

Eastern Shore Public Library Budget Plan

Draft after 10 month adjustments
and local government income

FY 2018-2019

				Proposed 2018- 2019	County approved allocation	Difference		
<i>Column Reference Number</i>				1	2	3		
Ordinary Income/Expense								
	Income							
	40000 · INCOME							
	41000 · Government Income							
		41010 · Accomack County		414,878	403,707	(11,171)		
		41020 · Northampton County		138,000	138,000	-		
		41030 · State Aid		165,002	165,002	-		
		Total 41000 · Government Income		717,880	706,709	(11,171)		
	42000 · Contributions							
		42010 · ESPL Friends		3,000	3,000	-		
		42020 · NFL Friends		9,000	10,000	1,000		
		42030 · Contributions Unrestricted		1,500	1,500	-		
		42040 · Contributions Restricted		2,000	2,000	-		
		42050 · Legacies & Bequests		300	500	200		
		Total 42000 · Contributions		15,800	17,000	1,200		
	43000 · Reimbursements							
		43010 · ESPL		500	500	-		
		43020 · Island		1,000	1,000	-		
		43030 · Cape Charles		18,000	18,000	-		
		43040 · Book Replacement		400	400	-		
		Total 43000 · Reimbursements		19,900	19,900	-		
	44000 · Fines & Fees							
		44010 · Fines		10,000	7,500	(2,500)		
		44020 · Photocopying		8,000	6,000	(2,000)		
		44030 · Fax		7,000	5,500	(1,500)		
		44040 · Other		3,000	2,000	(1,000)		
		Total 44000 · Fines & Fees		28,000	21,000	(7,000)		
	45000 · Endowments							
		45020 · General (Merrill Lynch)		800	800	-		
		45090 · Miscellaneous Endowments		-	2,000	2,000		
		Total 45000 · Endowments		800	2,800	2,000		

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				Column Reference Number	1	2	3	
				46000 - Private Grants	-	1,000		
				49000 - Miscellaneous Income				
				49010 - NOW Interest	45	40	(5)	
				49020 - Driver Education Test Proctorin	400	400	-	
				49000 - Miscellaneous Income - Other	1,000	-	(1,000)	
				Total 49000 - Miscellaneous Income	1,445	440	(1,005)	
				Total 40000 - INCOME	783,825	767,849	(15,976)	
				4250 - Grants, Other	4,000	4,000	-	
				Total Income	787,825	771,849	(15,976)	
				Expense				
				60000 - EXPENSES				
				61000 - Operations				
				61100 - Building				
				61101 - Building Maintenance	23,000	20,000	(3,000)	
				61102 - Building Maintenance, NFL	5,000	3,500	(1,500)	
				Total 61100 - Building	28,000	23,500	(4,500)	
				61200 - Utilities				
				61201 - Fuel Oil	4,000	4,500	500	
				61202 - Electricity	13,000	11,000	(2,000)	
				61203 - Telephone	14,000	12,000	(2,000)	
				Total 61200 - Utilities	31,000	27,500	(3,500)	
				61300 - Vehicle Operation	4,000	2,500	(1,500)	
				61400 - Insurance	11,410	11,410	11,410	
				61500 - Computer				
				61510 - Computer Hardware - State Aid	2,200	2,200	-	
				Computer Hardware				
				61513 - Online Services,	8,500	14,500	6,000	added Evergreen
				61514 - Internet Services, State	14,200	20,500	6,300	added 2017 pending
				61515 - Computer Software		500	500	

