



Main Library
Northampton Free Library
Chincoteague Island Library
Cape Charles Memorial Library

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From the Director's Desk

Cara Burton, Director

Director's Report
Tuesday, February 14, 2017

Circulation detail – Accomac 5,432; Cape Charles 1,270, Chincoteague 1,125, NFL 1,878

Recommendation: Approval of MOU with adult education partners.

• **Library Services & Patron Relations**

- Youth Services (Janice Felker)
 - Winter Reading program launched. Targets pre-K.
 - Has met with Accomack P.S. administrative staff, Migrant Headstart,
 - Attended Smart Beginnings, 1/12, and Healthy Communities, 1/12, meetings
 - March 2 – hosting Nurse Family Partnership toddler family graduation event and end of reading program event
 - Launched “Build a Better Library” contests (writing and design); deadline April 22
 - Planning summer feeding program for Accomac and NFL
 - Created Youth Services section on website AND Facebook page
 - Lego event was held January 14 with only 8 in attendance due to weather and we are not usually open on that Saturday in the past.
 - Installed Black History Month displays in both NFL and Main
 - New book displays are promoting reader’s advisory: Staff Picks (re-vamped from 2015), seasonal
 - Compiled Spanish language titles into one collection, prominently located
 - All Graphic Novels have been compiled into separate collection with juvenile still in children’s room and rest next to YA.
 - LVA’s “Strong Men and Women” traveling exhibit highlights Virginia African Americans, through early February. K. Garcia organized two movie/discussion programs to correspond for Black History Month. 8 attended 2/4 movie.
 - Quit Now smoking signs installed.
 - Tidewater Reads will be in 2018.
- **Meetings:**
- 1/12 Foundation
 - 1/12 Staff meeting
 - 1/12 Healthy Communities (Cara and Janice)
 - 1/16 Executive Committee budget
 - 1/17 WIRA
 - 1/24 Karen Hatch
 - 1/25 Friends
 - 1/27 Christie
 - 2/1 ESPL Ftn. ESR Comm: Historic Tax Credits
 - 2/2 Amy Shockley, adult literacy partnership grant
 - 2/3 TALDC
 - 2/6 Campbell, BB&T Lighthouse project
 - 2/8 Accomack County Budget meeting
 - 2/10 Northampton capital support meeting
- **Facility:**
- Outdoor lights re-lamped at Main. ANEC installing security light out front both Main and NFL.

- Marketing & Communications:
- Outreach:
 - 1/16 AME MLK event
 - 1/21 Ag Conference oyster roast
 - 1/25 Basil Gooden at Chincoteague Library for brewery grant announcement
- Technology
 - Filtering equipment installed to remain in compliance with e-rate.
- Continuing Education
 - Reviewed individual needs in staff reviews.
- Personnel
 - 1/12 Staff meeting. Reviewed personnel manual. Not all staff had comments; some seemed to have reviewed closely. Directed to bring dress code revisions to next meeting. Staff development day is planned for July 26, 2017 and libraries will be closed (unsure of CC).
- Library Associations & Library of Virginia:
 - Completed IMLS online survey for feedback on LVA e-resources and training.
- Other
 - Library Design community feedback is being solicited. The “Build a Better Library” will target youth. Tidewater library directors were given plans to give feedback. Other activities will be planned over the next month or two.

Upcoming:

Closed February 20 for President’s Day. Open Feb. 18.

February 25 - Heritage Festival at ESCC. **Volunteers needed.**

March 10 - Grandparent’s Day at Pungoteague Elementary

March 2 - Read Across America