

MEMORANDUM

TO: Board of Trustees  
FROM: Paul Berge  
DATE: March 12, 2018  
SUBJECT: Foundation Liaison Report

**Recent Meetings**

The Foundation Board of Directors held its monthly meeting on Thursday, February 15, at 9:30 a.m. They also held a special meeting on Thursday, March 1 at 9:30 a.m. and a joint special meeting with the Trustees on Thursday, February 8 at 9:30 a.m. relating to the MOU.

**Donations**

The Foundation received \$2,200 in donations for January. The financial report for February has not been distributed yet.

**Regular Monthly Meeting Activities**

Meeting discussion items included:

- Accepted Carol Callander's request for a "leave of absence" until her husband's health improves;
- Reviewed that status of a proposal for state funds for the Heritage Center;
- Reviewed the status of the NCALL loan to the Foundation and the draft ESPL-Accomack County-ESPLF MOU;
- Reviewed plans for the March 17 "Raising the Green" fundraising event;
- Postponed discussions of the strategic fundraising plan until the March meeting; and
- Discussed a new NEH Challenge Grant application due March 15.

**Next Meeting**

The Foundation Board of Directors will meet on Thursday, March 15 at 9:30 a.m. at the Fundraising Office in Onley.