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				Column Reference Number	1	2	3		
				61516 · Computer Software, State Aid	500		(500)		
				61517 · Computer Maintenance	5,500	5,500	-		
				61500 · Computer - Other					
				Total 61500 · Computer	30,900	43,200	12,300		
				Total 61000 · Operations	105,310	108,110	14,210		
				62000 · Equipment					
				62300 · Equipment Maintenance					
				62310 · Contractual Services	-	-	-		
				Contractual Services - State Aid	12,500	12,500	-		
				62300 · Equipment Maintenance - Other	200	1,000	800		
				Total 62300 · Equipment Maintenance	12,700	13,500	800		
				Total 62000 · Equipment	12,700	13,500	800		
				63000 · Programs					
				63100 · Adult					
				63200 · Youth					
				63000 · Programs - Other					
				Total 63000 · Programs	4,000	4,000	-		
				64000 · Personnel					
				64010 · Salaries - Director	21,174	21,174	-		
				Salaries - Director - State Aid 25%	41,250	41,250	-		
				64020 · Salaries - Other	170,000	165,160	(4,840)		
				64030 · Hourly Employees	147,000	151,801	4,801		
				64050 · Payroll Expenses	40,000	40,000	-		
				64070 · Retirement	9,000	9,000	-		
				64080 · Insurance					
				64083 · Insurance, Life					
				64084 · Insurance, Gen, Liability					
				64085 · Insurance, Medical	55,000	47,000			
				64086 · Insurance, Dental	1,500	1,500			
				Total 64080 · Insurance	56,500	48,500			
				64090 · Liability Reserve	8,000	8,000			

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			Total 64000 · Personnel	492,924	484,885			
			65000 · Supplies					
			65100 · Custodial	1,500	1,000	(500)		
			65200 · Office	6,524	5,000	(1,524)		
			65300 · Library - State Aid	15,476	9,376	(6,100)		
			Library - non-state aid		2,624	2,624		
			65400 · Youth Program Supplies	500	500	-		
			65000 · Supplies - Other	200	200	-		
			Total 65000 · Supplies	24,200	18,700	(5,500)		
			66000 · Materials					
			66310 · System Materials					
			66311 · Books, State Aid	49,876	49,876	-		
			66312 · Periodicals, State Aid	5,000	5,000	-		
			66313 · Continuations, State Aid	500	500	-		
			66317 · AV, State Aid	6,000	6,000	-		
			66320 · Cape Charles Contract #15	2,000	2,000	-		
			Total 66310 · System Materials	63,376	63,376	-		
			66350 · Affiliates					
			66351 · Books, Affiliates	24,000	24,000	-		
			Total 66350 · Affiliates	24,000	24,000	0		
			66900 · Eastern Shore Room					
			Other					
			Total 66000 · Materials	87,376	87,376	0		
			67000 · Other					
			67100 · Postage	2,500	4,000	1,500		
			67200 · Travel	6,000	4,500	(1,500)		
			67300 · Dues	800	800	-		
			67000 · Other - Other					
			Total 67000 · Other	9,300	9,300	-		
			68000 · Miscellaneous					
			68100 · Bank Fees	400	400	-		

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					<i>Column Reference Number</i>	1	2	3		
					68300 · Refunds	80	30	(50)		
					68600 · Continuing Education	4,000	4,000	-		
					MLS Fellowship - State Aid	1,000	1,000	-		
					68000 · Miscellaneous - Other	3,000	3,000	-		
					Total 68000 · Miscellaneous	8,480	8,430	(50)		
					69000 · Professional Services					
					69001 · Professional Services, Financial	16,500	16,500	-		
					69002 · Professional, Library Services	7,000	7,000	-		
					69000 · Professional Services - Other	9,000	9,000	-		
					Total 69000 · Professional Services	32,500	32,500	-		
					Total Expense	776,790	766,801	(9,989)		
					Net Ordinary Income	11,035	5,048			
					Other Income/Expense					
					Other Income					
					7010 · Interest Income					
					Total Other Income					
					Other Expense					
					8010 · Reserve	11,035	4,809			
					8020 · Miscellaneous					
					Fixed Asset - Van					
					Fixed Asset - Van State					
					Total Other Expense	11,035	4,809			
					Net Other Income	(11,035)	(4,809)			
					Net Income	-				
					State Aid = 165,002	165,202	165,202	-		