



# Membership with the Eastern Shore Public Library

## Library card-holding benefits:

- You can borrow library materials for free from any of our four libraries!
- You can download e-books for free!
- You can use our computers and wi-fi for free!
- You can use online resources that can help you with homework, to find a job, to download magazines, and more! These are free, also!

## **Borrowing Library Materials**

- You can check out books, audiobooks, and magazines for 28 days (4 weeks), except for new items and DVD's which have a two week borrowing period.
  - Reference materials cannot be borrowed so that they are available for everyone all the time.
  - You can renew items twice, unless it is a new item or is on "hold" for someone else.
- You can borrow library materials from any of the Eastern Shore public libraries: **Accomac, Northampton Free Library, Chincoteague and Cape Charles.**
- You can borrow as many books as you want. DVD loan policies vary between locations. Ask the staff for details.

## **Reserving Library Materials**

- You can place a "hold" on library materials. A hold lets us know that you want to check out an item as soon as it is available. You will be placed on a list and contacted when it is ready to be checked out.
- If we do not own an item you want, we can borrow it from another library. This is called "inter-library loan." Let staff know if you need an item that is not on our shelf or in our catalog.

## **Renewing Library Materials**

If you want to keep an item longer than four weeks, you can call us to extend the loan. You can also renew online.

## **Returning Items**

- You can return library materials to any of the Eastern Shore public libraries: **Accomac, Northampton Free Library, Chincoteague and Cape Charles.**
- Book return boxes are available near the front doors of the libraries for after-hours returns. Items will be checked in on the next business day.

## **What if I return an item late?**

To help ensure library materials are available for others to borrow, a library fine is charged to encourage borrowers to return items on time. You will be charged twenty cents each day an item is returned late. If you do not return it in three months, it will be considered "lost" and your library account will be charged the replacement cost of the item.

## **When can I use the library?**

Each location has different hours of operation. Call the library or visit online to see a listing.

[www.espl.org](http://www.espl.org). Many of our services are available online, anytime, day or night, even on your smartphone or tablet!