

EASTERN SHORE PUBLIC LIBRARY BUDGET PLAN								
				FY2016-2017				
INCOME				Approved	Proposed & Approved 12/5	Proposed for Jan meeting		
Government Income								
	Accomack County	\$	345,907	\$	345,907	\$	345,907	
	Northampton	\$	124,892	\$	127,559	\$	127,559	
	State Aid	\$	152,803	\$	160,167	\$	160,167	
	Total Gov Income	\$	623,602	\$	633,633	\$	633,633	
Contributions								
	ESPL Friends	\$	1,000	\$	1,000	\$	1,000	
	NFL Friends	\$	5,000	\$	5,000	\$	5,000	
	Contributions Unrestricted	\$	500	\$	500	\$	1,500	increased based on Dec. actuals
	Contributions Restricted	\$	2,000	\$	2,000	\$	2,000	
	Total Contributions	\$	8,500	\$	8,500	\$	9,500	
Reimbursements								
	ESPL	\$	-	\$	-	\$	500	increased based on Dec. actuals
	Island	\$	1,000	\$	1,000	\$	1,000	
	Cape Charles	\$	9,000	\$	15,000	\$	18,000	
	Bood Replacement	\$	25	\$	25	\$	25	
	Reimbursements Total	\$	10,025	\$	16,025	\$	19,525	
Fines & Fees								
	Fines	\$	29,057	\$	20,000	\$	22,000	increased based on Dec. actuals
	Photocopying	\$	7,500	\$	10,000	\$	12,000	increased based on Dec. actuals
	Fax	\$	813	\$	1,200	\$	1,200	
	Fines & Fees - Other	\$	600	\$	600	\$	600	
	Fines & Fees Total	\$	37,970	\$	31,800	\$	35,800	
Endowments								
	General	\$	200	\$	200	\$	200	
	Misc. Endowments	\$	1,400	\$	1,400	\$	1,400	

	Endowments Total	\$ 1,600	\$ 1,600	\$ 1,600				
	Private Grants	\$ 2,000	\$ 2,000	\$ 2,000				
	Miscellaneous							
	Interest	\$ 20	\$ 20	\$ 20				
	Misc - Other	\$ 3,000	\$ 3,000	\$ 3,000				
	Misc - Total	\$ 5,220	\$ 3,020	\$ 3,020				
	Revenue Balance 2015-16			\$ 10,950	added per Coady			
	TOTAL INCOME	\$ 688,917	\$ 696,578	\$ 716,028				

EXPENSE									
Operations									
Building									
	ESPL Maintenance	\$ 5,000	\$ 15,000	\$ 11,000	decreased based on Dec. actuals				
	Restricted Roof	\$ 10,000	\$ 10,950	\$ 10,950					
	NFL Maintenance	\$ 7,000	\$ 7,000	\$ 7,000					
	Building Total	\$ 22,000	\$ 32,950	\$ 28,950					
Utilities									
	Fuel Oil	\$ 6,000	\$ 6,000	\$ 6,000					
	Electricity	\$ 12,000	\$ 15,000	\$ 12,000	decreased based on Dec. actuals				
	Telephone	\$ 5,000	\$ 5,000	\$ 5,000					
	Utilities - Total	\$ 23,000	\$ 26,000	\$ 23,000					
	Vehicle Operation	\$ 4,000	\$ 4,000	\$ 4,000					
Insurance									
	Building - ESPL	\$ 5,908	\$ 5,908	\$ 5,908					
	Building - NFL	\$ 2,915	\$ 2,915	\$ 2,915					
	Building - Parksley	\$ 2,346	\$ 2,346	\$ 2,346					
	Vehicles	\$ 200	\$ 200	\$ 200					
	Prof. Liability	\$ 320	\$ 320	\$ 320					
	Other	\$ 3,000	\$ 3,000	\$ 3,000					
	Insurance Total	\$ 14,689	\$ 14,689	\$ 14,689					
Computer									
	Hardware	\$ 3,000	\$ -	\$ 1,000					
	Hardware - State	\$ 3,000	\$ 4,000	\$ 4,000					
	Services	\$ 1,000	\$ 1,000	\$ 1,000					
	Services - State	\$ 20,000	\$ 20,000	\$ 20,000					
	Evergreen	\$ 5,000	\$ 5,000	\$ 5,000					
	Computer software	2000	425	425					
	Computer software, StateAid		1575	1575					

