

**PROJECT:** Eastern Shore Regional Library

**PROJECT NO.:** 1708

**DATE:** 1/12/18

**BY:** Howard Collins

**MTG. DATE:** 1/10/18

**MTG. LOCATION:** Parksley Fire Station & Northampton County Administration Building

**SUBJECT:** Concept Design Community Forums

**MEETING MINUTES**

**Accomack County: Parksley Fire Station -10:00am**

Heritage Center:

- Will there be enough for future storage needs?
- Will the space be climate controlled?
- Has expansion of this space been accounted for?
- How is the space being protected against catastrophic occurrences?
- If a geothermal system is being considered, be cautious of cold or hot spots.
- Noise separation appears very good for the various user groups
- Main Foyer appears to be excessive; will it be used for display & furnishings in lieu of circulation only?
- Will this be a LEED facility?
- The Free Library of Philadelphia has very generous gallery space.
- The Main Foyer should include adequate space for the display of artifacts.
- Where are the periodicals located?
- Explain extent of outdoor green space.
- A row of trees is suggested as a means of screening the rear of adjacent neighboring buildings.
- A closed circuit security system is being installed in town, and should include the area around the Library.
- How many parking spaces are anticipated as compared to the existing Library?
- Consider the use of semi/permeable pavers for storm water management.
- Gallery: A State Senator & a Delegate have initiated a bill to the General Assembly to earmark \$2M for the Department of Historic Recourses with the intention of passing a portion of that down to the local level for artifacts.
- Suggestion was made to switch the locations of the Friends Rm. with the Custodial/Storage Rm.
- Can anything be done to reduce the size of the Elec/Mech Rm. by relocating equipment to the exterior?

- Has the use of solar energy been considered, and if so, would the cost of that equipment be paid for by others?
- Will this facility be served by public water and sewer?
- As a cost savings measure, consider running the new sewer line outside the building in the space between the Library and Dollar General.
- This a wonderful design and it looks to be a fantastic and much needed facility.

**Northampton County: Administration Building - 2:00PM**

- Will the Archives Rm. be sized to accommodate the voluntary deposit of genealogy records by the public?
- Northampton County residents need to be aware of this service and the storage of archives.
- How many computer spaces/stations are indicated in the renovation area
- Describe what is going on at rear of building (alley and access).
- Is the site accessible by vehicle from the northwest corner of site?
- How tall are the stacks anticipated to be?
- Will the stacks be on wheels?