

**Cape Charles Memorial Library  
Monthly Report, October 2017**

**Youth Programs**

Preschool Storytime (4 programs)	35
Toddler Storytime (4 programs)	48
New roots Youth Garden at the Library (2)	4
Library participated in Trunk or Treat	
<b>Adult Programs by Friends of the Library</b>	
Afternoon tea :Ghosts of Cape Charles”	60

**Total            147**

• **Library Services.**

- The Community Enhancement Board used our meeting room on Wednesday night, 10/04 for a meeting this month.
- A Library Science student observed library staff for a class.

• **Meetings**

- Staff attended the Friends of the Library meeting on 10/2 at 5:00 p.m.
- Staff attended a special meeting between the ESPL Trustees and the Eastern Shore Room Committee about the size of the ES Room in the new library on 10/ 4.
- Staff attended the ESPL Trustee meeting on 10/10 at 1:00, p.m.

• **Marketing & Communication**

- Book displays for this month featured books about Halloween for children and scary and horror books for adults.
- Staff continues to update the Cape Charles Memorial Library Facebook page including Friends of the Library programs, the Town Website(capecharles.org), the ESPL website when needed, the Friends calendar, and the TV display.

• **Outreach**

- Staff helped with the Eastern Shore Public Library Pop-up library at the Agricultural Fair in Machipongo on Saturday, October 21.

• **Facility**

- Our biannual window washing was done this month.

• **Technology**

- CBC is replacing the Drive Vaccine program with the Deep Freeze program to provide better updating to our computers.

• **Adult Programs.**

- See Friends of the Library

• **Friends of the Library Adult Programs**

- The Friends of the Library held an afternoon tea on 10/30, at 3:00, entitled Ghosts of Cape Charles. At 3:00, p.m.

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- **Youth Services**
  - Fall Storytime was held on Thursday mornings at 10:30. a.m.
  - The Library participated in Trunk or Treat on Mason Avenue on 10/ 28.
  - New Roots at the library has been canceled due to illness.
- **Personnel**
  - Staff training of new employee continues.
- **Volunteers**
  - We had 156 volunteer hours this month.
- **Library Associations**
  - I attended the Virginia Library Association Convention in Norfolk the week of 10/ 9.
- **Staff Upcoming Events**
  - The Friends of the Library will meet at 5:00, p.m. on Monday, 11/6.
  - The Eastern Shore Public Library Trustee meeting will be held at 1:00 on 11/14 in Chincoteague.
  - The Library Board will meet on 11/ 8 at 5:00 p.m..