and children about skin cancer.
  
- **Marketing & Communication**
  - Book displays for this month featured books of poetry to celebrate National Poetry Month.
  - Staff continues to update the Cape Charles Memorial Library Facebook page including Friends of the Library programs, the Town Website([capecharles.org](http://capecharles.org)), the ESPL website when needed, the Friends calendar, and the TV display.
  - The new CCML rack card was completed, printed, and is being used.
  
- **Outreach**
  - Provided tables outside of the Library on 4/28 for garden tour with free beverages, homemade refreshment, information about the library, and books on flowers for the Garden Tour
  - We participated through the Eastern Shore Public Library in the Tidewater Reads Poetry Contest. We submitted 35 eateries and there was one winner from our Library.
  
- **Facility**
  - We continue to have a problem with an unpleasant smell in the restrooms.

- **Technology**
- **Continuing Education**
  - Staff member Sharon Silvey is taking an 8 week course, Shore Leadership Institute Training at the ES Chamber of Commerce every Thursday night.
- **Youth Services**
  - Storytime was held on Thursday mornings at 10:30. a.m.
  - Staff continues to work on the 2018 Summer Reading Program. All programs have been booked and we planning the inhouse programs.
  - Staff completed the grant through the Virginia Commission for the Arts for the Barefoot Puppets for the Summer Reading Program.
- **Adult Programs**
  - Presented a Poetry Night Program on 4/11 in celebration of National Poetry Month.
- **Friends**
  - The Friends of the Library have a new newsletter online .
  - Friends provided Computer tutur help for 3 people.
  - The Friends held a Lunch & Learn on 4/28 . Jack van Ommen presented “Alone at Sea with God and Sicail Security”. We had 55 people to attend.
- **Volunteers**
  - Volunteer statistics for this month are 22 hours.
- **Upcoming Events**
  - The Friends of the Library will meet on 5/7 at 5:00.
  - The Friends will be accepting book donations on 5/5 from 10:30 to 4:00 at the Cape Charles Civic Center.
  - Eastern Shore Public Library Trustee meeting will be held at 5//8 at 1:00.
  - Saturday, 5/5 is free Comic Book Day at the library.Free Comic.
  - Brandylane Publishers, Inc. founder and publisher Robert Pruett will present “**Traditional or Self-Publish: What’s Best for You?**” on 5/19 at the Civic Center.
  - The Library will present a **Memoir/Creative Writing Class** with Mary Barrow on 5/19.
  - Staff has been invited to attend the Migrant and Immigrant Council Meeting on 5/19.