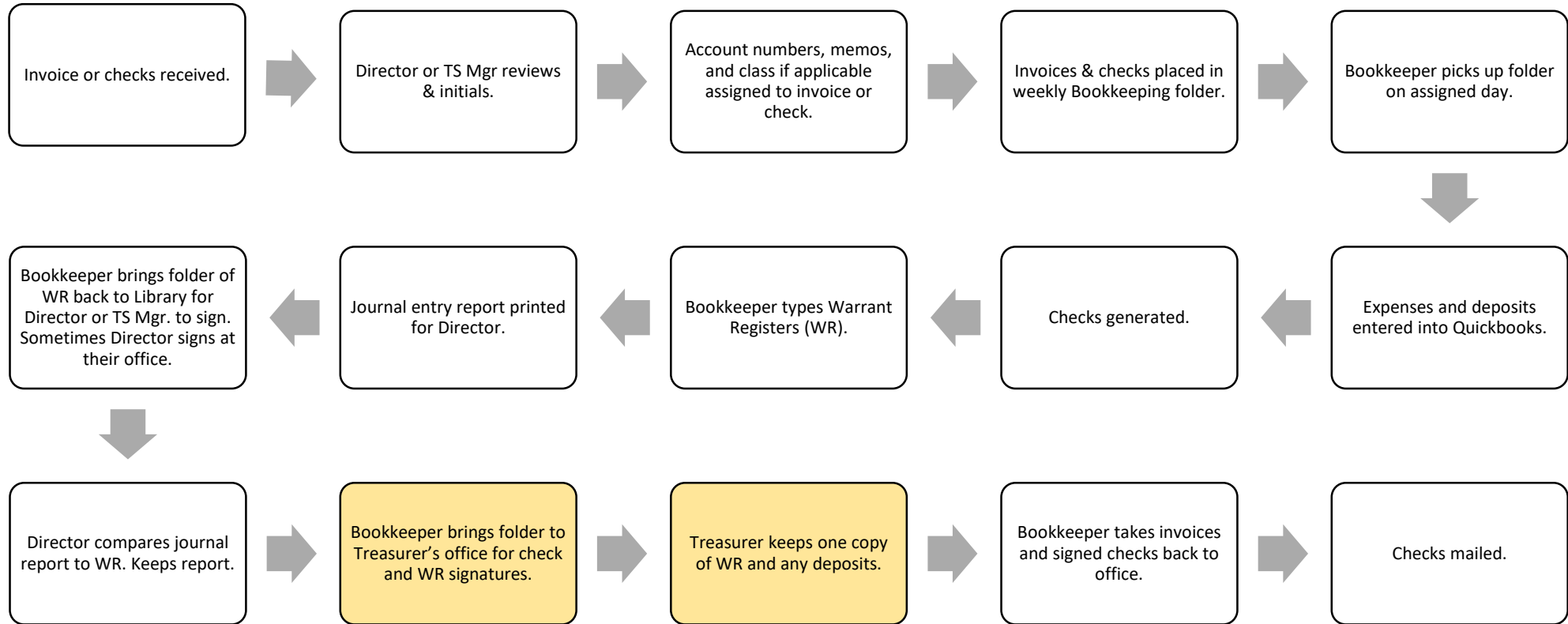


ESPL ACCOUNTS PAYABLE PROCESS



- Current FY invoices and a WR copy are kept at Bookkeeper's office.
- Updated copy of Quickbooks installed at Library 2x month.

ESPL PAYROLL PROCESS