	<i>Computer Maintenance</i>	6000	9000	8000				
	Computer Total	\$ 40,000	\$ 41,000	\$ 41,000				
	Operations Total	\$ 103,689	\$ 118,639	\$ 111,639				
	Equipment							
	Equipment, General	\$ 1,000	\$ -					
	Equipment, State	\$ 1,000	\$ 2,000	\$ 2,000				
	Equip Contractual Service	14000	0	0				
	Equipment CS, State		10,000	9,000				decreased based on Dec. actuals
	Equip Maintenance Other	2000	2,000	1,000				made state aid & decreased
	Equipment - Total	\$ 2,000	\$ 14,000	\$ 12,000				
	Programs							
	Programs - ESPL	\$ 5,000	\$ 5,000	\$ 2,000				decreased
	Programs - NFL	\$ 2,000	\$ 2,000	\$ 1,000				decreased
	Programs Total	\$ 7,000	\$ 7,000	\$ 3,000				
	Professional Services	\$ -	\$ -	\$ -				
	Barnes	\$ 5,000	\$ 5,000	\$ 5,000				
	Deventer	\$ 6,000	\$ 6,000	\$ 6,000				
	Crockett	\$ 10,500	\$ 15,000	\$ 15,000				
	Professional Services -Total	\$ 21,500	\$ 26,000	\$ 26,000				
	Personnel							
	Payroll Expenses							
	Director - State (25%)	\$ 38,200	\$ 38,200	\$ 38,200				Director Total, no 2%: \$ 60,000
	Director	\$ 21,800	\$ 21,800	\$ 21,800				
	Salaried w/ 2%	\$ 154,443	\$ 154,443	\$ 140,805				decreased as YS 1/2 ye
	Hourly w/ 2%	\$ 97,041	\$ 97,041	\$ 116,070				increased based on recalculation hours
	Payroll Total	\$ 311,484	\$ 311,484	\$ 316,875				
	Medicare - 1.45%	\$ 4,517	\$ 4,517	\$ 4,595				
	Social Security - 6.2%	\$ 19,312	\$ 19,312	\$ 19,646				

	Workers Comp	\$ 12,500	\$ 12,500	\$ 12,500				
	Continuing Ed	\$ 10,000	\$ 10,000	\$ 10,000				
	Health Insurance - 7.9% incr	\$ 43,160	\$ 43,160	\$ 43,160				
	Life insurance	\$ 2,200	\$ 2,200	\$ 2,200				
	Retirement match	\$ 13,670	\$ 13,670	\$ 13,670				
	Disability	\$ 800	\$ 800	\$ 800				
	Payout	\$ 11,000	\$ 11,000	\$ 11,000				
	Personnel Total	\$ 428,643	\$ 428,643	\$ 434,446				
Supplies								
	Office Supplies	\$ 4,848	\$ 1,500	\$ 1,500				
	Library Supplies	\$ 7,152	\$ 11,516	\$ 11,516				
	Custodial Supplies	\$ 3,000	\$ 3,000	\$ 3,000				
		\$ 15,000	\$ 16,016	\$ 16,016				
Materials								
	<i>State Aid Funded</i>							
	<i>Books, State Aid</i>							
	<i>Cape Charles</i>	\$ 3,500	\$ 500	\$ 500				
	<i>Chincoteague</i>	\$ 3,500	\$ 500	\$ 500				
	<i>ESPL - Main</i>	\$ 43,601	\$ 41,026	\$ 41,026				
	<i>Nassawadox</i>	\$ 3,500	\$ 500	\$ 500				
	<i>Periodicals, State Aid</i>	\$ 3,500	\$ 3,500	\$ 3,500				
	<i>Conts, State Aid</i>	\$ 1,500	\$ 1,500	\$ 1,500				
	<i>Microforms, State Aid</i>	\$ 150	\$ 150	\$ 150				
	<i>Elec Res (databases)</i>	\$ 12,500	\$ 12,500	\$ 12,500				
	<i>Binding, State Aid</i>	\$ 500	\$ 500	\$ 500				
	<i>AV, State Aid</i>	\$ 6,000	\$ 6,000	\$ 6,000				
	<i>Other, State Aid</i>	\$ 200	\$ 200	\$ 200				
	<i>State Aid Funded Total</i>	\$ 78,451	\$ 66,876	\$ 66,876				
	<i>Affiliates Materials</i>							
	Cape Charles	\$ 9,000	\$ 15,000	\$ 18,000				
	Chincoteague	\$ 1,000	\$ 1,000	\$ 1,000				

	Nassawadox	\$ 5,000	\$ 5,000	\$ 5,000				
	Affiliates Materials Total	\$ 15,000	\$ 21,000	\$ 24,000				
	Eastern Shore Room	\$ 1,000	\$ 1,000	\$ 1,000				
	Materials Other	\$ 10,000	\$ 4,000	\$ 2,000	decreased			
	Materials Total	\$ 104,451	\$ 92,876	\$ 93,876				
	Postage	\$ 2,000	\$ 4,000	\$ 4,000				
	Dues	\$ 1,000	\$ 1,000	\$ 1,000				
	Travel	\$ 2,000	\$ 1,000	\$ 1,000				
	Travel, State Aid		\$ 1,000	\$ 1,000				
	Miscellaneous							
	Bank Fees	\$ 150	\$ 150	\$ 150				
	Returned Checks	\$ -	\$ -	\$ -				
	Refunds	\$ -	\$ -	\$ -				
	Misc Other	\$ 1,454	\$ 1,454	\$ 1,454				
		\$ 1,604	\$ 1,604	\$ 1,604				
	TOTAL EXPENSES	\$ 688,887	\$ 710,778	\$ 705,581	.			
	Net Income	\$ 30	\$ (14,200)	\$ 10,447				
	State Total Expenses	\$ 152,803	\$ 160,167	\$ 160,167				
	NFL Expenses	\$ 15,415	\$ 12,415	\$ 11,415				
		*some state expenses are lumped into personnel and materials, not						
		having that detail in last year's budget						