

**Cape Charles Memorial Library  
Monthly Report, March 2018**

**Youth Programs**

Preschool Storytime (4 programs)	27
Toddler Storytime (4 programs)	20

**Outreach Programs**

Kiptopeke Elementary (5 programs)

**Adult programs**

Readers Advisory Group	10
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Total 57

- **Library Services.**
  - Staff started an inventory of all craft supplies, STEAM materials and other educational toys.
- **Meetings**
  - Staff attended the Friends of the Library meeting and Library Board combined meeting on 3/14.
  - Staff attended the ESPL Trustee Board on 3/13 at 1:00.
  - Staff met with Janice Felkner to discuss the Summer Reading Program, on 3/24.
- **Marketing & Communication**
  - Book displays for this month featured books about Easter and Spring.
  - Staff continues to update the Cape Charles Memorial Library Facebook page including Friends of the Library programs, the Town Website([capecharles.org](http://capecharles.org)), the ESPL website when needed, the Friends calendar, and the TV display.
- **Outreach**
  - Staff attended the Friends of the Library Tea on 3/12.
  - Staff attended the Raising the Green Fundraiser for the new ESPL on 3/17.
  - KES kindergarten classes visited the Library on 3/8 for a class visit and storytime.
  - Staff visited Kiptopeke Elementary School on 3/19 and 3/23 to provide a storytime and a STEAM activity for kindergarten classes.
  - Staff visited KES on 3/26 to visit Pre-K classes with a STEAM program.
  - Staff visited Kiptopeke Elementary school on 3/27 to participate in STEAM Night.
  - Staff has been invited to attend the Big Share as a (local community person) in June.
- **Facility**
  - We continue to have a problem with an unpleasant smell in the restrooms.
- **Technology**
  - The AWE literacy computer provided by the Friends of the Library is popular with the children.
  - The laptop computer provided by the Friends of the Library has been configured by the CBC.

- **Continuing Education**
  - Staff member Sharon Silvey began a 8 week course, Shore Leadership Institute Training at the ES Chamber of Commerce on 3/29
  
- **Youth Services**
  - Storytime was held on Thursday mornings at 10:30. a.m.
  - Staff participated in the ESPL's Stuffed Animals Tour the Shore by staking pictures of all of the animals in the library.
  - Staff is working on the 2018 Summer Reading Program and is in the process of booking programs.
  - Staff is applying for a grant through the Virginia Commission for the Arts for the Barefoot Puppets for the Summer Reading Program.
  - Scheduled two programs with Mary Melson from Eastern Shore Soil and Water for the Summer Reading program.
  
- **Adult Programs**
  - Library president Roger Moyer presented a Readers Advisory Group on 3/8. Ten people attended to discuss authors and books they had read.
  
- **Friends**
  - The Friends of the Library continue to provide Computer Tutor for anyone needing computer help. This is a free service!
  - The Friends provided an Afternoon tea on 3/12.
  
- **Volunteers**
  - Volunteer statistics for this month are 166.5 hours.
  
- **Upcoming Events**
  - The Friends of the Library will meet on April 2 at 5:00.
  - Eastern Shore Public Library Trustee meeting will be held at 4/10/18 at 1:00 at CCM Library.
  - The Library will present a **Poetry Reading** in celebration of National Poetry Month on 4/11 at 7:00.
  - Free Comic Book Day 10:30am -1:30pm on 5/5.
  - Brandylane Publishers, Inc. founder and publisher Robert Pruett will present "**Traditional or Self-Publish: What's Best for You?**" on 5/19 at the Civic Center.
  - The Library will present a **Memoir/Creative Writing Class** with Mary Barrow will
  - . Staff has been invited to attend the Migrant and Immigrant Council Meeting on 5/19.
  - *The Library.*